

**OSU-CHS FACULTY SENATE**  
2020-2021  
February 12, 2021 Minutes  
(Approved: 3-12-21 with minor edits)

*Zoom meeting: Noon to 1:00 p.m.*

*Invitees: Drs. Anne Weil, Jason Beaman, Lora Cotton, Kath Curtis, Gavin Gardner, Sarah Hall, Regina Lewis, Charles Sanny, and Aric Warren  
Drs. Steven Stroup and Bruce Benjamin  
All OSU-CHS Faculty*

*Recorder: Danielle Duke*

**Attendance:**

Senate members present for all or part of the meeting: Drs. Weil, Beaman, Cotton, Curtis, Gardner, Hall, Lewis, Sanny, and Warren.

Faculty Guests: Drs. Alessandra Gearhart and Steven Gearhart

Administrator Present: Drs. Stroup and Benjamin

**Call to Order:** The meeting was called to order at 12:00p.m. by Dr. Weil. Dr. Weil started the meeting off with procedural notes regarding if a member loses power during the meeting the senate may opt to wait for the member to reconnect or skip ahead. There are two pieces of business from 1) Student Affairs Committee and 2) Faculty Advisory Committee. These items were added after the Agenda was approved. Neither can be voted on due to lack of formal recommendation prepared but can be discuss and provide feedback. Dr. Weil also clarified that any New Business will be specified on the Agenda and in case of additions in accordance with Roberts Rules of Order before the motion is adjourned Dr. Weil will ask if there is any further business to discuss and the senate will vote to discuss at that time or at the next meeting. Dr. Weil informed the committee that the senate cannot discuss any merits of regulatory committees and must maintain confidentiality.

**Action Items**

1. *Minutes with minor edits. Moved by Dr. Sanny, seconded by Dr. Cotton*  
**Action: Approved as corrected**
2. *Request for IRB Policies and Procedures. Moved by Dr. Cotton, seconded by Dr. Beaman.*  
**Action: Table 1-15-21**  
*Motion to un-table moved by Dr. Weil, seconded by Dr. Curtis*  
*Motion to postpone indefinitely by Dr. Curtis, seconded by Dr. Sanny*  
**Action: Postpone indefinitely 2-12-21**
3. *Send out call for nominations for recognition of faculty and others who have done above and beyond during the pandemic. Moved by Dr. Curtis, seconded by Dr. Cotton*  
**Action: Approved**
- 4.

**Administrative Reports:**

Dr. Stroup gave the committee some brief updates regarding the inclement weather, COVID vaccines and graduation.

Due to inclement weather preplanning has begun for next week with virtual environments, movement of labs, and remote proctoring with exams.

Faculty and staff who fit phase 1 and 2 eligibility criteria have received at least one vaccine. As of February 11<sup>th</sup>, 2021, 4,000 vaccines have been administered. Based on the discussion Dr. Stroup had with the Stillwater Dean's, they are behind with administering vaccines and have expressed frustration. Dr. Stroup shared in the discussion the process OSU-CHS went through in regard to surveying, making lists of people, making sure no vaccine is going to waste by calling people during the day. COVID testing is still being administered through the pod. CDC came out with guidance that if you are fully vaccinated and you become exposed you do not need to be tested unless you are symptomatic.

For graduation, Stillwater will have the ceremony outside at the football stadium. They will have a ceremony for each seven colleges separately. OSU-CHS will also move forward with graduation. They are currently looking for an outdoor venue. There will be a limit to the number of guests that attend, and weather will be factored in.

The discussion was opened to questions by the committee. Dr. Gardner asked if the students are being vaccinated as front-line providers or are they being vaccinated as they fall into the tier system? All the medicinal students were given priority status. Graduate students were offered vaccines for those on campus

Dr. Benjamin updated on the issue that came up in the IRB related to a faculty member. A series of meetings were held with Dr. Benjamin and the participants separately, the faculty member separately and the Chair of the department, as well as the subcommittee involved in the issue. Dr. Benjamin expressed they have a solution with this case and the faculty member is pleased. The IRB are working on processes for clinical submissions whether protocols will be exempted or not, such as working on the clarify and posting specific procedures on their website. In regard to the students' regulatory compliance, the Office of Research will be providing support and making sure the student's involved have gone through all the CITI training that's required.

If a faculty member is sanctioned the full IRB will review instead of a subcommittee. All/some of these updates are currently/within two weeks will be in place. A database is being created to track students including high school students and their research involving humans or animals. For clinical faculty they are streamlining databases that are exempt or not so they can do research. This is so faculty can clearly understand certain databases.

Dr. Benjamin addressed Dr. Beaman's question about the appeals process by making it clear that processes will be in place and this topic will be placed on future agendas for further follow up.

#### **Approval of the Minutes:**

With minor edits expressed by Dr. Weil and Dr. Curtis Motion to approved by Dr. Sanny, seconded by Dr. Cotton. Minutes unanimously approved.

#### **Faculty Senate President's Report:**

Dr. Weil wanted to point out the outstanding service that Dr. Beaman provided last month to the effect that the scientific regulatory committees were struggling with issues of the campus research culture. After speaking further with Dr. Benjamin, Dr. K. Curtis and Dr. T. Curtis, Dr. Weil proposed to the research committee that they develop a multipronged internal PR Campaign which will have flyers and cards delivered to mailboxes, a lunch seminar, and a presentation at the General Faculty Meeting. The objective to educate and remind everyone to check with the regulatory committees to make sure that there's an exemption or to start a regularly review process with guidance if it is needed with some emphasis on new students coming in. The research committee seemed favorable. Dr. Weil consulted with Academic Affairs, regarding Dr. Beaman's suggestion on nominating a faculty member and Dr. Halls suggestion on nominating a member from ECHO who has gone above and beyond during the pandemic, Dr. Dyer from Academic Affairs suggested doing certificates for individual faculty members and a wall plaque.

Dr. Weil praised Ms. Elizabeth England for linking documents to the Faculty Senate Webpage within minutes of the request.

Dr. Cotton updated the Faculty Distinguished Service Award packet. Last year's award went to Dr. Koehler.

**Agenda Item presented for voting:**

No items for voting

**Discussion Items:**

No discussion items.

**Senate Review of Committee Reports:**

The reports were received by the Senate members. There were no remarks or discussion of the reports from the members. Dr. Weil expressed her enthusiasm for The Budget and Benefits Committee reported that CHS is currently renegotiating indirect cost rate. The IRB Report are in the process of developing and revising guidance documents that will be distributed to researchers.

Dr. Beaman expressed that the IRB should report to the Faculty Senate research projects that are stopped. Dr. Benjamin interceded by saying he reports types of issues to Administration. Dr. Curtis advised that some of these reports are written under legal advice. There was much discussion among the committee regarding this. Ultimately Dr. Weil thanked Dr. Beaman for coming to the Faculty Senate and it was extremely helpful in identifying more general issues that the regulatory committees are having, and Dr. Benjamin explained that this discussion helped, and he will be working hard.

Dr. Hall, OSU-Faculty Council Representative, shared they met on Tuesday February 9<sup>th</sup>, 2021 and had a lively discussion on vaccines at Stillwater. They also discussed the changes to the appeals process for 10 year. It has not be voted upon or approved. Dr. Hall will share with Dr. Stroup. They approved no guns on campus.

Dr. Cotton, Oklahoma State Board of Regents for Higher Education Faculty Advisory Council Representative, shared they met yesterday February 11<sup>th</sup>, 2021, have a work plan they are finalizing regarding topics of Emphasis for the year such as Mental Health, return to campus, civil communication issues, and equity. A faculty development session by Jessica Heathen regarding faculty mental health strategies was recorded. They also discussed the no guns on campus.

**Old Business:**

Dr. Weil mentioned to send out a call for nomination regarding Dr. Beaman's idea of nominating a faculty(s) member(s) who have gone above and beyond during the pandemic. Dr. Weil plans on reading off the list of who is nominated at the Spring General Faculty Meeting as well as a wall plaque. Dr. Beaman volunteered to have the nomination be sent to him. Motion to proceed by Dr. Curtis, seconded by Dr. Cotton, unanimously approved.

Regarding the best practices for research and regulatory committees most have been covered during the meeting with IRB changes, and Research PR Campaign. Dr. Curtis interceded by clarifying the IRB has been working to update their policies, to allow for some clarity in terms of definitions, the processes and order of those processes including remediation which the federal government stipulates but without any guidance from the federal government on what constitutes a remediable situation or what that remediable situation should look like so there are attempts to get that clarified. To add to the information that will go out, the investigator does not make the determination of whether there should be IRB oversight. That must be determined by the IRB. Dr. Curtis shared the full IRB board is meeting Friday February 19<sup>th</sup>, 2021 to go over some protocols that require full board oversight.

Motion to un-table action item "Request for IRB Policies and Procedures" by Dr. Weil, seconded by Dr. Curtis. Unanimously approved.

Motion to postpone indefinitely by Dr. Curtis, seconded by Dr. Sanny. Unanimously approved

**New Business:**

Dr. Cotton brought to the table a bulleted procedural document that will help the committee conduct a more formal faculty senate meeting. Dr. Weil will produce a Flow Chart for the next meeting. Unanimously approved.

Motion to table “Student Affairs Committee Change of Membership Bylaw” to next meeting; the ayes have it.

Motion to table “weapons on campus 2021” to next meeting; the ayes have it.

The meeting was adjourned at approximately 1:27 p.m.

Approved