

# **OSU Medical Trust Minutes**

OSU Medical Authority and Trust 3/27/2025 1:00 PMCDT @ OSU-CHS, North Hall 4<sup>th</sup> Floor Boardroom, 1111 West 17<sup>th</sup> Street, Tulsa

Notice of the meeting was given in writing to the Oklahoma Secretary of State more than forty-eight (48) hours prior to the meeting, and the agenda of this meeting was posted at all entrances of Oklahoma State University Center for Health Sciences, 1111 West 17<sup>th</sup> Street; twenty-four (24) hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays, in compliance with the Oklahoma Open Meeting Act.

# **Attendance**

## Present:

Members: Ellen Buettner, Doug Evans, Jay Helm, Barry Steichen, Johnny Stephens, Billy Taylor Guests: Eric Atkinson, Damon Baker, Adam Bradley, Mike Fields, Catherine Gann, Finny Mathew, Jacob McDougal (remote), Eric Polak, Jessica Russell, Bill Schloss, Terri Tinkler, Erica Woolf Outside guests: Michael Salem (Guidehouse) (remote), David Burik (Guidehouse) (remote), Tristan Loveless (NonDoc), Tyler Braaten (remote), Monica Collington, MGSmith (remote), Jamie Simons (remote)

#### Absent:

Members: Michael Herndon

I. Call to order and establishment of a quorum (Presenters: Jay Helm, Terri Tinkler)

The meeting was called to order by Chairman Helm at 1:39 PM. After a roll call, Chairman Helm declared that a quorum of the Trustees of the Oklahoma State University Medical Trust was present for the meeting.

- II. EXECUTIVE SESSION (Presenters: Jay Helm)
  - A. Discussion, consideration, and possible action to enter into executive session as described below ACTION (Presenters: Eric Polak, Finny Mathew)
    - 1. Confidential communications between the Board and its attorney(s) concerning pending or potential claims for breach of contract and/or other legal claims, where the Board's attorney has determined disclosure will seriously impair the ability of the Board to conduct the investigation(s) and/or claims in the public interest as authorized under 25 O.S. § 307(B)(4), including the following:

Review, discuss, and/or consider the professional services contract (and termination of same) between Stonebridge Group and the Oklahoma State University Medical Trust

as it relates to pending and/or anticipated litigation matters, and potential and/or pending legal risks.

 Discussion of confidential and/or proprietary information submitted to or compiled by the Trust under 63 O.S. § 3290(D); 25 O.S. § 307(B)(7); 12 O.S. § 2508; 78 O.S. § 86; 51 O.S. § 24A.19; including the following:

Review, discuss, and/or consider adoption, modification, and/or rejection of strategic plans which include marketing plans, financial statements, trade secrets, research concepts, methods or products, and other proprietary information including growth options, partnerships, market research/analysis, and potential costs of same.

# Motion:

Motion to enter into Executive Session.

Motion moved by Doug Evans and motion seconded by Billy Taylor. Aye: Helm, Stephens, Evans, Taylor, Steichen, Buettner Nay: None Abstain: None

B. Discussion, consideration, and possible vote to adjourn the Executive Session and reconvene to the Trust Meeting – ACTION (Presenters: Jay Helm)

#### Motion:

Motion to adjourn Executive Session.

Motion moved by Johnny Stephens and motion seconded by Billy Taylor. Aye: Helm, Stephens, Evans, Taylor, Steichen Nay: None Abstain: None

No action was taken during the Executive Session.

- Discussion, consideration, and possible vote to approve the minutes from the January
   23, 2025 meeting, and any amendments made thereto by Trustees Jay Helm, Chairman ACTION (Presenters: Jay Helm)
  - Draft-OSU Medical Trust Minutes 1.23.2025.pdf

# Motion:

Motion to approve the minutes from the January 23, 2025, meeting, and any amendments made thereto by Trustees.

Motion moved by Barry Steichen and motion seconded by Johnny Stephens. Aye: Helm, Stephens, Taylor, Steichen Nay: None Abstain: None

IV. Recommendations of the Medical Executive Committee from its meeting on March 19, 2025 (Presenters: Adam Bradley)

- A. Discussion, consideration, and possible vote to approve the Organized Medical Staff Renewal Appoint. and Credentials, Additional Privilege Requests, Temporary Privilege Request, Staff Status Changes and Resignations ACTION (Presenters: Adam Bradley)
  - 3-2025 CREDENTIALING REPORT for BOT.pdf

Dr. Adam Bradley reported these were approved at MEC and Credentialing Committee.

## Motion:

Motion to approve the Organized Medical Staff Renewal Appoint. and Credentials, Additional Privilege Requests, Temporary Privilege Request, Staff Status Changes and Resignations.

Motion moved by Johnny Stephens and motion seconded by Billy Taylor. Aye: Helm, Stephens, Evans, Taylor, Steichen Nay: None Abstain: None

V. Reserved Time for Comments from Elected Medical Staff Leadership (Presenters: Adam Bradley)

Adam Bradley reported there are no issues or concerns. The medical staff is thankful for the efforts of administration towards the successful completion of the parking garage and other construction projects on campus.

- VI. Discussion, consideration, and possible vote to approve resident and fellow salary increases for the next academic year. ACTION (Presenters: Eric Atkinson)
  - FY26 Proposed Budget - ME.pdf

This was discussed in detail at the Finance Committee meeting and recommended to the Trust for approval at 4%.

# Motion:

Motion to approve resident and fellow salary increases for the next academic year at 4%.

Motion moved by Doug Evans and motion seconded by Johnny Stephens. Aye: Helm, Stephens, Evans, Taylor Nay: Steichen Abstain: None

VII. CONTRACTUAL AGREEMENTS and EMPLOYMENT ACTIONS (Presenters: Jay Helm)

- A. Discussion, consideration, and possible vote to approve the Interventional Radiology Agreement with DIA ACTION (Presenters: Catherine Gann)
  - SBAR - R Agreement.pdf

Catherine Gann gave an explanation of the SBAR. In December we approved the diagnostic piece by a temporary addendum to the existing agreement. During the same meeting, we agreed to enter into an additional temporary agreement with DIA for interventional radiology services. Asking today for a 3-year agreement with IR at \$1.6 million to be paid in 12 monthly installments annually. The Trust discussed ongoing market factors requiring the increased subsidy.

#### Motion:

Motion to approve the Interventional Radiology Agreement with DIA.

Motion moved by Billy Taylor and motion seconded by Johnny Stephens. Aye: Helm, Stephens, Evans, Taylor, Steichen Nay: None Abstain: None

- VIII. FINANCE COMMITTEE (Presenters: Doug Evans)
  - A. Review of Month to Date and Year to Date February 2025 Financials (Presenters: Eric Atkinson)
    - OSUMT February 2025 Financial Presentation Trust.pdf

This was discussed in detail at the Finance Committee meeting. There were no new questions or comments.

- IX. QUALITY COMMITTEE OF THE TRUST (Presenters: Michael Herndon)
  - A. Summary of March 21, 2025 Quality Committee of the Trust Meeting (Presenters: Michael Herndon)

Erica Woolf gave the update that the meeting happened today due to lack of quorum on the 21st Today they approved policies, the employee health plan, cleaning and low-level disinfection, hospital-wide infections and prevention control plan. All of these passed.

- X. Oklahoma State University Medical Center President's Update (Presenters: Finny Mathew)
  - Administrator Update Trust 2025.03.27.pdf

Finny Mathew discussed National Trends on budget uncertainty, common agenda items between the new federal administration and the healthcare industry, 340b, and the measles outbreaks. He also discussed major organizational initiatives of strategic planning, budget, and leader development.

- A. Construction Update (Presenters: Catherine Gann)
  - OSUMC Trust Construction Update 3.27.pptx

Catherine Gann gave updates on the following pieces:

- Parking garage is completed, and surface level has begun.
- C-section with bid packages and project update. Demo kick-off is 3/19/2025.
- Hospital expansion/pharmaceutical research lab. We have accepted \$19.6 millions of bid packages.
- Routine capital with GME, nursing logistics, women's'imaging, and specialty clinic.
- B. Thank You Notes (Presenters: Finny Mathew)
  - 2025.01.27 Thank You Note OP Visit.pdf
  - 2025.02.21 Thank You Note ED ICU.pdf
  - 2025.02.25 Thank You Note Security.pdf

These were reviewed by the Board.

- XI. Unfinished Business (Presenters: Jay Helm)
  None
- XII. NEW BUSINESS (Limited to Matters Not Known About and Which Could Not Have Been Reasonably Foreseen Prior to Posting of the Agenda) Jay Helm, Chairman (Presenters: Jay Helm)

None

- XIII. ANNOUNCEMENTS (if any) (Presenters: Jay Helm)
  - A. Next regularly scheduled Trust meeting: Thusday, April 24, 2025, at OSU-CHS 1111 W. 17<sup>th</sup> St. Tulsa
- XIV. ADJOURNMENT (Presenters: Jay Helm)

Motion:

Motion to adjourn the meeting at 3:22 PM.

Motion moved by Barry Steichen and motion seconded by Doug Evans. Aye: Helm, Stephens, Evans, Taylor, Steichen Nay: None Abstain: None

Oklahoma State University Medical Trust

Secretary