



OSU Medical Trust Minutes

OSU Medical Authority and Trust

4/24/2025 1:30 PMCDT

@ OSU-CHS, North Hall 4th Floor Boardroom, 1111 West 17th Street, Tulsa

Notice of the meeting was given in writing to the Oklahoma Secretary of State more than forty-eight (48) hours prior to the meeting, and the agenda of this meeting was posted at all entrances of Oklahoma State University Center for Health Sciences, 1111 West 17th Street; twenty-four (24) hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays, in compliance with the Oklahoma Open Meeting Act.

Attendance

Present:

Members: Jay Helm, Michael Herndon, Barry Steichen, Johnny Stephens

Guests: Eric Atkinson, Damon Baker, Adam Bradley, Melissa Cox, Mike Fields, Catherine Gann, Finny Mathew, Eric Polak, Bill Schloss, Terri Tinkler, Erica Woolf


Absent:

Members: Ellen Buettner, Billy Taylor

- I. Call to order and establishment of a quorum (Presenters: Jay Helm)

The meeting was called to order by Chairman Helm at 1:52 PM. After a roll call, Chairman Helm declared that a quorum of the Trustees of the Oklahoma State University Medical Trust was present for the meeting.

- II. Discussion, consideration, and possible vote to approve the minutes from the March 27, 2025 meeting, and any amendments made thereto by Trustees – ACTION (Presenters: Jay Helm)

 [Draft-OSU Medical Trust Minutes 3.27.2025.pdf](#)


Motion:

Motion to approve the minutes from the March 27, 2025, meeting, and any amendments made thereto by Trustees.

Motion moved by Michael Herndon and motion seconded by Johnny Stephens. Aye: Steichen, Helm, Stephens, Herndon Nay: None Abstain: None

- III. Quality Committee Meeting Summary (Presenters: Michael Herndon)

- A. Quality Committee Meeting Minutes

 [Quality Committee of the Trust Minutes 03.27.25.pdf](#)

Michael Herndon gave the update on all the pieces that were discussed and that seven policy revisions were passed. They also approved the QAPI.

IV. Recommendations of the Medical Executive Committee from its meeting on April 16, 2025 (Presenters: Adam Bradley)

 [04-2025 CREDENTIALING REPORT for BOT.pdf](#)

- A. Discussion, consideration, and possible vote to approve the Organized Medical Staff Renewal Appoint. and Credentials, Additional Privilege Requests, Temporary Privilege Request, Staff Status Changes and Resignations - ACTION

Adam Bradley went over the credentialing report and said all passed through MEC. The committee had specific discussion around the dentist H&P privileges.

Motion:

Motion to approve the Organized Medical Staff Renewal Appoint. and Credentials, Additional Privilege Requests, Temporary Privilege Request, Staff Status Changes and Resignations.


Motion moved by Johnny Stephens and motion seconded by Barry Steichen. Aye: Steichen, Helm, Stephens, Herndon Nay: None Abstain: None

V. Reserved Time for Comments from Elected Medical Staff Leadership (if requested) – Adam Bradley, DO, Chief of Medical Staff (Presenters: Adam Bradley)

Adam Bradley reported on the new doctors that are starting and reported no concerns from staff.


VI. FINANCE COMMITTEE

- A. Review of Month to Date and Year to Date March 2025 Financials (Presenters: Eric Atkinson)

 [OSUMT March 2025 Financial Presentation - Trust.pdf](#)

This was discussed in detail at the Finance Committee meeting. There were no new questions or comments.

- VII. Discussion, consideration, and possible vote to approve insurance renewal for May 2025
- ACTION (Presenters: Eric Atkinson)

 [Insurance Proposal FY2026.pdf](#)

This was discussed in detail at the Finance Committee meeting. There were no new questions or comments. The overall expense is less than prior year. Management and the Trust recognized the efforts of HUB and its agents to assist with the positive outcome.

Motion:

Motion to approve insurance renewal for May 2025 as recommended by the Finance Committee.

Motion moved by Michael Herndon and motion seconded by Johnny Stephens. Aye: Steichen, Helm, Stephens, Herndon Nay: None Abstain: None


- VIII. Discussion to define the approval process for approval of construction alternate funding (Presenters: Eric Polak)

Eric Polak gave an update on the timing of documents and when bids will go out. Catherine Gann went over the new dates of documents going out and bid timelines. A special Trust meeting will need to be scheduled for end of July to go over bids.

- IX. CONTRACTUAL AGREEMENTS and EMPLOYMENT ACTIONS – Jay Helm, Chairman
None

- X. Information Only
None

- XI. Oklahoma State University Medical Center President's Update – Finny Mathew, MHA, President (Presenters: Finny Mathew)


 [Administrator Update Trust 2025.04.24.pptx](#)

Finny Mathew went over national trends and major organizational initiatives including resident contracts, strategic planning, budget, and leader development.

- A. Construction Update (Presenters: Catherine Gann)

Catherine Gann updated the Board on the parking garage, surface level lot, GME space, women's imaging department, and the POB demolition. C-section project is underway and going well. There will be a discount from fees as a result of an errors with the parking garage.

XII. Professional Services, LLC Update - Melissa Cox

 OSU Medical Group Update 4.21.25.pptx

Melissa Cox went over the Medical Group clinic volume, RVU comparison, patient satisfaction, provider updates, Collinsville updates, and patient comments.

XIII. Unfinished Business – Jay Helm, Chairman

None

XIV. NEW BUSINESS (Limited to Matters Not Known About and Which Could Not Have Been Reasonably Foreseen Prior to Posting of the Agenda) – Jay Helm, Chairman

None

XV. ANNOUNCEMENTS (if any) – Jay Helm, Chairman

- A. Next regularly scheduled Trust meeting: Thursday, June 26, 2025, at OSU-CHS
1111 W. 17th E. Ave. Tulsa, OK

XVI. ADJOURNMENT – Jay Helm, Chairman

Motion:

Motion to adjourn the meeting at 2:33 PM.

Motion moved by Michael Herndon and motion seconded by Johnny Stephens. Aye: Steichen, Helm, Stephens, Herndon Nay: None Abstain: None

Oklahoma State University Medical Trust Committee


Secretary