



OSU Medical Trust Minutes

OSU Medical Authority and Trust

Mar 23, 2023 at 1:30 PM CDT

@ OSU-CHS, North Hall 4th Floor Boardroom, 1111 West 17th Street, Tulsa

Notice of the meeting was given in writing to the Oklahoma Secretary of State more than forty-eight (48) hours prior to the meeting, and the agenda of this meeting was posted at all entrances of Oklahoma State University Center for Health Sciences, 1111 West 17th Street; twenty-four (24) hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays, in compliance with the Oklahoma Open Meeting Act.

Attendance

Present:

Members: Kevin Corbett, Jay Helm, Barry Steichen, Johnny Stephens

Absent:

Members: Doug Evans, Melinda Stinnett

Guests: Eric Atkinson, Damon Baker, Lexie Norwood, Eric Polak, Bill Schloss, Jacey Smith, Terri Tinkler, Erica Woolf, Chris Thurman, Finny Mathew, Deborah Dage, Melissa Cox, Paul Whitson-HOK Architects

- I. Call to order and establishment of a quorum – Jay Helm, Chairman

The meeting was called to order by Chairman Helm at 1:43 PM. After a roll call, Chairman Helm declared that a quorum of the Trustees of the Oklahoma State University Medical Trust was present for the meeting.

- II. Discussion, consideration, and possible vote to approve the minutes from the January 23, 2023 meeting, and any amendments made thereto by Trustees – Jay Helm, Chairman
- ACTION

 Draft-OSU Medical Trust Minutes 1.23.2023.pdf

Motion:

Moved to approve the minutes of the January 23, 2023, meeting.


Motion moved Barry Steichen and motion seconded Johnny Stephens. Aye: Steichen, Stephens, Helm, Corbett Nay: None Abstain: None

- III. Reserved Time for Comments from Elected Medical Staff Leadership (if requested) – Chris Thurman, DO, Chief of Medical Staff

Dr. Thurman reported the relationship with staff, staff leadership, and faculty is healthy with good engagement.

IV. FINANCE COMMITTEE – Jay Helm, Chairman

A. Review of Month to Date and Year to Date February 2023 Financials

 OSUMC Feb 2023 Presentation - Finance Committee & Trust.pptx

 OSUMC Feb 2023 Presentation - Finance Committee & Trust.pdf

Eric Atkinson presented a PowerPoint. Key highlights included:

- Ended the month with a favorable position to budget by \$288,000.
- Volumes favorable to budget in every area and yielded a \$1 million favorable position on net revenue.
- Total revenues exceeded budget by \$1.5 million. Those were offset by a higher than anticipated contract labor line.
- Non operating income is favorable by \$356,000.

B. Review of the FY2023 YOY Forecast and FY2024 Budget Projection

 OSUMC FY24 Budget Projection 3.22.pdf

Eric Atkinson went over the spreadsheet and explained to the Board how each column was calculated.

C. Review of the FY2024 Capital Budget

 FY24 Capital Budget Projection.pdf


Eric Atkinson went over the spreadsheet and explained it to the Board. RFP for a new ERP system was released on Monday.

D. CFO Update on Ongoing Projects

Finny Mathew reported on the projects during his administrative update

V. Recommendations of the Medical Executive Committee from its meeting on March 16, 2023 – Chris Thurman, DO, Chief of Staff

- A. Discussion, consideration, and possible vote to approve the Organized Medical Staff Renewal Appoint. and Credentials, Additional Privilege Requests, Temporary Privilege Request, Staff Status Changes and Resignations - ACTION

 Executive Committee of the Trust - February 2023.pdf

 Credentials - March 2023.pdf

Damon Baker reported that the March were approved at MEC and the Executive Committee already approved the February ones. Approval is needed for the March ones.

Motion:

Motion to approve the Organized Medical Staff Renewal Appoint. and Credentials, Additional Privilege Requests, Temporary Privilege Request, Staff Status Changes and Resignations for March 2023.

Motion moved by Barry Steichen and motion seconded by Johnny Stephens. Aye: Steichen, Stephens, Helm, Corbett Nay: None Abstain: None

B. Credentials Process - Damon Baker, DO, Chief Medical Officer

 Credentialing Process - Dr. Baker.pptx

Damon Baker gave a high level presentation over the credentialing process.

C. Discussion, consideration, and possible approval of added, updated and retired performance improvement measures - ACTION

 Blue Team Performance Improvement Report_February 2023.pdf

 Gray Team Performance Improvement Report_March 2023.pdf

Damon Baker reported these were approved at Quality Council and MEC and recommended to the Trust for approval.

Motion:

Motion for approval of added, updated and retired performance improvement measures.

Motion moved by Johnny Stephens and motion seconded by Barry Steichen. Aye: Steichen, Stephens, Helm, Corbett Nay: None Abstain: None

D. Discussion, consideration, and possible vote to approve new policies, policy amendments and retirement of policies - ACTION

 Plan for Provision of Care and Services-Changes-No-Watermark.pdf

Damon Baker reported these were approved at Quality Council and MEC and recommended to the Trust for approval.

Motion:

Motion to approve new policies, policy amendments and retirement of policies.

Motion moved by Johnny Stephens and motion seconded by Kevin Corbett. Aye: Steichen, Stephens, Helm, Corbett Nay: None Abstain: None

E. Safety Committee Meeting Minutes – Information Only

 Safety Committee Minutes 120722.pdf


 Safety Committee Minutes 020123.pdf

F. Quality Committee Meeting Minutes - Information Only

 Quality Minutes 1.11.2023.pdf

 Quality Minutes 2.8.2023 .pdf

G. ACHC Post Survey Compliance Monitoring - Information Only

 ACHC Dashboard_Trust_03.2023.pdf

Damon Baker asked the minutes to reflect the Board reviewed and accepted items V. E-G.

VI. Oklahoma State University Medical Center President's Update – Finny Mathew, MHA, President

 Administrator Update Trust 2023.03.23.pptx

 Customer Service Praise .pdf

Finny Mathew introduced Erica Woolf as the new CNO. Eric Polak mentioned how impressed he is with her connection with the nursing staff. Finny went over his powerpoint presentation. Key highlights included:

Construction Update:

- Entering into demolition phase two of c-section suites.
- Cath lab one construction complete, for Cath lab 2 there is a 40 week lead time necessary equipment.

Survey Update:

- All departments working through survey plans of correction with no significant areas of concern.

Parking:

- Parking garage update: nine architects submitted proposals which will be reviewed by the selection committee.
- Parking continues to be an issue on campus requiring additional staff to be bparked off site and shuttled to the campus. However, there is now space on campus for students and residents.

Growth:

- We now have a semi-permanent radiology manager, USO contract is positive and are now performing surgeries at the hospital, have a permanent provider for pain management clinic, we have opened five beds on 5 East.

VII. OSU Medical Group Update -- Bill Schloss, COO, OSU-CHS

 OSU Medical Group Development Plan Discussion.03.21.23.pptx

Bill Schloss introduced Melissa Cox as new medical group administrative director. He reviewed his PowerPoint presentation discussing the the medical group development and foundational principles. Melissa Cox reviewed the medical group performance scorecard. Management discussed reinvesting in the OSU Medical Group with near term recruitment and development priorities and longer-term recruitment. Expanding OSU Medicine's primary care footprint is indicated by a review of the medical staff complement of other providers in the region.

VIII. Unfinished Business – Jay Helm, Chairman

Kevin Corbett gave an update on managed care. He said they changed the go live date from October 2022 to April 2023. Corbett informed the Trust that in the pending lawsuit against OHCA the Supreme Court ruled today they will not accept jurisdiction.

IX. NEW BUSINESS (Limited to Matters Not Known About and Which Could Not Have Been Reasonably Foreseen Prior to Posting of the Agenda) – Jay Helm, Chairman

None

X. ANNOUNCEMENTS (if any) – Jay Helm, Chairman

- A. Next regularly scheduled Trust meeting: Wednesday, April 26, 2023, at Oklahoma Healthcare Authority, 4345 N. Lincoln Blvd, OKC

XI. EXECUTIVE SESSION – Jay Helm, Chairman

- A. Discussion and possible action to resolve into executive session pursuant to 25 O.S. S. 307(B)(4) to discuss investigation into and possible litigation regarding a former employee.
- B. Discussion and possible action to resolve into executive session pursuant to 25 O.S. S. 307(B)(1) to discuss implementation of further review and training requirements on a member of the credentialed medical staff.

Motion:

Motion to move into Executive Session.

Motion moved by Johnny Stephens and motion seconded by Barry Steichen. Aye: Steichen, Stephens, Helm, Corbett Nay: None Abstain: None

- C. Discussion, consideration, and possible vote to adjourn the Executive Session and reconvene to the Trust Meeting - ACTION

Motion:

Motion to adjourn the Executive Session and reconvene to the Trust Meeting.

Motion moved by Johnny Stephens and motion seconded by Barry Steichen. Aye: Steichen, Stephens, Helm, Corbett Nay: None Abstain: None

XII. Credentialed Medical Staff Review

- A. Discussion, consideration and vote to approve and authorize the implementation of further review and training requirements on a member of the credentialed medical staff as recommended by the Medical Executive Committee - Jay Helm, Chairman

Motion:

Motion to approve and authorize the implementation of further review and training requirements on a member of the credentialed medical staff as recommended by the Medical Executive Committee.

Motion moved by Johnny Stephens and motion seconded by Kevin Corbett. Aye: Steichen, Stephens, Helm, Corbett Nay: None Abstain: None

XIII. ADJOURNMENT – Jay Helm, Chairman

Meeting was adjourned at 4:23 PM through exhaustion of agenda items.

Oklahoma State University Medical Trust



Chairman