



OSU Medical Authority Minutes

OSU Medical Authority and Trust

Oct 26, 2023 at 1:15 PM CDT

@ OSU-CHS, North Hall 4th Floor Boardroom, 1111 W. 17th St, Tulsa

Notice of the meeting was given in writing to the Oklahoma Secretary of State more than forty-eight (48) hours prior to the meeting, and the agenda of this meeting was posted at all entrances of Oklahoma State University Center for Health Sciences, 1111 West 17th Street; twenty-four (24) hours prior to such meeting, excluding Saturdays, Sundays, and legal holidays, in compliance with the Oklahoma Open Meeting Act.

Attendance

Present:

Members: Ellen Buettner, Jay Helm, Michael Herndon, Barry Steichen (remote), Johnny Stephens

Guests: Eric Atkinson, Damon Baker, Dennis Blankenship, Melissa Cox, Deborah Dage, Finny Mathew, Lexie Norwood (remote), Eric Polak, Michael Rogers, Bill Schloss, Billy Taylor, Chris Thurman, Terri Tinkler, Erica Woolf

Other Guests: Rebecca Robbins-Forvis

Absent:

Members: Doug Evans

- I. Call to order and establishment of a quorum – Chairman Helm

The meeting was called to order by Jay Helm at 1:17 PM. After a roll call, Jay Helm declared that a quorum of the Member of the Oklahoma State University Medical Authority was present for the meeting.

- II. Discussion, consideration, and possible vote on the approval of minutes of the September 14, 2023, meeting – Chairman Helm

 [OSU Medical Authority Minutes-Draft 9.14.2023-1.pdf](#)

Motion:

Motion for approval of minutes of the September 14, 2023, meeting.


Motion moved by Michael Herndon and motion seconded by Johnny Stephens. Aye: Steichen, Helm, Buettner, Herndon, Stephens Nay: None Abstain: None

- III. CEO's Report – Eric Polak

A. Introduction of Michael Rogers

Eric Polak gave Michael's background and let the Board know he is taking on the Executive Director of the Authority and will be our official legislative contact.

B. Financial Report

 [SRD 9.30.23.pdf](#)

Eric Polak discussed the year-to-date financials.


C. Legislative Update

Johnny Stephens gave an update from speaking with Jessica Russell yesterday. Further ARPA funds being looked at and state funds to match the \$120 million.

IV. 2023 Oklahoma State University Medical Authority Financial Statement Audit Presentation - Rebecca Robins, CPA, FORVIS

 [OSUMA TCWG 6.30.23 .pdf](#)

 [OSUMA PAJE.pdf](#)

 [OSUMA 2023 FS .pdf](#)


Rebecca Robins let the Board know there were no adjustments or findings. Extensive discussion was had in the Finance Committee prior to the Authority meeting.

Motion:

Motion to approve the 2023 Oklahoma State University Medical Authority Financial Statement Audit.

Motion moved by Johnny Stephens and motion seconded by Michael Herndon. Aye: Steichen, Helm, Buettner, Herndon, Stephens Nay: None Abstain: None

V. Discussion, consideration and possible vote to approve the meeting schedule for calendar year 2024 - Chairman Helm

 [OSUMA CY 2024 meetings.docx](#)

Eric Polak discussed the reasoning for having less meetings and how that would work going forward.

Motion:

Motion to approve the meeting schedule for calendar year 2024.

Motion moved by Ellen Buettner and motion seconded by Johnny Stephens. Aye: Steichen, Helm, Buettner, Herndon, Stephens Nay: None Abstain: None

VI. Announcements – Chairman Helm

- A. Next regularly scheduled meeting of the Authority is December 14, 2023, at the OSUMC 744 W. 9th St., Tulsa

VII. Motion and Vote for Adjournment – Chairman Helm

Motion:

Motion to adjourn the OSU Medical Authority meeting at 1:39 PM.

Motion moved by Johnny Stephens and motion seconded by Ellen Buettner. Aye: Steichen, Helm, Buettner, Herndon, Stephens Nay: None Abstain: None

Oklahoma State University Medical Authority


Secretary