

Meeting Minutes – February 29, 2024 Oklahoma State University Veterinary Medicine Authority

The OSU Veterinary Medicine Authority convened a special meeting at 10:00am on Thursday, February 29, 2024, in the Oklahoma Animal Disease Diagnostic Laboratory, Conference Room 129, 1950 W. Farm Road, Stillwater, OK.

Notice of the meeting was provided to the Oklahoma Secretary of State consistent with the open meetings guidelines, and the agenda was posted at the Oklahoma Animal Disease Diagnostic Laboratory prior to the meeting in compliance with the Oklahoma Open Meeting Act.

I. Call to Order, Acknowledgement of Meeting Filing and Establishment of a Quorum

Blayne Arthur, Chair of the Authority, called the meeting to order at 10:00am and announced that all members were present, and a quorum was established.

PRESENT: Blayne Arthur, Joe Hall, Carlos Risco, Richard Prather, Philip Wood, L.D. Barker, Troy Shelby, Jim Hess

ABSENT: None

II. Vote for the Adoption of a Memorial Resolution Honoring Regent and Authority Member Jarold Callahan

Dr. Hess presented the Memorial Resolution to the Authority members and Chair Arthur asked for a motion to approve.

Motion to approve the Memorial Resolution honoring Regent and Authority member Jarold Callahan made by Troy Shelby, seconded by L. D. Barker.

AYES – Arthur, Hall, Risco, Prather, Wood, Barker and Shelby

NAYS - None

III. Welcome and Introduction of New Authority Member Regent Joe Hall

Chair Arthur introduced Regent Joe Hall and asked him to summarize his background for the benefit of the Authority members. Regent Hall shared that he has been fortunate to serve on the OSU A&M Board of Regents since 2003 and possesses a passion for the Veterinary Medicine program and its impact on the state's economy and quality of life.

IV. Discussion and Possible Vote for the Approval of Minutes of the November 15, 2023, Meeting of the Authority

Chair Arthur asked for a motion to approve the minutes for November 15, 2023.

Motion to approve the November 15, 2023, minutes made by Philip Wood, seconded by L. D. Barker

AYES – Arthur, Hall, Risco, Prather, Wood, Barker and Shelby

NAYS - None

V. Election of Vice Chair – Possible Vote for Election of a Vice Chair for the OSU Veterinary Medicine Authority

Chair Arthur suggested Joe Hall for the Vice Chair position. There were no other nominations. Chair Arthur asked for a motion to elect Joe Hall as Vice Chairman of the Authority.

Motion to nominate Joe Hall as Vice Chair made by Richard Prather, seconded by Troy Shelby.

AYES – Arthur, Hall, Risco, Prather, Wood, Barker and Shelby

NAYS - None

VI. Report and Overview of College of Veterinary Medicine Status – Dean Carlos Risco

Dean Risco presented a power point presentation with an update of items that have been initiated and some requests for future projects. He gave a background of the services performed at the College of Veterinary Medicine Ranch, which is used as an extension of the Animal Hospital. He provided pictures of the areas needing renovation. GH2 Architects and Manhattan Construction are having weekly meetings to plan the renovations for the Ranch and Teaching Hospital. The architects are working with OSU faculty and Facilities for input. They hope to have drawings to show the Authority members by this summer. Joe Hall suggested they might want to talk to the County Commissioner about paving the road out to the Ranch. He said making the public feel welcome is also an important piece of making the College of Veterinary Medicine successful.

Dean Risco also discussed renovations needed for the Necropsy Cooler and Rail/Hoist System, which is located in the Oklahoma Animal Disease Diagnostic Laboratory, and for the Equine Clinical Laboratory.

The College has employed several new clinical faculty members and is continuing the search for well-qualified clinicians. Chair Arthur asked if new hires are well-known in the veterinary community, which will help draw clients to OSU Veterinary Medicine services. Dean Risco indicated the College has set high standards for the new hires and should see good results.

The American Veterinary Medical Association Council on Education Accreditation Site Visit will be on April 14-18, 2024. Dean Risco's group prepared a comprehensive self study to submit to the site visit team. He will provide copies of that study to Authority members.

VII. Chief Executive Officer's Report and Possible Action Items

Dr. Hess introduced President Johnny Stephens and other guests at the meeting. President Stephens gave a brief overview of the importance of the OSU Veterinary Medicine Authority.

- a. Discussion and possible vote for the approval of a Memorandum of Understanding between the Authority and the Oklahoma Capitol Improvement Authority for the allocation of capital funds previously appropriated in the 2023 legislative session.

Dr. Hess presented the Memorandum of Understanding between the Authority and the Oklahoma Capitol Improvement Authority. Chair Arthur asked for a motion to approve.

Motion to approve the Memorandum of Understanding made by Richard Prather, seconded by Joe Hall.

AYES: Arthur, Hall, Risco, Prather, Wood, Barker, and Shelby

NAYS: None

b. Report on progress of renovations, equipment purchases and filling of faculty positions.

Dr. Hess presented a spreadsheet showing the status of items that were approved at the November Authority meeting. Several items have been acted upon or are pending. One item, the Therio Minitube came in at a cost higher than estimated on the original request list, but another item, the Crash Cart was significantly less.

c. Discussion and possible vote on approval of additional funding requests, including but not limited to the approval of funding for purchases of renovation, safety improvements, equipment and/or the approval of expenditure of funds in excess of original estimates:

- i. Approval request for transfer of funds for demolition and renovation of the necropsy cooler and rail/hoist system to comply with critical safety and structural needs at the Oklahoma Animal Disease Diagnostic Laboratory not to exceed \$1,620,000.

Dr. Hess asked the Authority to approve the transfer of funds for the cooler and rail/hoist system. These are items the accreditation team could cite as substandard. \$1,620,000 is a predesigned budgetary amount.

Chair Arthur asked for a motion to approve the transfer.

Motion to approve the transfer of funds not to exceed \$1,620,000 made by Philip Wood, seconded by Troy Shelby

AYES: Arthur, Hall, Risco, Prather, Wood, Barker, and Shelby

NAYS: None

- ii. Approval request for transfer of capital funds for the renovation of the Equine Clinical Laboratory to provide adequate space for student clinical skills laboratories not to exceed \$1,200,000.

Dr. Hess asked the Authority to approve the transfer of funds for the Equine Clinical Laboratory renovation. This is another item the accreditation team could cite as a shortcoming.

Chair Arthur asked for a motion to approve the transfer.

Motion to approve transfer of funds in an amount not to exceed \$1,200,000 made by Richard Prather, seconded by Joe Hall.

AYES: Arthur, Hall, Risco, Prather, Wood, Barker, and Shelby

NAYS: None

- iii. Approval request for reallocation of previously approved equipment purchases as follows:

1. Therio Mini tube TCI Flex lock previously approved at \$5,872 increased to \$6,929.12. (No new funds are requested as other

items will be purchased at costs lower than estimated.)

Dr. Hess asked the members if it was necessary to come back to the Authority each time an amount is above what was initially approved or if it were possible to provide updates of status without having to wait to purchase the item so long as the original total approved by the Authority is not exceeded.

After some discussion, a motion was made to move forward with purchasing items that might go above the approved amount without having to come back to the Authority for approval, as long as purchases stay within the \$1,350,000 budget and within a timeline of one year from the time the budget was approved on November 15, 2023. Motion made by Philip Wood, seconded by Troy Shelby.

AYES: Arthur, Hall, Risco, Prather, Wood, Barker, and Shelby

NAYS: None

d. Financial Report for the Animal Teaching Hospital including accruals for Authority funding.

Dr. Hess introduced Kristi Howey to present the Financial Report. Ms. Howey summarized the report explaining the current budgeted revenues and expenditures. The financial goal is for the animal teaching hospital to be self-sustaining from client revenue and state appropriations.

Marketing efforts were recognized as an important part of reaching the self-sustaining goal. Additionally, encouraging veterinarians to refer is equally important. Dean Risco also noted that there are currently three OSU Foundation employees focused on raising money for OSU Veterinary Medicine and that private fundraising is an important part of the College's fiscal strategy.

Adjournment

Chair Arthur asked for a motion to adjourn the meeting.

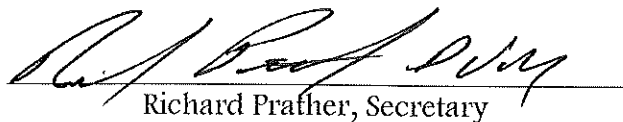
Motion to adjourn made by L. D. Barker, seconded by Richard Prather. Meeting adjourned at 12:27pm.

AYES: Arthur, Hall, Risco, Prather, Wood, Barker, and Shelby

NAYS: None



OKLAHOMA STATE UNIVERSITY VETERINARY
MEDICINE AUTHORITY


Richard Prather, Secretary