

OSU-CHS FACULTY SENATE

2012-2013

October 12, 2012 Minutes

OSU-CHS Faculty Senate Members

Warren Finn, Ph.D., President

Robin Dyer, D.O., President-elect

Johnny Stephens, Pharm.D, Past-President

Dennis Blankenship, D.O., Sergeant-at-Arms/Treasurer

William D. Meek, Ph.D., OSU-CHS Representative to OSU Faculty Council

Sarah Hall, D.O., Secretary

William Po, M.D.

Charles Sanny, Ph.D.

Jarrad Wagner, Ph.D.

Recorder: Jean Keene

Members Present: Dr. Finn, Dr. Blankenship, Dr. Dyer, Dr. Hall, Dr. Meek, Dr. Po, Dr. Sanny, Dr. Wagner

Members Excused: Dr. Stephens

Guests: Dr. Jarolim, Dr. Weil

Reporting Administrator: Dr. Hess

Call to Order: Dr. Finn called the meeting to order at 12:01 p.m.; it was held in the Board Room, as is customary.

Approval of Minutes:

Approval of the minutes of the prior meeting was moved by Dr. Wagner and seconded by Dr. Sanny. They were unanimously approved as presented.

Senate President's Report:

Dr. Finn reported that there was a distinguished educator on campus: Dr. Ronald Harden. Dr. Finn inquired whether the Senators were planning to attend at least one of the faculty development workshop sessions; noting the responses, he commented that the Senate would be well-represented at this rare opportunity to hear Dr. Harden. Dr. Finn said he has read Dr. Harden's writings over the years, and they were outstanding.

Dr. Finn advised that beginning in November, he would be our CHS representative attending the Board of Regents meetings in Oklahoma City. He said he plans to report on these meetings as a part of his President's reports.

Dr. Finn called upon Dr. Hess to provide a report from the Administration.

Dr. Hess began by reporting that the open enrollment period for health care benefits selection was in progress and would continue through October. He indicated that this year there was some good news to report in that the rates for employees in some categories have decreased. He noted that was in part due to case managers being assigned for participants with high-need, high-use health circumstances. In addition, he said it is also due to the University's allocating additional funds for those employees with dependent coverage. The cost for individual employee coverage in the basic Blue Cross Blue Shield plan would remain at the same rate as the current year. He indicated that we had made some progress in our discussions with our carrier, and they are recognizing the validity of our negotiations/comments over the

past few years. Dr. Hess explained that the claims experience that resulted in this year's reduction may not indicate future years' costs, since the total-claims experience represents costs from usage occurring throughout a year, and that can change.

Dr. Hess said a part of the Vision 2 project is the proposed new building. When it was discussed with the City Councilor, the County Commissioners, and the Tulsa Chamber of Commerce, the description was of what would be in the best interests of the building users. At OSU-Tulsa, faculty offices are needed. At CHS, a high-technology simulation center for training purposes, office facilities, and additional clinical-skills space are needed. The idea to create a joint-use building emerged.

Some faculty members have expressed concern that having our students' educational experiences offered at a split-campus does not seem to be in their best interests. Dr. Hess commented that the reality of such an arrangement is the unavoidable circumstance that some users would need to travel to another site, and perhaps back and forth. The intent in having integration between the two campuses was to create synergy.

To provide some additional information, Dr. Hess said the vote on Vision 2 will be included on the November 6 election. He noted that usually, bond issue elections are not included on general election ballots since they do not generally do well on those ballots. He said there are differing views whether Vision 2 will pass. Although earlier, it was thought that Vision 2 would provide the full funding for the building, it now appears that only \$4.3 million would be directed toward this building project. That would imply that a significant gap, approximately \$26 million, would exist.

A comment was offered that the funding issue aside, we still need to recognize that the goals and purposes for our two campus locations are different.

Dr. Hess responded that taking the location aspect off the table for now, he explained we now have a generationally all-time low rate for public debt—it is 2.75%. This is not dependent upon who is elected to the presidency. The Fed will need to tighten the money supply and they will need to increase rates, and it is possible that bond rates would become 6% and 7% to issue public debt. He said we have a certain amount in our reserve fund now, and we are not earning very much on interest on those funds. However, he said in his view, we could borrow funds at these low rates, and later when we are getting higher interest rates on our reserve fund, we could retire the debt from those gains. In addition, we would still have the reserve fund in the event we have a need to use it. In contrast, if we were to use the reserve funds for construction purposes, we may need to borrow funds later at 6% or 7%. And, he continued, if circumstances were such that we did not have a reserve to fall back on, the alternative would be to begin laying-off employees.

Right now, he believes that we should borrow the money at low rates and save our reserve for future use. Dr. Hess said another facet of this financial picture, is that President Barnett is confident that he can fund-raise the moneys needed to the degree that the new structure may only cost approximately \$8 million.

Dr. Hess said, we need to realize that we still need to finish the fifth floor of the Forensics/Research building. He said when the funds for the new building are being acquired, we need to add the estimated \$5 million for the completion of the fifth floor. The laboratory infrastructure is already in place, so with

the \$5 million, we would be able to complete it and have use of that space to move forward on meeting our mission and goals for that building. Not to do so would be setting aside our original priorities. He further explained that this new building may well be the last building constructed for perhaps the next 15 years. Looking realistically at the timeframe involved with a construction project of this size, if we were to begin construction immediately, we could not occupy the building until May of 2015—and since that may be the last building for 15 or perhaps even 20 years, we need to be sure that we are pleased with whatever structure is constructed.

Dr. Hess indicated he would be happy to try to answer any questions the Senators may have. Many items were raised/discussed. Among the questions/comments were the following:

- *Where, specifically, on the OSU-Tulsa campus was being considered for the new building?*
Dr. Hess used an internet-based mapping tool to specifically indicate the location being considered. Extensive discussion followed, including mention that the building would not really be a part of that campus. The building would need to be self-contained—which would make it more expensive to build and operate.
- *What about the space near the Health Care Center; couldn't that be used? Why couldn't we use the parking lot space that is near Southwest Boulevard. That is rarely used for parking, and it could accommodate a new structure.*
Dr. Hess commented that using that space for a building would reduce the available space for parking.
- *The flood-zone information was raised/reviewed.*
- *If parking would be a problem, we could do what others do, and build a parking structure; surface parking is not efficient, particularly if space is at a premium.*
The difference in costs for surface parking and parking structures was mentioned. Dr. Hess indicated that an approximate cost for a structure was in the neighborhood of \$11K per space.
- *What about recruiting excellent students and faculty to our school. How would having a split campus be in our best interests? That would not present very well during recruitment.*
A shuttle bus may need to be used; however, having students/faculty go back and forth during the course of a day would not seem optimal.
- *What is the proposed or expected proportion of usage of the building between CHS and Tulsa?*
It is believed that 50 to 75% of the building would be used by CHS.
- *The Center for Health Sciences is an important and respected center for medical education. Couldn't a split campus diminish the perception of its presence as a respected and growing medical professionals' center? Is that the best message to present when we are trying to meet the state's need for future physicians to solve Oklahoma's shortage?*
The Senators engaged in extensive discussion.

Dr. Finn thanked Dr. Hess for his report.

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Following additional discussion, and due to the time, the Senators moved, seconded and passed by voice-vote the recommendation to develop a formal recommendation on this issue, and to distribute and vote on it by email. Dr. Finn will transmit the final recommendation results to Dr. Shrum.

The meeting was adjourned at 1:23 p.m.

**Written Committee Reports
Faculty Senate Meeting
October 12, 2012**

College-wide committees:

Academic Standards (Harriet Shaw)

The Academic Standards Committee on September 26th and October 4th and, in all, interviewed one student who had failed a retake of an OB/GYN rotation and five students who did not pass the COMLEX Level 2 examination.

Curriculum Committee (Bill Meek)

The Curriculum Committee met on October 1st and received a report from the ad hoc committee on “Defining the Curriculum Committee”. This ad hoc committee is made up of faculty members Kath Curtis, Warren Finn, Mike Pollak, Sarah Hall, Dorothy Turetsky, and students Matthew and Kristine Armstrong and chaired by Bill Meek. A draft of the Committee description to this date is:

The Curriculum Committee of OSU-COM shall be responsible for the design and oversight, evaluation, and management of the four-year medical curriculum. To accomplish these responsibilities, the Curriculum Committee shall establish bi-directional flow of information and reporting with teaching faculty, course and clerkship coordinators, learning resources, the Office of Medical Education, the Associate Dean of Medical Education, and the Provost to ensure that curricular objectives inherent in the mission of OSU-COM are achieved.

Design and Oversight

1. Define goals and objectives of the medical curriculum
2. Assure that the medical curriculum meets accreditation standards and fulfills the mission and vision of the medical school.
3. Coordinate curriculum to ensure vertical and horizontal integration

Evaluation

4. Conduct regular review and evaluation of the curriculum vis-à-vis goals, objectives, and educational standards; recommend revisions as necessary
5. Evaluate student outcomes
6. Establish performance standards for instructors, course directors, clerkship directors, and thread chairs

Management

7. Set course and exam schedules
8. Confer with departments and appoint course directors
9. Identify teaching space and other support (teaching incentives, salary support) required to deliver the curriculum
10. Make and initiate recommendations about faculty development programs

Membership

Curriculum Committee Membership:

The Committee is comprised of six faculty members and four student members. Term for faculty is three years with one consecutive renewal. Three faculty will come from biomedical sciences group and three faculty will come from clinical sciences group. The faculty members are elected from the general faculty

at the spring general faculty meeting to assure direct faculty participation and a broad faculty perspective to the decision-making process, independent of departmental or central administration points of view. To be nominated for a faculty position, a petition shall be submitted by an eligible faculty member or his or her sponsor with signatures of

three (3) voting members of the General Faculty and an accompanying signed statement by the candidate indicating willingness to serve if elected. These documents shall be filed with the Chair of the Faculty Affairs Committee at least thirty (30) days prior to election. Candidates should submit a statement regarding their willingness to serve and their ideas in completing the work of the Committee. Student members from MSI and MSII will be elected at the best time according to schedules and the election will be supervised by the Student Senate. The class presidents of MSIII and MSIV will serve on the committee. Members must attend 2/3 of the meetings. The remaining members of the Committee are members by virtue of their position:

Chair, Learning Resources Committee -- exofficio

Chair, Thread Leaders Committee -- ??

Chair, Clerkship Committee -- ??

Biomedical Foundations Course Director/Supervisor

Systems Director/Supervisor

Focus Group Director/Supervisor –

Course evaluation by students was discussed. Currently, a formative evaluation of Clinically Based Histology is being tried by this year's class. Groups are meeting to form a concise report on the class, due next week. A summative evaluation will also be done at the end of the year.

Learning Resources (Lance Frye)

The committee met on September 19 and discussed the following items:

- A. Chair's report: Dr. Frye indicated he was pleased to have the opportunity to chair the committee and he was looking forward to a productive year of helping faculty and students to achieve their educational goals.

- B. Library: Mr. Martin reported that he would like to make Up-To-Date available through the wired network. He inquired whether there was still only one IP address for use by both campus locations. Mr. Niland said there were some changes made over the summer, and some included wireless access. Last year there were some work-around approaches; Mr. Niland said he will look into the problem and report at the next meeting regarding secure wireless access. Mr. Dunlap commented that it would be excellent to have that access from both locations. Mr. Niland will research it and advise the students regarding a workable access procedure. Mr. Martin commented that there are limited funds for library acquisitions.

- C. Office of Information Technology: Concerning IT, Dr. Turetsky inquired whether it is true that software updates could affect the functioning of computers in the lecture halls. She cited examples when there was difficulty with the equipment. Mr. Niland advised that issues described were related to Integrity lecture capture or Turning Point, and mentioned that those questions should be referred to Dr. Linsenmeyer. Dr. Turetsky advised that since the difficulties arose when she was facing a classroom of approximately 100 students, to whom she could not begin teaching, this was also an IT issue. Mr. Niland advised that IT does not update on Tuesdays in classrooms; after hours the computer will come, update itself, and turn off. So updates should not have been the cause.

Mr. Niland offered to get in touch with Dr. Linsenmeyer to resolve problems regarding Lecture hall equipment issues. He noted that in Dunlap the contact telephone had been covered over with drywall. That has been resolved, and there is a phone in that room now. The machine content is not changed during the semester; the content is locked down. Any proposed changes are communicated well in advance so faculty can retrieve content they need before any action is initiated.

- D. Office of Educational Development: No report.
- E. Telemedicine and Distance Learning: Ms. Holmes was not in attendance to report, due to her attendance at an important EMR exercise.
- F. Student Representatives:
MS I: Michael Dunlap reported for MS I class until the election of an MS I representative. He commented that there may be a conflict on the committee meeting time with the schedule for Grand Rounds at the hospital. Dr. Frye will provide a few potential times and Ms. Keene will poll the committee members regarding availability.

Mr. Dunlap asked what I-Phone Apps he has access to as a student; he expressed an interest in having Hippocrates. Mr. Martin said that is something that comes out of the library budget, and each year he has a limited amount of money to purchase a certain number of license-free properties, an email is sent out regarding them, and they are on a first-come, first-served basis. Mr. Dunlap and Ms. Barnes were invited to send Mr. Martin an email expressing their interest in having them.

Research Committee (Doris Patneau)

A written report was not received.

Student Affairs Committee (Shawna Duncan)

The committee has not met since the prior Senate meeting; it is scheduled to meet within one week.

Special/regulatory committees:

The Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee initially report through the Research Committee.

Chemical Hygiene Care and Radioisotope Use Committee (David Wallace)

This committee reports through the Research Committee.

Institutional Animal Care and Use Committee (Tom Curtis)

This committee reports through the Research Committee.

Institutional Biosafety Committee (Frank Champlin)

The following tabulation is a summary of the major agenda items addressed at the most recent meeting of the Institutional Biosafety Committee (IBC). Their respective outcomes and any items requiring eventual Faculty Affairs Committee or Faculty Senate action are included where appropriate.

- will keep up the pressure because of needed increase in physicians.
- OSU-CHS has not yet been paid for the increase to 115 students.
- It is not in our best interest to increase tuition at this time.

OSU-MC Teaching The committee met at 1:00 pm in Conference Room E-469 with members Champlin, Koehler, Wymore, Katz, and St. Clair in attendance.

- I. The chair's written report/minutes of the April 18, 2012 meeting were considered...it was decided to send copies out by email to the members due to the low attendance.
- II. Committee was informed of the status of the Infectious Agent and Primate-Derived Cell Culture Line Inventory process. A brief discussion followed.
- III. The following applications were considered and acted upon:
 - A. Committee was reminded that a request for oversight of a Medical Biochemistry exercise for graduate students submitted by PI Sawyer was deemed not to require IBC oversight because the students are "qualified" and will be working directly under Dr. Sawyer's supervision, while the work would have been considered exempt from the *NIH Guidelines* had it been an actual research project.
 - B. Registration of IA-DT09181212 (Turetsky) was approved with stipulations.
- IV. It was decided to add the following sentence to Statement 4 of the *IBC Policies and Procedures Statements* in order to make the document consistent with the *Faculty Senate Bylaws*:

The IBC is responsible for providing oversight for all pertinent research and instructional activities conducted at the OSU Center for Health Sciences.
- V. The Chair reported that the 2012 Annual Report had been submitted to the NIH Office of Biotechnology Activities on August 14, 2012.
- VI. The next scheduled meeting will be held Wednesday, October 17, 2012 at 1:00 pm in Conference Room E-469.

Institutional Review Board (*Paul B. Rock*)

This committee reports through the Research Committee.

Affirmative Action Committee (*Sandra Cooper*)

The committee has not met since the previous Senate meeting.

Students with Disabilities Committee (Michael Pollak)

The Committee has several times this semester to consider applications for disability accommodations. The table below shows the current number of students by year approved for exam accommodations due to disability:

OMS 1	4
OMS 2	3
OMS 3	1
OMS 4	1

Faculty Senate committees:

Faculty Affairs Committee (Anne Weil)

The Faculty Affairs Committee met on October 10, 2012

- 1) The minutes of the August 22 Faculty Affairs meeting were approved.
- 2) The Faculty Affairs Committee discussed draft changes to the Bylaws of the Faculty Senate that we expect we and the Faculty Senate will be seeing in the future.
- 3) The Faculty Affairs Committee looked over the report on areas of potential conflict in the Governance Documents in the event of a change in language from COM to CHS, which the Faculty Senate had asked us to start in the Spring. We decided it needed one more review, and that Dr. Weil should bring it to the Faculty Senate on Friday, October 12.
- 4) We discussed pending updates to the Web pages.
- 5) Dr. Van Winkle made a report of her tally of faculty FTEs. We currently have one Research-Track faculty member. We then have 37.28811 Clinical-Track FTEs and 62.5 Tenured or Tenure-track FTEs. This situation puts us in violation of OSU Document 2-0903, section 1.06, which reads:

“The number of clinical faculty positions shall be limited to no more than 50% of the total tenured and tenure-track faculty (expressed as FTE) of the OSU Center for Health Sciences...”

and which thus permits a ratio no greater than 33% clinical track to 66% tenured or tenure-track faculty. The Faculty Senate may want to petition Stillwater for a change. Document 2-0913, section 5.01, also provides for a “review [of] the status of the clinical faculty program at OSU” every five years. If such a program review is upcoming, it would provide the Faculty Senate an opportunity to proactively develop a rationale by which to argue for different percentages, if desired.

Budget and Benefits Committee (Kirby Jarolim)

The Budget and Benefits Committee met on October 3, 2012 and discussed the following:

- **Insurance:**
 - There will be no increase in premiums. OSU has been more involved and BCBS has been more involved with “high-end users” which has helped.
- **Education:**
 - Higher education is not high on the legislature list right now – push is toward K-12.
- **We Hospital):**
 - Legislature is going to have to give more support to the residency program.

- **New Building (OSU-T Campus):**

- \$4.3 million has been allocated for a \$30 million building.
- We will have 50-75% of the space.
- It is our desire, if it is to be built on the OSU-T campus, to arrange the classes such that our students would be over there for a full day and not be commuting back and forth. This would have to fit with the changes in our curriculum as well.
- The building should have all the amenities to support the students when they are there (food, study space, etc.) for an entire day.

Promotion and Tenure Committee (*Craig Stevens*)

Dr. Stevens advised there is no report from this committee for the October Senate meeting.

Other committees/task forces/liaisons:

Biomedical Sciences Graduate Committee (*Kathleen Curtis*)

At a meeting on 10/8/2012, the Biomedical Sciences Graduate Committee (BSGC) received a report from the Interim Director of the Biomedical Sciences Graduate Program, Dr. Randall Davis, about progress on updates to the web site, and on revisions to the graduate curriculum, and on next steps essential to accomplish such revisions. Much discussion by the BSGC members then focused on procedures for amendments to the by-laws of the BSGC and to the guidelines for the graduate program which will necessarily follow graduate curriculum revisions. The committee members outlined the processes to submit amendments to the by-laws, the desired format of such proposed amendments, and the role of the BSGC in reviewing and commenting on proposed amendments prior to distributing proposed amendments to the graduate faculty for vote. In addition, a discussion was initiated about the need to consider courses for 1st year DO-MS students as the new medical curriculum goes into effect.

OSU-Faculty Council Representative (*Bill Meek*)

The Faculty Council met on Tuesday October 9, and received a report on Ostate.tv (not okstate.tv). This site will gather all videos and tell what Ostate is doing. It will be a student resource for music by students, debates, and interviews. It will have a lot to do with OSU Extension Outreach (per Burns Hargis) and will have some athletics. If you want athletics, go to Okstate.tv The Faculty Council passed a recommendation from the Faculty Committee “Procedures to Govern Workload Assignments of Faculty Members”. It would be up to the faculty. The Faculty Council also recommended to President Hargis that “Procedures to Govern Overload Pay” be created to clarify the circumstances in which overload pay may be approved and to provide for procedures to request and document overload pay. This will not be applied to OSU-CHS or other branch campuses; however, it could be.

The 2012 Women’s Faculty Council Research Awards for Research and Scholarship by OSU Women for undergraduate and graduate women was announced. Apply online at <http://www.library.okstate.edu/forms/womenfac.htm>. Winners will be announced at the beginning of the spring semester, and will participate in Research Week activities, Feb. 18-22, 2013, and attend our awards reception during Research Week.

Call Prof. Seikel at 744-9724 or email at Michele.seikel@okstate.edu if you have questions.

Minutes in Detail available online at OSU Faculty Council site:

http://facultycouncil.okstate.edu/index.php?option=com_content&view=article&id=51&Itemid=68

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Oklahoma State Regents Faculty Advisory Representative (Steve Eddy)

See attached pages submitted by Dr. Eddy.

Space Utilization Committee (Eric Polak)

The focus of this committee has been incorporated as a facet of the Curriculum Revision/Space Requirements issue; Dr. Benjamin serves as point-person for this process. He has been invited to attend and verbally report at the Faculty Senate meetings.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

FACULTY ADVISORY COUNCIL

Minutes

Wednesday, May 9, 2012—3:00 p.m.

Chair Aaron Elmer, Presiding

Call to Order. The Faculty Advisory Council met at 3:00 p.m. on Wednesday, April 11, 2012 at the State Regents' office. Members present were Deborah Lockwood, Stephen Eddy (phone), Georgia Kosmopoulou, J.C. Casey, Luis Montes, Rene Hurst, Bud Sandefur (phone), Aaron Elmer and Timothy Norton. Also present was Debra Stuart of the State Regents' staff. Aaron Elmer presided.

Minutes from last meeting. The minutes of the April 2012 FAC meeting were approved as revised.

Joint resolution with the Student Advisory Board (SAB). Upon consideration of proposed resolution on "Improved Teaching Methods for Faculty," the members present did not support as worded, but offered to share the student concerns at their respective institutions.

Faculty recruitment and retention. Discussion of factors negatively impacting retention and recruitment included low salary, increased teaching load, use of adjuncts, increased service and advising, current funding formula, low tuition rates, decreased retirement benefits, cost of health insurance, increasing age of retirement, age differences between faculty and students, attracting from out-of-state, travel cuts and less faculty development.

Discussion of 2012 work plan topics.

1. Preparation of high school students for college: FAC was updated on the new K-12 standards based on the Common Core State Standards adopted by most states, the Complete College America (CCA) projects, and innovation on campuses such as improvement in freshman orientation;
2. Preparation of transfer students from technology centers, online programs and from community colleges to universities: The FAC received a description of online activity in Oklahoma and the review processes;
3. Improvement of developmental education and gateway courses: FAC was updated on the status of the Complete College America (CCA) projects including the April State System Summit on Remedial Reform -and MSC described developing remedial science course;
4. Impact of faculty salaries on recruitment and retention; FAC reviewed faculty trends and salaries and discussed factors observed on campus;
5. Impact of health insurance and retirement benefits on recruitment and retention: proposed changes at institutions were discussed and suggested that members talk to business officer; and
6. Promoting of higher education in the legislature: "bring a legislator to work" during the fall semester was suggested and is being considered at some institutions.

Next meeting. The next meeting is Wednesday, September 5, at 3:00 p.m. Participation by telephone or video is available upon request.

Other. Luis Montes reported on the annual Tuition Hearing at which the students commented that they recognize the need for an increase.

Adjournment. The meeting was adjourned at 4:45 p.m.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION

Research Park, Oklahoma City

FACULTY ADVISORY COUNCIL

A G E N D A

Wednesday, September 5, 2012—3:00 p.m.

Aaron Elmer, Presiding

1. Call to Order.
2. Minutes from last meeting.
3. Report on “Strategies for Enhancing the Success on Online and Military Students.” Rene Hurst
4. Feedback on Partnership for the Assessment of Readiness for College and Careers (PARCC):
Debra Stuart
5. Update on Complete College America (CCA) Update: Debra Stuart
6. Legal Issues in Higher Education Conference on October 9 at OU: Debra Stuart
7. Discussion of 2012 work plan topics.
 - 1) Preparation of high school students for college;
 - 2) Preparation of transfer students from technology centers, online programs and from community colleges to universities;
 - 3) Improvement of developmental education and gateway courses;
 - 4) Impact of faculty salaries on recruitment and retention;
 - 5) Impact of health insurance and retirement benefits on recruitment and retention; and
 - 6) Promoting of higher education in the legislature.
8. Election of chairman for October-December.
9. Next meeting. Set future schedule of meetings.
10. Other.
11. Adjournment.

FACULTY ADVISORY COUNCIL

Minutes

Call to Order. The Faculty Advisory Council met at 3:00 p.m. on Wednesday, September 5, 2012 at the State Regents' office. Members present were Deborah Lockwood, Stephen Eddy, John Veenstra, J.C. Casey, Abbas Johari, Rene Hurst (phone), Aaron Elmer and Timothy Norton (phone). Also present was Debra Stuart of the State Regents' staff. Aaron Elmer presided.

Minutes from last meeting. The minutes of the May 2012 FAC meeting were approved as revised.

Report on "Strategies for Enhancing the Success of Online and Military Students." Rene Hurst will present at the October meeting.

Feedback on Partnership for the Assessment of Readiness for College and Careers (PARCC). Debra Stuart provided a summary of a proposal for using the high school assessments for placement into college-level math and English courses. The consensus of the council members present was that the cut scores should be tied to levels 4 and 5 of the 5-point scale and predictive of 75% of the students earning a grade of C or higher in the college course. The entry-level math courses would be those such as College Algebra, Introductory Statistics and General/Liberal Arts math, not higher level courses such as Calculus.

Update on Complete College America (CCA). Debra Stuart briefly described the 5 Oklahoma initiatives: (1) collaborate with K-12 to reduce the need for remediation, (2) transform remediation, (3) identify and promote certificates, (4) expand adult degree completion (Reach Higher), and (5) reform performance funding. The State Regents are involved in implementing the Common Core State Standards with PARCC, 12th grade transitional courses, an ACT research consortium, and a Math Faculty Conference.

Legal Issues in Higher Education Conference on October 9 at OU. A brochure for this bi-annual conference was distributed. It was suggested that the speakers be available following their sessions for additional discussion.

Discussion of 2012 work plan topics.

1. Preparation of high school students for college: FAC was updated on the new K-12 standards based on the Common Core State Standards adopted by most states, the Complete College America (CCA) projects, and innovation on campuses such as improvement in freshman orientation;
2. Preparation of transfer students from technology centers, online programs and from community colleges to universities: The FAC received a description of online activity in Oklahoma and the review processes;
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5. Impact of health insurance and retirement benefits on recruitment and retention: proposed changes at institutions were discussed and suggested that members talk to business officer; and

6. Promoting of higher education in the legislature: “bring a legislator to work” during the fall semester was suggested and is being considered at UCO and MSC.

Election of chairman for October-December. Deborah Lockwood was elected as the next chairman.

Next meeting. The following meeting dates were selected:

- Wednesday, October 17, at 2:30 pm (regular FAC meeting)
- Saturday, November 3, at 9:00 am (regular FAC meeting)
- Saturday, November 3, at 10:00 am (Annual Faculty Assembly)
- Wednesday, December 5, at 2:30 pm (regular FAC meeting)

Other. The Student Advisory Board has invited to FAC to meet jointly on Sunday, December 2, at 1:00 pm in Room 312 of the Nigh University Center, UCO.

Adjournment. The meeting was adjourned at 5:00 pm.

OKLAHOMA STATE REGENTS FOR HIGHER EDUCATION
Research Park, Oklahoma City

FACULTY ADVISORY COUNCIL
A G E N D A

Wednesday, October 17, 2012—3:00 p.m.
Deborah Lockwood, Presiding

12. Call to Order.

13. Minutes from last meeting.

14. Report on “Strategies for Enhancing the Success of Online and Military Students:” Rene Hurst

15. Description of the Course Equivalency Project: Adrienne Proffer, Coordinator for Academic Affairs Projects

16. Discussion of 2012 work plan topics.
 - 7) Preparation of high school students for college;
 - 8) Preparation of transfer students from technology centers, online programs and from community colleges to universities;
 - 9) Improvement of developmental education and gateway courses;
 - 10) Impact of faculty salaries on recruitment and retention;
 - 11) Impact of health insurance and retirement benefits on recruitment and retention; and
 - 12) Promoting of higher education in the legislature.

17. Faculty Assembly planning.

18. Next meetings:
 - Saturday, November 3, at 9:00 am (regular FAC meeting)
 - Saturday, November 3, at 10:00 am (Annual Faculty Assembly)
 - Wednesday, December 5, at 2:30 pm (regular FAC meeting)
 - Sunday, December 2, at 1:00 pm in Room 312 of the Nigh University Center, UCO (Student Advisory Board joint meeting)

19. Other.

20. Adjournment.