

OSU-CHS FACULTY SENATE

2013-2014

October 11, 2013 Minutes

OSU-CHS Faculty Senate Members

Robin Dyer, D.O., President

Randall Davis, Ph.D., President-elect

Warren Finn, Ph.D., Past-President

Kent Smith, Ph.D. Sergeant-at-Arms

Richard Wansley, Ph.D., OSU-CHS Representative to OSU Faculty Council

Recorder: Jean Keene

Dennis Blankenship, D.O.,

Sarah Hall, D.O.

Charles Sanny, Ph.D.

Johnny Stephens, Pharm.D.

Members Present: Dr. Dyer, Dr. Finn, Dr. Blankenship, Dr. Davis, Dr. Hall, Dr. Sanny, Dr. Smith, Dr. Stephens, Dr. Wansley

Members Excused: All were present

Guests: Dr. Goodson, Mr. Bernie Trombley

Reporting Administrators: Dr. Shrum, Dr. Benjamin

Call to Order: Dr. Dyer called the meeting to order at 12:04 p.m.; it was held in the Board Room, as is customary.

Approval of Minutes:

Approval of the minutes of the prior meeting was moved by Dr. Finn and seconded by Dr. Sanny. They were unanimously approved as presented.

Faculty Senate President's Report:

Dr. Dyer advised that in view of the fact the Senate had a full agenda; she would provide comments at the next meeting.

Research Report:

Dr. Shrum advised that research is a vital part of our mission, and this is a research strategic planning effort planned to be a joint-effort with the faculty and the administration. She indicated that bringing this information to the Senate is a first step in the process; we have a strong goal to move our research efforts forward. She introduced Mr. Bernie Trombley of Huron Consultants and encouraged the Senators to be ready to participate by setting up some faculty forums to provide the opportunity for open faculty input as we strive to achieve our research goals.

Mr. Trombley provided a PowerPoint presentation highlighting the Conceptual Alignment of CHS Project Scope Elements: 1) Dynamic & Productive Research, 2) Academic Strategy & Productive Faculty, and 3) Resources & Investment. Some of the highlighted information presented focused upon the elements listed below.

Phase 1: This will involve confidential interviews, document review and much data analysis.

In assessing the current research assets, the focus will include:

- Facilities/Equipment/Technology
- Faculty Productivity
- Organizational Structure and Administrative Services
 - ORSP
 - Centers and Core facilities
 - Research Animal facility
 - Electron Microscope lab
 - Center for Aerospace & Hyperbaric medicine
 - Center for Rural Health
 - Helmerich Research Center
 - Center for Family Resilience
 - Center for Health Systems Innovation
 - Tech Transfer and other specialized services

Mr. Trombley advised that the initial observations suggest that OSU-CHS has great opportunities to enhance its research enterprise, noting that the University's mission clearly values research. Further, most OSU-CHS departments use "research/scholarly activity" as a criterion for promotion and tenure. He stated that the Office of Research and Sponsored Programs supports over \$27 million in sponsored programs, but only a small portion of this is research. In addition, OSU-CHS currently has over 40 active clinical trials. He did mention that research facilities exist in Tulsa, Stillwater and throughout OSU.

Mr. Trombley reported that research is an element in both the Mission statement and the Vision statement for CHS, and provided pie charts indicating some existing dollar values. Moving to greater detail, Mr. Trombley displayed a graph stating topic areas of interest.

Turning to the proposed process, he advised that interviews will be held for the weeks of October 21 and 28 for the following groups: Research Committee, Research faculty, Non-research faculty, Staff (ORSP, Cores, Stillwater, etc.). He mentioned that Confidentiality and non-attribution were to be respected throughout the process.

The goal for these interviews is seeking an understanding of: 1) Interviewees' perspectives on research at CHS, 2) Reason for individual participation/or non-participation, 3) Interviewees' vision(s) for future CHS research, 4) Identifying what incentives would motivate more research activity.

An opportunity to raise questions was offered.

Dr. Dyer thanked Mr. Trombley both for his time spent thus far and for the process that will be occurring.

Written Committee Reports:

Dr. Dyer advised that the written committee reports had been digitally distributed in advance, and a hard copy was also included in the agenda packet; she asked if there were any questions or comments related to the committee reports. None were raised. The full written reports are included as a unit and begin on page two of the minutes. One item mentioned the Academic Standards Committee request that a social media policy be developed. Discussion followed which included information that a university policy had been developed in Stillwater. That policy will be reviewed and perhaps customized for CHS application. It was decided that Academic Standards will be invited to review the existing policy and to make recommendations which could eventually be presented to the general faculty for a vote for adoption.

Dr. Dyer called upon Dr. Wansley to report on OSU-Faculty Council actions. He advised that his written report covered the major items, and that the focus of these meetings addresses issues of importance for the Stillwater campus. He noted that there are still some issues regarding promotion and tenure that may be discussed. Dr. Wansley said he had been assigned to serve on a committee studying retirement issues. He said he will keep the Senate advised, and some visitors from that group may attend a Senate meeting in the future.

Related to the Promotion and Tenure topic, Dr. Dyer advised that there are a few items that may still need to be worked upon. When Dr. Stephens is able to attend the Senate meeting, he will provide greater detail on this issue.

Dr. Dyer called upon Dr. Finn to report on the Oklahoma State Regents Faculty Advisory activities. Dr. Finn briefly noted that he was able to attend the most recent meeting, and reported the main activity of the session was to identify the concerns on the various campus locations. On November 2, there will be an annual meeting for the council, and a questionnaire will be distributed at that time. Dr. Finn plans to bring the document to the Senate for shared input. Glen Johnson, who is the Chancellor, has been invited to attend a Senate meeting. Dr. Finn said he hopes to report more on future meetings.

Dr. Dyer asked Dr. Finn to report on the Task Force concerning new construction for CHS and optimum location and usage for such construction. Dr. Finn took time to report on the history of the Task Force, and closed his remarks with the information that the Executive Committee will be reviewing the initial draft of a charge for this group. Dr. Dyer invited the Senators to send any comments/input on the topic to her, or to the Senate office. The resulting version of a draft will be provided to the Senators.

Dr. Dyer called upon President Shrum.

Dr. Shrum reported that she has been traveling extensively on behalf of the Center, and it was good to be able to meet with the Senate.

She provided some important focus points upon which she had been working. She advised that:

- We will be reviewing and customizing the strategic plan for CHS.
- We will be using the architectural firm that had been previously approved; this will save a great deal of time.
- Dr. Shrum will be meeting with the architectural firm within the next few weeks to review our needs
- Plans being developed will consider the larger picture of what is being planned for the revitalization of the west bank.
- CHS serves as an anchor institution in the designated area.
- The plan is to maintain Lesion field--green space is important; the firm will consider these elements
- Student and faculty input regarding needs will be sought.
- Concerning our hospital, it is still a top priority, and the search for a partner will continue.
- Under OSUMA, the assets of the hospital are being transferred to the state trust. She serves on the board as the president of CHS. This transfer process is ongoing now; this will allow for the allocation of funds.
- Our faculty and students have been very active and helpful in giving tours of the hospital.
- A deal was struck that included \$2.5 million of GME funding being given to OU programs; that was viewed as an approach to assure the award of the full funds in the future. This was explained as a one-time event. This circumstance was linked with OU not achieving the required number of residencies in order to qualify for GME funds.
- Some schools have been created in the past, and we will also be creating a department for Health Care Administration and a Department for Rural Health and Rural Medicine. This organizational addition will also be very helpful for adjunct faculty who are serving in these areas.

Dr. Shrum asked if the Senators had any questions. A question was raised regarding the use of the fifth floor. There had been some discussion among faculty that there had been a plan to use it as simulation space. Dr. Shrum recounted a plan that had emerged, but that had not reached fruition. She did state that funds raised for the new building will also be used for finishing out the fifth floor. Donors may be interested in participating in these plans, and we are open to space adjustments on a temporary basis until the new building is available for use. We need to make the highest and best use of what is available while further planning is occurring.

Dr. Benjamin reported on the new curriculum, its status, and some challenges that have arisen. He said medical school is hard. Some students may be trying to decide if they had made the best choice for them. In the short time since the new curriculum has rolled out, we have learned some things:

- Problems have surfaced with the Tegrity lecture recordings; some did not contain sound. This has proved problematic for students. Other technical difficulties accumulated that had some students feeling overwhelmed. Dr. Benjamin has met with faculty and technology leaders to address the problems.
- Another issue that has arisen is the use of social media, and its potential for inappropriate use.
- Regarding the new curriculum, none of us anticipated it would be smooth sailing; we have encountered a few bumps and have responded to them. In the current semester, some problems have become larger. There are faculty who have not sufficiently reduced their course content to meet the standards that were developed for the new curriculum. Now, students are caught in a time crunch because there are faculty who are using Tegrity to require additional course content—that was to have been reduced to meet the new content standards.
- Extra quizzes have been given by some faculty, and that robs time from other courses. Dr. Benjamin has set up times to meet with faculty as a pre-emptive measure to help faculty avoid repeating the experiences from the current term, and to solve the difficulties before the next set of courses begin.
- We do not have a Curriculum Committee at this point, and so he has been fielding the problems that would have been referred to that group. We do have a year one and year two coordinator committee, and they are discussing these issues; Dr. Benjamin is chairing. For example, identifying the procedures for examinations will be addressed by this group. He is confident the difficulties will be solved even before the Curriculum Oversight Committee meets.
- Dr. Benjamin also reported that some students are reporting that good things are happening, and that Faculty members are working to smooth out the process bumps that have arisen.

There was general discussion regarding some faculty members' adherence to the new curriculum structure and whether individual faculty met the mission designed for a given course; some potential approaches were raised to address difficult areas. Additional discussion regarding these viewpoints may be visited in the future.

There was no Old Business to discuss. For New Business, Dr. Dyer reminded Senators that the next meeting would be a Joint November/December meeting; the Executive Committee would meet on **Tuesday**, November 5, and the Senate would meet on November 15. Reminders will be sent.

Dr. Dyer thanked the Senators and guests for attending.

The meeting was adjourned at 1:17 p.m.

**Written Committee Reports
Faculty Senate Meeting
October 11, 2013**

College-wide committees:

Academic Standards (*Harriet Shaw*)

The Academic Standards Committee has met once since September 13, 2013 on September 26

The committee met with 3 students, addressing the following issues:

- Second COMAT failures (1)
- COMLEX 2 failures (2)

There are several students waiting to meet with the committee for:

- Failure of Biomedical Foundations 2 course
- Inappropriate use of social media/collaboration on class quiz

There is a serious concern about the increasing and inappropriate use of social media by our students.
The need for a College social media policy is critical and overdue.

Curriculum Oversight Committee (*Randy Wymore*)

The membership of the Curriculum Oversight Committee has been determined. The following list of colleagues (in alpha order) will serve during the 2013-2014 term: Angela Bacon, Franklin Champlin, Lance Frye, Regina Lewis, Machelie Linsenmeyer, Bill Meek, Mike Pollak, Randall Popp, Harriet Shaw, and Randy Wymore—Chair. A meeting will be scheduled soon.

Learning Resources (*Lance Frye*)

The committee met on September 18 and reports were received. Dr. Price provided a report that Dohn Martin and he had developed on the topic of various fair and appropriate uses of electronic texts and copyrighted materials in the classroom and as teaching resources. It is anticipated that the information, at some point in the future, may be made available on Centernet for convenience for faculty reference. Mr. Martin reported that some difficulties with Wi-Fi printing capabilities have been reported in the Study Gym; Mr. Niland said he would investigate.

Concerning IT activities, Mr. Niland said his staff is working to eliminate all Windows XP level equipment campus wide since the equipment is too old to function as needed.

Dr. Linsenmeyer advised that 130 laptop computers were being imaged and the necessary software was being installed for appropriate testing. Further, ExamSoft will be used in all courses this semester. The majority of faculty members are giving permission to put Tegrity videos of classes available for students to access through D2L. Medsation for the current year went very well and attendance was increased over last year's record.

Research Committee (Anil Kaul)

The following Special/regulatory committees initially report through the Research Committee: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The Research Committee met on September 11 at 12:05 with a quorum. Meeting attendees included committee members Drs. Anil Kaul, Tom Curtis, David Wallace, Nedra Wilson, Ron Thrasher, and Johnny Stephens, Laurie St. Clair, Cindie Lamon and Terry Brown.

Dr. Tom Curtis reported on behalf of the Institutional Animal Care and Use Committee and informed that the part-time animal care position is now a full time position.

There was no representation/ report from the Institutional Review Board.

Dr. Wallace reported that the Chemical Hygiene and Radioisotope Use Committee met on September 4th and he informed that several changes were coming with regard to federal regulations on chemical labeling. OSU-CHS personnel need to complete training by December 1st and be compliant by June 2015. The committee had also discussed and approved following three recommendations:

- Recommendation #1 requests that the scintillation counter in the Barson building be repaired and put on the service contract.
- Recommendation #2 requests a part-time temporary employee to assist faculty and other personnel with the change to the new chemical hazard labeling information system.
- Recommendation #3 requests the purchase of an explosion-proof refrigerator for the 3rd floor of the new building for the storage of potential flammable/explosive waste prior to disposal.

Dr. Wallace also reported that the Institutional Biosafety Committee at its last meeting on August 11th reviewed and unanimously approved two protocols as modifications. Their next meeting is scheduled for Nov. 6, 2013.

Dr. Goodson reported that there had not been any movement on the Scientific Review Committee since the last Research Committee meeting.

Nathan Huffstetler provided an update on climate control issues in animal facilities and labs. He reported that the recent wind storm caused roof damage and new issues with the building. The new issues have caused delays with the animal lab problems.

Institutional Biosafety Committee (IBC) (David Wallace)

The committee met on September 18th. Two protocols (1 recombinant DNA and 1 infectious agent) were reviewed as modifications. Both protocols were approved unanimously. A few updates/announcements were discussed which included:

General Discussion:

- The possibility that NIH will consider synthetic DNA as possible material that needs to be regulated under biosafety guidelines. If synthetic DNA should be considered biosafety material there will be a cut off on the length of the DNA.

Old Business

- **Autoclave Repair**
 - Any autoclave that failed inspection last year has been shut down and cannot be used until there has been a follow up inspection and an approved certificate has been received and attached to the autoclave.
- **Biohazardous Agents Inventory**
 - The compilation of data is ongoing for the biohazardous agent inventory list. Less than 3 responses are outstanding. The inventory should be complete within the month.
- **Hood Certifications**
 - Currently looking for an appropriate vendor in the area that has the appropriate certifications and is affordable.
 - Hoods need to be recertified by mid-October and scheduling of hood testing should be done prior to next IBC meeting.

Next meeting is October 16th at 2:30 in Room E-469.

Chemical Hygiene and Radioisotope Use Committee (CHRUC): (David Wallace)

The next scheduled meeting for CHRUC is November 6, 2013.

Student Affairs Committee (Rashmi Kaul)

Due to conflicting schedules with student members and faculty members we were not able to conduct Student Affairs committee meeting for the month of September. We are in the process of scheduling our October meeting.

Faculty Senate committees:

Budget and Benefits Committee (Richard Bost)

The Committee welcomed new member Dr. Earl Blewett who replaced Dr. Susan Young who has moved out of the area.

The Committee prioritized issues to be researched and analyzed. When conclusions are reached in these discussions, recommendations to the Senate will be formulated. Priorities are as follows:

1. Retirement benefits and their impact on recruitment	7. Access to Stillwater library resources
2. Benefits package	8. Co-pay rates and rate reduction
3. Salaries and salary savings	9. Discussion of intended investments
4. Capital improvements wish list	10. Tuition waivers for family members
5. Grant applications and grad student stipends	11. Involvement of CHS rep to OSU Faculty Council
6. Impact of Affordable Care Act on OSU clinics	

All faculty are encouraged to provide information and opinions about these issues to B&B Committee members (Banschbach, Blewett, Bost, A Kaul, Stroup).

Mr. Polak provided information and insight about OSU's health insurance packages. He also provided an update on hospital financing.

Faculty Affairs Committee (*Nancy Van Winkle*)

The Faculty Affairs Committee met on September 17th. The committee has overseen the most recent election related to the Curriculum Oversight Committee, tallied the results, and submitted a report to the Faculty Senate Secretary. The following are the results:

- a. **At-large faculty members to the Curriculum Oversight Committee** - Randy Wymore, Ph.D. will fill the 3-year term for Biomedical Sciences and Regina Lewis, D.O. will fill the 3-year term for Clinical Sciences on the Curriculum Oversight Committee. William Meek, Ph.D. will fill the 2-year term for Biomedical Sciences and Michael Pollak, Ph.D. will fill the 2-year term for Clinical Sciences on the Curriculum Oversight Committee.
- b. **Amendments to the Charter of the General Faculty** that reflect the change from the Curriculum Committee to the new Curriculum Oversight Committee passed.
- c. **Amendments to the Bylaws of the Faculty Senate** that reflect the change from the Curriculum Committee to the new Curriculum Oversight Committee passed.

Promotion and Tenure Committee (*Johnny Stephens*)

The Promotion and Tenure committee has not met formally since the last Faculty Senate meeting. We have reviewed one candidate's appointment by email and approved to a Clinical Associate Professor position.

Other committees/task forces/liasons:

Affirmative Action Committee (*Sandra Cooper*) (A regulatory committee)

The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (*Frank Champlin*)

The following tabulation is a summary of the major agenda items addressed at the most recent meeting of the Biomedical Sciences Graduate Committee. Their respective outcomes and any items requiring eventual Graduate Faculty or Faculty Senate action are included.

The committee met at 11:00 am in Conference Room E-469 with members Champlin, Kaul, Weil, Patneau, T. Curtis, K. Curtis, Miller (Graduate Studies Director), and Davis (Graduate Program Director) in attendance.

- I. The minutes of the September 10, 2013 meeting were read and approved without modification.
- II. Courses titled "Disease Research" and "Introduction to Translational Research: From Bench to Bedside and Back" were submitted by Drs. Joe Price and Anil Kaul, respectively. Both were viewed favorably by the Committee. One member suggested they should be advised to consider combining the two into one course prior to working with Ms. Miller to submit the proper paperwork to the University.
- III. Two Advisory Committee Appointment Forms were evaluated, approved, and passed on to the Director.

- IV. Ms. Miller informed the Committee that modifications, deletions, and proposals for graduate courses need to be submitted to her office as soon as possible in order to be submitted to the University.
- V. Director Davis facilitated discussions concerning several items. First, we were informed he plan for recruiting dual degree students now that the COM interview process has begun will involve the usual laboratory tours with an optional follow-up meeting being considered. A discussion concerning why we require international students to take both the GRE and TOEFL examinations followed with consensus opinion reached that this is a reasonable expectation and that remediation regarding deficiencies in English skills is not possible on our campus. A written proposal for addressing the needs of our students with regard to statistics was distributed and members were encouraged to continue discussing this with their departmental colleagues. The Committee was informed that essentially all of our graduate students are struggling with the Biomedical Foundations Course content and several reasons for this were discussed. While it was generally agreed this is a transitional phenomenon which will likely be remedied next time the course is offered, it is also clear that the situation is not fair to the current students.
- VI. Dr. R. Kaul led a discussion regarding the value of adopting a “special student” status as an aid for graduate student recruitment. She also shared how having her laboratory located in the Barson Building has hampered her ability to attract new graduate students. Problems exist in that old signage has not been updated, the misperception that research not being conducted in Building E is of lesser value, tours involving potential students are not including Barson, and the general invisibility of the Barson laboratories. It was concluded that additional discussion would be valuable in our next meeting and the BSGC would consider remedies for the situation, but that approaching the Research Committee would probably be more appropriate.
- VII. A total of six Proposals for Bylaws or Guidelines Change motions were finalized for presentation to the CHS Graduate Faculty for a vote. A process for scheduling the fall Graduate Faculty meeting sometime prior to the Thanksgiving holiday was discussed.

Oklahoma State Regents Faculty Advisory Representative (Warren Finn)

A written report was not received.

Task Force on Evaluation of New Construction Sites and Usage (Warren Finn)

A written report was not received.

OSU-Faculty Council Representative (Richard Wansley)

The OSU Faculty Council met on Tuesday, October 8, 2013, with few items of business on its agenda. Most Committees, such as the one on which I have been appointed (Retirement and Fringe Benefits) have yet to meet or have conducted meaningful business. President Hargis reported that the OSU student enrollment for the current year is less than its record-breaking previous year. About 30% of OSU’s enrollment derives from out of state, predominantly Texas and North Texas particularly. In recent years, other universities located in the Southern portion of the US have set up recruiting offices in Texas and President Hargis feels that these efforts have impacted on our enrollments since it is the out of state enrollment which is largely down in numbers from the previous year. Mr. Larry Shell of the OSU Alumni Association gave a summary of the Association’s activities,

focusing on developing more local alumni chapters nationally and internationally. It was reported that the Committee for recommending a new Provost has been appointed and has had an initial meeting but no candidates have been identified as of yet. Interim Provost Fry reported on the status of various Faculty Council Recommendations, few of which appear to have a direct relationship to CHS interests. Exception to that is one Recommendations regarding Reappointment, Promotion, and Tenure Process for Ranked Faculty; however, the Faculty Council suggestion for a change appears to have only slight bearing on CHS faculty.

Students with Disabilities Committee (A regulatory committee) (*Michael Pollak*)

The committee has not met since the previous Senate meeting.