

OSU-CHS FACULTY SENATE

2014-2015

February 13, 2015 Minutes

OSU-CHS Faculty Senate Members

Randall Davis, Ph.D., President

Robin Dyer, D.O., Past-President

Sarah Hall, D.O., President-elect

Christopher Thurman, D.O., Secretary

William Po, M.D., Sergeant-at-Arms

Charles Sanny, Ph.D. (16)

Kent Smith, Ph.D. (15)

Jarrad R. Wagner, Ph.D. (15)

Richard Wansley, Ph.D. (16), OSU-CHS Representative to OSU Faculty Council
Oklahoma State Regents Faculty Advisory Representative

Recorder: Jean Keene

Members Present: Dr. Davis, Dr. Dyer, Dr. Hall, Dr. Po, Dr. Sanny, Dr. Smith,
Dr. Wagner, Dr. Wansley

Members Absent: Dr. Thurman

Reporting Administrators: Dr. Dyer, Mr. Polak

Call to Order: Dr. Davis called the meeting to order at 12:04 p.m.; it was held in the CHS Board Room.

Approval of Minutes:

Approval of the minutes of the prior meeting was moved by Dr. Wagner and seconded by Dr. Dyer. They were unanimously approved as presented.

Administration Reports:

Dr. Dyer:

Dr. Dyer reported that the applicant process is going very well for the Pros for Africa Mission trip in May; we have more applicants than we can accept, which is exciting. Dr. Dyer indicated that we are about to complete the syllabus for the selective-elective rotation that will occur at the end of September. That will be mostly third-year students. Dr. Hall will be going in September.

Dr. Dyer is working with the Alumni Association to revamp the structure; an election will be held for the Board of Directors from throughout the state and two from outside the state of Oklahoma. It will be expanded to include Biomedical Sciences, Health Care Administration and Forensics. It will be known as the CHS Alumni Association. A suggestion was offered to include Athletic Training as well.

Mr. Polak:

Mr. Polak advised that the legislative session is in full swing now. In regard to our new building, \$21 million of the cost for the building is being funded through debt service—called a Master Lease Program. The documents have been submitted through, and approved by, our board and they are now in the hands of the legislature. They have 45 days from the submission to object to any or all of the projects with a request for removal. Mr. Polak reported that he and Dr. Dyer had presented our project to the Senate Appropriations' Subcommittee on Education. He indicated he does not

anticipate any questions or issues arising. He advised that we are requesting \$21 million and we already have \$24 million in the bank. We are moving forward on the construction and it will be possible to observe the early actions soon. The utilities will be relocated, construction site preparation will begin, and the temporary parking accommodation will begin. He looks forward to this starting in the next thirty days. He offered the positive mantra that we can repeat, "It's going to be **great!**" A humorous suggestion was made to have a sign made that bears that positive thought, and it could be sited appropriately in the graveled parking area to remind everyone that we are focusing on our future. He reminded the Senators that we will have covered parking, and in fact, *"It's going to be **GREAT!**"*

A question was raised about the \$600 million funding gap. Mr. Polak reported that higher education is a constitutional entity, so as long as there is a constitutional board we are not appropriated directly from the legislature; therefore they have no authority to go after our reserve funds. In addition, our funds are comingled with tuition and fees, and the legislature has no authority to pull back student generated funds. It has been mentioned that the legislature may be looking at going after agency revolving funds and pulling money from there, but this would not affect higher education.

However, Mr. Polak advised that the budget realities are not good. Oklahoma's gross collections continue to grow year over year, and we are bringing in more tax revenue than before, but due to monies that are allocated before it gets to the legislature the ending general revenue fund amount is lower which produced a \$600 million shortfall. This is compounded by the fact that revenue growth has been sufficient to trigger another quarter point tax cut. The tax cut is based on the total receipts, not the general revenue receipts.

There has been some discussion about looking at existing tax credits that may be considered for potential elimination. Mr. Polak reported that the rainy-day fund has about \$600 million in it, but the governor has advised that if those funds are used, it would be for one-time expenses rather than recurring ones. He noted that there is a possibility that that could include our rural residency program, although that may be a slim possibility. He reminded the Senators that the governor's proposed budget is not the final budget since the legislature makes changes.

Mr. Polak advised that the good thing is that we manage our money very well, so an appropriations cut to us is not the same as a cut would be to a campus that relies heavily on appropriations. The larger impact for us is from federal matching rate changes in our programs with the Health Care Authority where we will need to spend more money to get the same amount of funding back. It impacts our education program and our clinics. He indicated it will be a challenging year, and we will need to wait and see what the cuts will be. He also counseled that the picture has a way of changing at the last minute.

Mr. Polak advised there are some legislative bills being proposed; one bill includes a request for a hiring freeze for state agencies; he added that it does not impact us at all. It does not include higher education, common education, certain classes of employees for child welfare specialists, or correction officers.

A question was raised asking about anything new with Mercy or the institutional application for all of our residencies. Mr. Polak responded that we are going through the institutional application process. With the merger of the AOA and ACGME for the single accreditation system for residency programs, we will be filing an application and it is currently being worked on to have a state-wide consortium where OSU is the sponsor for all of the osteopathic residency programs. After the

merger it will be just residency programs. We will have one family medicine program; it will be in Tulsa, and there will be associate programs at each different site. We will go through that for each program. He explained that AOA is more of an outcomes and competency based evaluation on residency programs, whereas ACGME is much more prescribed, e.g. a certain number of faculty, a certain number of different specialties; it is numbers driven and more of a checklist format. Dr. Po commented that a document would be required to show that each paragraph of the requirements has been met. Mr. Polak gave examples of how the ACGME system differs in the type of documentation needed. President Davis thanked Mr. Polak for his thorough report.

Faculty Senate President's Report (Randall Davis)

Dr. Davis reported that the Faculty Distinguished Service Award information was included in the agenda packet. He encouraged the Senators to nominate their distinguished colleagues for this award. He advised that the information would be distributed to the faculty very soon. The call for nominations for the Regents' Teaching and Research awards would also be distributed shortly.

Committee Reports:

Dr. Davis called attention to the Committee Reports within the agenda packet and noted that they had been distributed previously by email. He asked if there were any questions regarding them.

Dr. Dyer raised a point regarding grade rounding. A discussion followed after which Dr. Davis advised that the Academic Standards Committee was planning to have a committee discussion on that very issue. He said we need to have a standard policy that would apply to all faculty, and it should be clear and applied consistently.

Dr. Wansley advised that he is a member of the Faculty Council's Retirement and Benefits committee and a discussion was held there regarding an OU program for full tuition waivers for dependents. There was significant discussion on the mechanics of how the OU financing of the benefit was handled. Discussion at the Faculty Council level will continue; it is anticipated that a similar program would be sought for tuition waiver at OSU for a dependent's first undergraduate degree. Dr. Wansley will report on further developments on this issue.

Old Business:

There was no old business to discuss.

New Business:

Under new business, Dr. Davis reported that the Curriculum Oversight Committee has been very active. He encouraged the Senators to read the COC report, and to cooperate with the process so the recommendations that are being developed in the various committees include faculty input and participation.

Dr. Wagner commented that the Senate had not provided guidance to the COC; he asked what the Senate's role is in the COC and CAC process. Following discussion, the Senators stated that there is significant faculty input on the committees. The Senate offers general support, and we are receiving informational reports to keep us advised. We encourage faculty to work hard and be engaged in the curriculum processes.

Dr. Po reported that the OSU Women's Health Expo was being held at the Tulsa Fairgrounds that weekend; he encouraged the Senators to share this information with their colleagues, family members and friends and to encourage them to attend.

The meeting was adjourned at 12:42 p.m.

**Written Committee Reports
Faculty Senate Meeting
February 13, 2015**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Gerwald Koehler)

The Academic Standards Committee met on January 9 and January 28, 2015.

The committee met with 16 students, addressing the following issues:

- Biomedical Foundations III failure (5)
- Biomedical Foundations V failure (3)
- Clinical Anatomy failure (5)
- Clinical Rotation failure (1)
- 2nd COMLEX Level 1 failure (1)
- COMLEX Level 2 Performance Evaluation (PE) failure (1)
- 2nd Ob/Gyn COMAT failure (1)
- “N” non-cognitive grade (2)

Additionally, the committee is working on a revision of Academic Grading System guidelines (Academic Standards Handbook, Section 1).

Curriculum Oversight Committee (Randy S. Wymore)

The Curriculum Oversight Committee met on 01/08 & 1/22/2015.

Students had submitted a petition that during the spring of the 2nd year, students not be required to attend straight “lecture” classes. Attendance is not mandatory per se, but by using clickers for points during the lectures, there is a de facto attendance policy. The students requested that only courses with labs and small groups have required attendance so that they could manage their own time regarding studying for classes and boards. For reasons not completely clear to the Chair, the COC voted to end discussion and reject the petition (9 to 1 with the Chair as the lone dissenting vote).

Clinical Skills 1 was reviewed and several recommendations were sent forward to the course coordinator.

The topic of allowing students to make up work they miss when away as student government representatives, or representing OSU was taken up. The Student Curriculum Coordinating Committee motioned that students not be penalized when fulfilling their obligations at select conferences or national meetings. After much discussion a motion was made to pass the matter on to Dr. Pettit and administration to look at policy and the language of the current travel request documents.

The COC continued to explore the usefulness and effectiveness of “E-books”. A questionnaire was sent out to students. Results are not back yet.

A practice board exam was held on the afternoon of 1/6/15. Most 2nd year students participated in taking the practice exam.

The use of “clickers” for points was discussed at length. There was much discussion that went in many different directions. For assessment, the students preferred take home exams to in-class clicker questions. The COC did not wish to change the policy, and individual course directors and course coordinators (and the lecturers) will decide how much to use the clicker-format. A standardized set of “guidelines” for clicker use was prepared by Dr. Steele and was approved to be given to everyone who uses clicker questions.

The following are the final recommendations from the Curriculum Oversight Committee, approved on January 8, 2015.

- Co-coordinators are needed for all of the Clinical Skills courses.
- Co-coordinators need to preview the lectures together PRIOR to being given, to ensure the material being presented is appropriate (just like the other courses in the new curriculum).
- Co-coordinators need to preview the written and practical exams and then jointly review the results.
- Standardize scoring sheets. Create a rubric and provide instructors with training on use of the rubric to provide greater uniformity. This will allow all instructors to assign an earned grade based on individual student performance.
- New camera/monitors need to be purchased.
- Coordinate the lectures/labs to sync with systems in the revised schedule when possible.
- In a ‘hands-on’ course, lecture attendance should be mandatory. This would remove the redundancy of the videos and the extra time taken during lab to review material covered. Base some percentage of the overall course grade on attendance leaving some leeway for a few absences.
- All videos should be reviewed for quality and updated as necessary.
- Use videos as outside review material and not as primary in class course content.

January 11, 2015

Using Turning Point technology (clicker questions) in presentations

Using Turning point interactive slides using key response pads (clickers) during presentations can be an effective learning tool to assess students’ knowledge over pre reading assignments or providing instructors the ability to discover and discuss a lack of understanding of important concepts. They can be used for “credit” toward a percentage of the student’s final grade or “no credit” as points of focused discussion and interaction.

Suggestions for using clicker questions:

1. A quiz at the beginning over the pre reading assignment. Questions should have a short stem and single answer multiple choices over easily recognizable important topics, straight forward and not confusing. No more than 5 questions for credit.
2. If asking more challenging questions over pre reading, provide clicker questions ahead of time, without answers, so students can look them up prior to class.
3. Use intermittently throughout the presentation to:
 - assess students’ understanding
 - determine direction of presentation, including the level of detail needed
 - assess students’ ability to apply concepts to a case

4. Use in cases to lead students through a multistep process by asking which step comes next
5. Use as a review at the end of the presentation for credit

Please limit clicker questions “for credit” to a maximum of 5 questions and minimum of 3 questions per presentation.

If giving a quiz over pre reading assignments, inform students via email or on the course schedule and assure the amount of reading material is appropriate. (short article, specific pages of a chapter, not the whole chapter, etc.)

Do not have pre reading quizzes or challenging questions for credit in presentations of new material that are directly after exams.

Example of a pre reading clicker

The diagnosis of Diabetes Mellitus includes which of the following?

- ✓ A. Fasting blood glucose greater than 126 mg/dL
- B. HbA1C greater than 7%
- C. Random blood glucose greater than 140mg/dL
- D. 2 hr post meal blood glucose greater than 180 mg/dL

0% 0% 0% 0%

Fasting blood glucose greater than 126 mg/dL
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Example of clicker during HA presentation

Which of the following headaches wax and wane throughout the day and is usually worse towards the end of the day.

- A. Cluster
- B. Migraine
- C. Tension

1% 7% 93%

Cluster Migraine Tension

Learning Resources (Joseph Price)

The LRC did not meet in December 2014 or January 2015, but did meet on February 3, 2015. At this meeting the chairman reported on the recent TrueLearn practice COMPLEX Level 1 board exam held January 6th that he had arranged. Results were as expected for a baseline assessment at a time at which students had not yet begun board focused review. Routine reports were heard at the LRC meeting from committee members.

Research Committee (Ron Thrasher)

The Research Committee has voted to hold quarterly meetings. Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The Research Committee held its regular quarterly meeting December 10th at 9:00 a.m. Regular standing committee reports were received and discussed along with the Huron Report and Research Project Summaries from throughout the Center for Health Sciences. The remainder of the meeting generally addressed possible revisions to the goals, objectives and focus of the Research Committee. A revision to the Faculty Senate Bylaws specifically Article VIII,

Committees, Section E 7, describing the Research Committee has been drafted and will be presented to the Research Committee for further discussion and possible action at the next regular scheduled meeting, March 11, 2015 at 9:00.

Chemical Hygiene and Radioisotope Use Committee (*David Wallace*)

The committee met on January 21st. One item was the replacement of one outside member. Deciding that a person with DNA background would be valuable, we asked Byron Smith, a graduate of our Forensics program and a DNA analyst with Tulsa Police Department (post meeting: Byron did accept and will be on the roster starting with the Feb 2015 meeting). The committee also reviewed one protocol renewal. The renewal was approved conditionally pending revisions. The next meeting is scheduled for February 18th.

Institutional Biosafety Committee (*David Wallace*)

There have been no new/renewed protocols that have come to the committee in the last 2 months. The committee was not going to have a quorum so a ‘virtual’ meeting was held to approve minutes from December 2014 and to set the agenda for the next meeting. Due to the amount of new material that has come up, the committee has scheduled an additional meeting for March 4th (The next regular meeting is April). Items for March 4th discussion: Discuss changes for the “Supervisor’s Checklist for New Personnel”; Shared personnel resource for MSDS-SDS updating; Restocking the first aid supplies at the stations on each floor; Annual review/revision of the Chemical Hygiene manual; and Initial review of the Radiation Safety Manual (last revised in March 2010).

Student Affairs Committee (*Steve Eddy*)

The committee has not met since the last Senate meeting.

Faculty Senate committees:

Budget and Benefits Committee (*Richard Bost*)

The Budget & Benefits Committee met on Wednesday, January 7, 2015. The meeting featured a detailed discussion with Mr. Polak about a number of issues, including the impact of fluctuating oil prices on the College’s budget, the benefits to College and hospital operations if the state were to accept Medicaid funding, the approval process for funding of the new building and build-out timetable, budget development for next year, purchase of the firehouse across the street, and features of our operations with Mercy. He and Dr. Wansley, our College’s representative to the OSU Faculty Council, discussed issues about potential tuition waivers for OSU faculty and staff, benefits for domestic partners, and pooling of sick leave. The Committee is looking forward to having Sandy Cooper meet with us to add HR information to these discussions.

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The committee has not met since the previous Senate meeting; a meeting is planned during February.

Promotion and Tenure Committee I (*Johnny Stephens*)

The committee has not met since the previous Senate meeting.

Other committees/task forces/liaisons:

Affirmative Action Committee (*Sandra Cooper*) (A regulatory committee)The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (*Anne Weil*)

A written report was not received.

OSU-Faculty Council Representative (*Richard Wansley*)

The Council has not met since the previous Senate meeting.

Oklahoma State Regents Faculty Advisory Representative (*Randall Davis*)

Full information on the State Regents Faculty Advisory group can be accessed at:

<http://www.okhighered.org/statesystem/powerpoints/powerpoints.shtml>.

The next meeting was scheduled to be held by conference call during the following week.

This information will be reported at the March Senate meeting.

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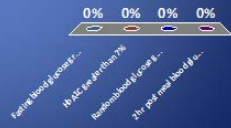
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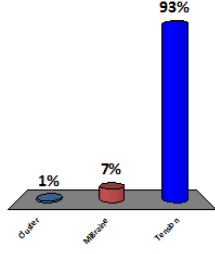


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Dr. Davis advised that there is a conference call meeting scheduled for the following week.