

OSU-CHS FACULTY SENATE

2014-2015

March 13, 2015 Minutes

OSU-CHS Faculty Senate Members

Randall Davis, Ph.D., President

Robin Dyer, D.O., Past-President

Sarah Hall, D.O., President-elect

Christopher Thurman, D.O., Secretary

William Po, M.D., Sergeant-at-Arms

Charles Sanny, Ph.D. (16)

Kent Smith, Ph.D. (15)

Jarrad R. Wagner, Ph.D. (15)

Richard Wansley, Ph.D. (16), OSU-CHS Representative to OSU Faculty Council

Oklahoma State Regents Faculty Advisory Representative

Recorder: Jean Keene

Members Present: Dr. Davis, Dr. Po, Dr. Sanny, Dr. Wagner, Dr. Wansley

Members Absent: Dr. Dyer, Dr. Hall, Dr. Smith, Dr. Thurman

Reporting Administrators: Mr. Polak

Call to Order: Dr. Davis called the meeting to order at 12:03 p.m.; it was held in the CHS Board Room.

Approval of Minutes:

Approval of the minutes of the prior meeting was moved by Dr. Wagner and seconded by Dr. Sanny. They were unanimously approved as presented.

Administration Reports:

Mr. Polak advised he had two items on which to report. He said we continue to make progress on the construction on the new building. We are working on some permitting issues right now with the city in order to get rolling. There is no hard-date for beginning construction, however following a meeting later in the day, some hard-dates may be closer to being available.

A second item to report is that there are no new updates regarding the state budget. The state is still looking at over a \$600 million deficit. Identifying where funds could be made available to help cover this deficit continues. Although some in the legislature have the impression that higher education has great cash reserves, and therefore could sustain a budget cut, the reality of the situation reveals that the total, while being a significant amount, actually represents the total of smaller operating funds for many campus locations. Many locations only operate on a month-to-month basis, and there are no reserves. There was a budget hearing at the state capital the previous Tuesday. Mr. Polak indicated there is concern about the potential of budget cuts to this campus, however, should they come, we will do everything we can to preserve and protect the academic programs and make sure there is a minimal impact on our students.

We continue to make progress on the AOA-ACGME merger as it pertains to the residency program accreditation. We also continue to make progress in attempting to fund the balance of approximately 118 residency positions that are currently not funded for the start-up for the rural residency education act. Those programs are in Lawton, Norman, Ada, and Ardmore, with rotations in Oklahoma City.

We are making progress working with the Tobacco Settlement Endowment Trust and the Oklahoma Health Care Authority to gain funding to get those residencies up and running.

Mr. Polak noted that the administrative appointments became official at the most recent Board of Regents meeting. The “Interim” modifier has been removed from some titles. Dr. Pettit is now the Provost, and Senior Associate Dean for the College of Osteopathic Medicine. Dr. Stephens is now the Chief Operating Officer, and he is still the Interim Vice President for Research. The whole research arena is still being reviewed to determine what the right structure and design will be. Dr. Dyer is the Associate Dean for Academic Affairs in the College of Medicine. Dr. Kent Smith is the Associate Dean for the Office of American Indians in Medicine and Science. Dr. Stroup has been appointed the COO for the Medical Center. He continues as a faculty member and will continue to coordinate his course, but we are leasing 80% of his time to the hospital for the administrative work. We are looking forward to working with him in this role.

There have been some retirements, and there are some coming in the future in the Behavioral Sciences department, and we are moving forward in preparation. Two psychiatry positions have been opened. We are attempting to rebuild a psychiatry component here on campus; it is a high priority for Dr. Pettit. Mr. Polak reported that the job descriptions for the two psychiatrist positions are heavily weighted toward education. The clinical component of the job description will be geared toward providing what is needed for the education component. A search committee will be established.

Mr. Polak said developing the psychiatry residency program goes hand-in-hand with trying to establish our working with the Department of Mental Health and Substance Abuse Services and the Veterans Administration. The VA is very interested and they have funding for up to eight residents positions. Griffin Memorial Hospital and the Department of Mental Health would like to be able to provide some support. We are challenging ourselves to have a program open and accredited, and to begin recruiting residents for the class starting in July of 2016. It is a tight time frame, but we are going to focus to get it going, if possible. The Senators recognized that there is a strong need for that.

We are continuing to work with Mercy at the hospital; things are going well there. There have been improvements at the hospital. The Department of Corrections is looking at filling ten beds on a full time basis to provide care to inmates. The VA is looking for more services and potentially looking at setting up a VA floor in the hospital. Dr. Po commented that on April 6, the renovated OB floor will be opened. It has been totally revamped and patients will be pleased at the transformation.

A meeting was held with the hospital administration regarding the development of a wrap-around delivery that will include follow-on classes for continued quality service to our client population. This will remain as a topic for exploration.

Since Dr. Stephens was traveling on school business, Mr. Polak reported on his behalf that the service agreement with Mercy has been signed. We have our framework for our collaborative research with Mercy physicians and the Mercy organization. Right now, there is an ongoing active project on Health Care Economics with Dr. Hess.

Dr. Davis thanked Mr. Polak for his thorough report.

Faculty Senate President's Report (Randall Davis)

Dr. Davis reported that he had met with Dr. Pettit during the week regarding the COMSAE and whether it is mandatory that the medical students take the examination. The Handbook indicates it is required, but the students were not sure.

Dr. Pettit had sent an email to students stating that the Board Review that is coming up is strongly suggested, but it is not mandatory. He brought it to their attention that the COMSAE is mandatory and they must take it a minimum of one time before they take the Board examination. They need to make a score of at least 500 before taking the COMLEX, since that is predictive of success on the Board exam. If they do not achieve a 500 score, they are to meet with the Department of Medical Education to help them determine what is best for their success. Further, Dr. Davis said the Academic Standards Committee was also working to update the wording in the Academic Standards Handbook. In summary, some students did not believe they had to take it, even though it was in the Handbook.

Dr. Davis advised that he was interested in getting the Senators views on the topic of the Senate sending a letter to one of the curriculum groups in connection with the course reviews now being done for systems. He said it has been brought to his attention, and he had noticed, that Microbiology is not included in some of the systems. There has been a suggestion that Micro be added to some of the systems in the appropriate places. He said we need to invite, or have the committees invite, Microbiologists to all of the systems just for their input to determine whether Micro needs to be there for all of the systems.

There was significant discussion during which comments were offered that that the Senate endorses the process mentioned to include appropriate course content (e.g. Microbiology, Pathology, etc.), and that Dr. Davis could suggest it verbally; they believed a letter would not be needed to accomplish that level of coordination.

Item for voting: FS 14-15-007 Bylaws revision, Article VIII, Section E.,7. Research Committee description.

The motion was discussed.

The following amendment was moved, seconded, voted upon, passed, and incorporated into the main motion. The resulting clarified wording for the final sentence will read:

The committee defines a quorum as a simple majority of the membership, which includes the presence of at least one (1) member from the biomedical sciences and one (1) member from the clinical sciences, or their designee.

The vote on the modified main motion was moved by Dr. Wagner and seconded by Dr. Wansley. The motion passed unanimously.

Committee Reports:

Dr. Davis called attention to the Committee Reports within the agenda packet and noted that they had been distributed previously by email. He asked if there were any questions regarding them.

Dr. Meek, Chair of the Faculty Affairs Committee, reminded Senators that it is time for the faculty to submit their Committee Service Preferences. He noted the response thus far has been light, and he requested that members remind their faculty departments to encourage their faculty to participate.

He noted that if faculty members do not submit their preferences, they will still be assigned committee service, but it may not be on the committee they would have chosen. Particularly, clinical faculty would be needed on the Curriculum Oversight Committee.

He also advised that thus far, there had been one nomination for Faculty Senate President-elect.

Dr. Davis advised the Senators that Dr. Bost had provided two sets of Budget and Benefits Committee meetings. He believed there was a great deal of valuable information included, and he wished Senators to have it available.

Dr. Wansley reported verbally on the Committee on Retirement and Benefits. The committee had met, and they discussed the program at OU wherein dependents of employees have the opportunity to attend university with the tuition being waived. He said the waiver is only in effect for students who are working toward a bachelor's degree; higher degree courses are not eligible. He noted that OSU is watching the program and its success carefully, with the potential of adopting a variation of the program in the future. He noted that since OSU is structured differently than OU, we could not just use the program as it is structured at there. He explained the conditions of eligibility for the OU program, and commented that the requirement that the dependent must be carried on the employee's insurance plan was a means of helping to fund the tuition waiver. More information will become available as more experience with the program is gained.

Old Business:

There was no old business to discuss.

New Business:

Under new business, Dr. Davis raised the issue of mandatory attendance for students. He reported that the topic has been discussed in many, many meetings and it may be time to consider taking an indicator faculty vote regarding attendance preferences and/or variations. There was extensive and lengthy discussion. A summary distillation of comments included the following:

- Need to take some action to move forward from having the repeated discussions on this same topic in multiple meetings, without any resolution to the problem. Dr. Davis said his hope would be to have an entire faculty-based discussion that would make the multiple, repetitive committee discussions unnecessary
- Need to identify where the decision should be made—by the Provost, or by the faculty. Dr. Davis will follow up, but he believes the Provost sets the attendance policy. It would be advisable to be able to provide information to the Provost regarding what the faculty would prefer, even though the Provost may make the policy decision.
- Need to decide whether this should be discussed at a Special General Faculty meeting, so a majority preference could be identified.
- This topic could be introduced as a New Business item discussion at a regular General Faculty Meeting. A vote for an expression of preference could be taken at that time.
- The nature of each class makes a difference in what would be appropriate regarding mandatory attendance for that specific class. Therefore, understandably there will continue to be divergent faculty views on mandatory student attendance. However, a majority view could possibly be identified.
- Perhaps calling this a survey, maybe even using survey monkey, could facilitate gathering the views of faculty and students. The results could serve as a starting point for further discussion.

- How the overall conversation is structured is important. Perhaps a General Faculty meeting may not provide a true faculty viewpoint; it depends upon who attends, and who is willing to comment. A Task Force could be developed to address just this issue and when the topic is brought to the General Faculty for discussion, the Task Force would be disbanded.
- Dr. Davis invited the Senators to provide any additional ideas to him. We will continue with this important topic.

The meeting was adjourned at 1:22 p.m.

**Written Committee Reports
Faculty Senate Meeting
March 13, 2015**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Gerwald Koehler)

On February 17, the Academic Standards Committee met with one student addressing a COMLEX Level 2 Performance Evaluation (PE) failure.

In addition, the committee discussed revisions of Academic Standards Handbook sections.

Curriculum Oversight Committee (Randy S. Wymore)

The prior meeting was cancelled due to inclement weather; the next meeting is scheduled for March 19, 2015.

Learning Resources (Joseph Price)

The LRC did not meet in February; there was no business to address.

Research Committee (Ron Thrasher)

The Research Committee has voted to hold quarterly meetings. Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The Research Committee held its quarterly meeting March 11, 2015 receiving reports from: The Institutional Review Board, Institutional Animal Care and Use Committee, the Institutional Biosafety Committee and the Chemical Hygiene and Radioisotope Use Committees. The committee also received and discussed new clinical trials since July 2014. The committee finalized work on revising: *Article VIII, Committees, Section E, 7. Research Committee Description* which is now ready for presentation to the Faculty Senate. The next regular meeting is the research committee is scheduled for June 10th at 9:00 a.m. in Room E393.

Chemical Hygiene and Radioisotope Use Committee (*David Wallace*)

The committee had a special meeting on March 11th to discuss numerous agenda items. There was also one protocol that was submitted for 3-year renewal, protocol #RS-DW041709. There were no modifications to the previous protocol, and the renewal was approved. In addition, there were multiple other agenda items that were discussed. The items discussed were 1) Discussion on the changes in the “Supervisor’s Checklist for New Personnel”; 2) Shared personnel resource for MSDS-SDS updating; 3) Restocking the first aid supplies at the stations on each floor; 4) Annual review/revision of the Chemical Hygiene manual; 5) Wallace reconfiguration of isotope use area in room E-363; 6) Possible movement of meeting time to 2nd Wednesday to avoid conflict with the Biomedical Science Graduate Committee; 7) Review of the Radiation Safety Manual (last revised in March 2010).

Institutional Biosafety Committee (*David Wallace*)

The committee met on February 18. The committee evaluated the status of the protocol needing to be renewed at the January meeting. The PI was out of the country and could not respond to the suggestions for the renewal. A new memo and deadline (March 6th) was set. The committee is meeting ‘virtually’ to discuss the modifications and a final decision will be made on the renewal March 13th. Additionally, the committee welcomed its new outside member, Byron Smith, from the Tulsa Police department. The roster is now complete.

Student Affairs Committee (*Steve Eddy*)

The committee has not met since the last Senate meeting.

Faculty Senate committees:

Budget and Benefits Committee (*Richard Bost*)

The Budget & Benefits Committee met on Wednesday, March 4, 2015. The meeting featured a detailed discussion with Mr. Polak about a number of issues, including the likely impact of decreased state funding, targeted physician recruiting, development of a psychiatry residency, recruitment of new psychiatrist faculty, update on new building construction, status of the reserve fund, EPIC (EMR system) implementation, and future funding priorities. Several items in the Committee’s research agenda were covered in the context of these discussions. The Committee is looking forward to having Sandy Cooper meet with us to add HR information to these discussions. Additional details are available in the minutes of this Committee meeting.

Faculty Affairs Committee (*Bill Meek*)

The Faculty Affairs Committee met on March 2, 2015. The Committee reviewed the fall election and noted that faculty need to attend the spring meeting in order to reach a quorum in a timely manner. A quorum was not reached until 45 minutes or later into the fall meeting. The Committee members reviewed the Memo to Faculty regarding Committee Preference and Nominations for Faculty Senate members, FS VP, and COC Members. This is the first year that COC biomedical and clinical representatives (one each) will be elected for a 3 year term. The Committee preference form should go out this week. The FAC would like the Faculty Senate to encourage all faculty to return Committee Preference Forms and nominate qualified faculty for Faculty Senate, FS VP, and COC. The Committee will meet again on April 3 to form Committees while looking at Committee preferences.

Promotion and Tenure Committee I (*Johnny Stephens*)

The RPT Committee met on Monday, March 2 and reviewed all of the packets for Promotion and Tenure. The Committee made decisions on all packets and will work on letters over the next two weeks to forward to Dr. Bill Pettit for his review. We believe that all anticipated packets have been received and reviewed.

Other committees/task forces/liaisons:

Affirmative Action Committee (*Sandra Cooper*) (A regulatory committee)

The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (*Anne Weil*)

A written report was not received.

OSU-Faculty Council Representative (*Richard Wansley*)

The Council has not met for its March 2015 meeting.

Oklahoma State Regents Faculty Advisory Representative (*Randall Davis*)

Full information on the State Regents Faculty Advisory group can be accessed at:

<http://www.okhighered.org/statesystem/powerpoints/powerpoints.shtml>.

Students with Disabilities

The Committee on Students with Disabilities has approved one MSI student for disability accommodations.