

**Written Committee Reports
Faculty Senate Meeting
February 10, 2017**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Alexander Rouch)

The Academic Standards Committee met on the following dates:

- January 12, 2017 with one MS-I student for a failed grade in BMF V, one MS-IV student for a non-cog grade, and another MS-IV student for a second failure at COMLEX 2 CE;
- January 30, 2017 with four MS-I students and two MS-II students all for non-cog grades.

Curriculum Oversight Committee (Randy S. Wymore)

The Curriculum Oversight Committee (COC) met on January 26, 2017.

The COC heard reports on the following topics:

- 1) The results of the COMLEX Level I boards have continue to be discussed. The last retakes have been completed and all but 3 students passed.
- 2) The COC discussed and then passed a motion to move forward with reorganization of some elements of the curriculum to better facilitate student learning. This included the COC authorizing the Chair of the Pharm/Phys department to begin working with the physiology faculty to generate a proposal for what a first semester physiology course would look like. This will allow approximately 64 hours of time to be freed up in the 2nd, 3rd and 4th semesters of the systems courses. The consensus is that this will allow for better understanding of pathology, pharmacology and clinical cases.
 - a. The full motion was: “The COC instructs the Thread Committee to move forward with analysis and recommendations for: 1) the restructuring of the clinical anatomy course to include, but not limited to, identification of areas where delivery method or content can be modified; 2) to assist the working subcommittee examining the roles and content of the DTP, HCF and Clinical Skills courses; 3) to request the Physiology department begin to examine the specifics of what a stand-alone physiology course would look like; 4) to examine the optimal placement for histology (anatomy or physiology); 5) to identify the best sequence of the BMF courses during the first year of coursework, and 6) to work with the systems course coordinators regarding the structure of their courses.”
- 3) The topic of a recommendation to purchase another board prep tool for students was discussed. More data will be collected and a decision made at the first February COC meeting.
- 4) A motion was passed to recommend to the Curriculum Advisory Committee that OSU-CHS hire a learning specialist to work with students across the programs whom are in need of expertise that no one here currently has.
- 5) The COC voted unanimously to remove the anonymous curriculum feedback mechanism for students to communicate their concerns. The majority of the feedback has been little more than students venting their displeasure, and little actionable information has been forthcoming. Most of those students with constructive feedback have signed their names to the form. It may have been

- 6) useful in the early days after the change from discipline-based curriculum to a system's based curriculum, but it was felt it has no current purpose.

The next meeting of the COC will be February 09, 2017.

Learning Resources (Nedra Wilson)

The Learning Resources Committee (LRC) has not met since the previous Senate meeting.

Student Affairs (Kelley Joy)

Student Affairs committee met on January 27th. We discussed student issues including updates on the building being open 24/7, hopefully soon with a new hire of an engineer; update on the Tandy building opening dates; how the ACGME process is working – with IM and EM already accredited, and more to come; student concerns of their food being stolen from the lounge refrigerators; and microwaves not working properly (due to electrical concerns).

Research Committee (Anne Weil)

Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The committee has not met since the previous Senate meeting.

Chemical Hygiene and Radioisotope Use Committee (David Wallace)

The committee met on January 18th at 1:00PM in room E-393. There were no new protocols or renewals that required the committee's attention. Discussion focused on the new EPA Hazardous Material Generator Rule that has been finalized. There appears to be a lot of confusion on how this will affect academic labs. There are going to be a series of webinars that committee members will attend to help us understand and interpret the rule. Also, we will be inviting our regional regulator to CHS to talk to us about the changes. It is anticipated that it will be early- to mid-2018 before it will be enforced. It is also that time of year again when the committee will review the Chemical Hygiene and Radioisotope Use Manuals. The current edition is valid through May 2017. The next scheduled meeting is March 8th at 1PM in room E-393.

Institutional Animal Care and Use Committee (Tom Curtis)

The animal care and use committee met on Feb 2. We reviewed and approved 4 ACUC protocols and then inspected the animal facilities. There were some (on-going) issues with temperature and humidity in the Forensics building animal rooms. The situation has been remedied for now, but we will have to keep track of it.

Institutional Biosafety Committee (Franklin Champlin)

The committee did not meet since the previous Senate meeting.

Institutional Review Board (Michael Pollak)

The committee has not met since the previous Senate meeting.

Faculty Senate committees:

Budget and Benefits Committee (David Wallace)

The committee met on February 1, 2017, at 12:30, in room E-320. Eric Pollak gave a current report on the budget situation. There has been little change over the last few months. He also updated us on the progress of the Tandy Medical Academic building. The committee will tour the new facility as part of the March meeting. Mr. Pollak also asked the committee to work on updating the equipment 'wish-list'. Dr. Wallace will be contacting the Research and Learning Resource Committees as well as faculty directly, to add to the list. Work will also begin on the general prioritizing of the list. The next meeting is scheduled for March 1st, at 12:30 in Room E-320.

Faculty Affairs Committee (Nancy Van Winkle)

The Faculty Affairs Committee met on February 6th.

Because of changes in the OSU-CHS clinics and the hospital, the Chair has not been able to sort out the issues for the Continuous Quality Improvement Committee Chair. The Committee decided it would be best to refer this matter to Dr. Pettit.

The Faculty Affairs Committee will summarize and file the information it collected on faculty governance at other Centers for Health Sciences this year in case it is needed in the future.

The Committee discussed the Faculty Senate's charge to see if we can have electronic voting at General Faculty meetings. The Chair is waiting for a response from Stillwater about their system of voting. The committee is exploring other systems, such as Survey Monkey and Google Forms. Other questions will need to be considered, such as who can vote (e.g. participants in the meeting, which non-participants), what the impact will be on attendance at the meetings if voting can be done by non-participants, and if there will be a window of time for the voting.

The Committee discussed the Faculty Senate's charge to determine possible ways for faculty to let the Committee know of their desire to have more involvement on a committee, e.g., be a Chair. Possibilities that were discussed included modifying the Committee Preference Forms and having a place on a Faculty Senate website for faculty to let their interest be known.

The Committee discussed their recent work to get appropriate faculty members on Unit Personnel Committees of candidates for reappointment, promotion and tenure who did not have enough eligible people in their departments for a UPC. This process uncovered a lot of confusion about the RPT process. The Committee reviewed a draft of a report that will be sent to the Chair of the Promotion and Tenure Committee which includes the Committee's experience this year and suggestions for ways that may help reduce the confusion.

Promotion and Tenure Committee (Randall Davis)

The committee has conducted their work during the past month by email communication and a couple of recommendations have been forwarded to the administration.

Other committees/task forces/liaisons:

Affirmative Action Committee (Tina Tappana) (A regulatory committee)

The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (Rashmi Kaul)

BSGC activities for the February Faculty Senate report:

- Chair BSGC held informational meeting for Biomedical Sciences Faculty on January 31st at 3 PM. Faculty attendance was good.

February 1 2017 Monthly BSGC meeting was held. Agenda items that were achieved:

- Reviewed Ph.D. Applications (admitted 5 out of 11 Ph.D. and suggested 2 out of 4 D.O./Ph.D.)
- Planning of stipend meeting immediately following February 15 stipend application deadline
- Update website to reflect new GRE/MCAT score formatting
- Confirmed that there are no issues of probation for students who just completed BMFs
- The Biomedical Sciences handbook will be in draft form at the March BSGC meeting.

OSU-Faculty Council Representative (Franklin Champlin)

The OSU Faculty Council met at 3:00 p.m. in the Council Room, 412 Student Union on January 10, 2017. The following tabulation is a summary of major agenda items addressed at the meeting which may be of general interest to the CHS Senate membership.

Agenda Item 4. OSU Campus Security Officer Adam Queen delivered an extended overview of how they train faculty, staff, and students to deal with potential dangerous situations using the active shooter scenario as his primary example.

Agenda Item 6. President Hargis reported that because it looks like the state will be looking for an additional 800 million dollars to handle the budget shortfall, the best we can hope for in higher education is a “flat year”. There is very little likelihood at the present time of there being any budget increases. Asked that faculty colleagues be encouraged to educate the citizenry with regard to the importance of what we do in higher education at the universities.

Provost Sandefur went over the status of the current Faculty Council Recommendations (see handout). Rec. No. 16-05-01-RES as amended seems most pertinent to the CHS faculty in that mechanisms to support and promote research by undergraduate students is now being reviewed by the Council of Deans who will be meeting this week.

Agenda Item 7.E. Dr. Steph Link of the Women’s Faculty Council reminded the Council of the 2017 Women’s Faculty Council Student Research Awards Program and asked the Councilors to encourage their colleagues to nominate their students. The Deadline for submission is 5:00 p.m. on Wednesday, March 1, 2017.

The next regularly scheduled meeting of the OSU Faculty Council will be held on Tuesday, February 14, 2017 at 3:00 p.m. in the Council Room, 412 Student Union.

(You may ask that the meeting agenda, the full meeting minutes, and the handout be sent to you by sending a request through the Senate Office. They are lengthy and will be provided as email attachments.)

Oklahoma State Regents Faculty Advisory Representative (Jarrad Wagner)

Dr. Wagner chaired the meeting of the OSRHE Faculty Advisory Council on January 17, 2017. Kyle Foster, Coordinator for Academic Affairs Initiatives at the State Regents, and Beki Miller, Director of Education and Training at the Oklahoma Department of Veterans Affairs,

presented about services offered by Oklahoma for veterans. The following are the FAC workplan topics for this calendar year:

1. Diversity on campus including gender equality, gender identity and religion will be discussed with national experts regarding how to create an inclusive environment for students, faculty and staff;
2. Environmental sustainability will be discussed with experts from OSU, TCC and the Association for Sustainability in Higher Education;
3. Veteran student services were discussed at the January meeting with commitment to share this information with others on campus and post on the FAC website;
4. Student preparedness related to non-cognitive factors such as coping strategies, resilience and lifestyle will be discussed with experts from U!Shine, an Oklahoma non-profit that exists to shine a light on the issues of mental health within university communities, and OU's K-20 Center;
5. Communication among faculty will be discussed with the State Regents Vice Chancellor for Governmental Relations.