

**Written Committee Reports
Faculty Senate Meeting
November 13, 2015**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Alexander Rouch)

The Academic Standards Committee met on the following dates:

- Sept. 29, 2015 with two 4th-year students for COMLEX-2 failures, one 2nd-year student for a COMLEX-1 failure, and one 2nd-year student for a non-cog grade
- Oct. 14, 2015 with one 3rd-year student for a COMAT failure in OMM and one 1st-year student for a failed grade in BMF-II
- Nov. 4, 2015 with four 2nd-year students for failures in the Hematology System course, one 3rd-year student for a COMAT failure in Family Medicine, and one 2nd-year student requesting to repeat the spring semester of the 2nd year rather than repeating the COMLEX I

A meeting will occur just prior to the Thanksgiving holiday to meet with students who failed BMF -III.

Curriculum Oversight Committee (Randy S. Wymore)

The Curriculum Oversight Committee (COC) met on September 17, 2015, October 13 & 29, 2015

As mentioned in the last report, a proposal for modifying the block structure of the BMF courses was proposed by Dr. Benjamin that would allow more than one BMF to be run concurrently. Dr. Benjamin presented a model and the COC voted to do a trial run with the current first year class. At the present time, BMF IV- Immunology and BMF V-Microbiology are running concurrently.

The rationale for the above changes was that the students would only have one contact hour per day of each of the BMMF courses, and the length of time for each course would be nearly doubled. The hope is that students will have more time to assimilate the information, and not so much of a single topic would be presented over a small amount of time.

Student reception to the plan was mixed. The majority of students were either ambivalent or thought the idea was worth trying. A quite vocal minority occupied the Chair's time from 11:40 am to 1:20 pm on the day this was presented to students. Simply put, they did not like the idea and were rather emotionally charged when the announcement was made. Approximately 20 students apologized for the behavior of the minority.

The review process for the BMF and Systems courses continues. One change of note is that there is an effort being made to streamline the process. First, the Office of Curricular Affairs, Instructional Design, and Academic Technologies is preparing a new course review form that will not be so cumbersome for faculty to use. The next change is that the COC will directly be involved with the faculty review teams and a report will then go to the Years 1 & 2 Curriculum Coordinating Committee for additional comments. In the past, 3 completely separate reports were generated, and only the final COC report is made use of. This step will eliminate the need for three reports, but will still have all curricular parties involved.

One of the areas that has been viewed as lacking in our first two years curriculum is "tying together the loose ends" in a way to make sure students see the various ways in which the individual systems fit together. As such a new course will be offered in the spring of the 2nd year. The title is still TBD, but in essence it is a systems integration course. The class will meet once weekly to review a specific system, discuss ways in which the system ties in with other systems and do practice board review questions as part of the systems integration. Matt Tucker has been hired as a Visiting Assistant Professor and he will be the course coordinator. Content specialists will assist him during some of the presentations. The Chair of the COC will be heavily involved in this course.

The last major piece of business is regarding the Nervous Systems course. Dr. Doris Patneau is retiring and she was a major contributor to the NS course. The NS course has been offered in the spring semester of the first year of medical school. The need to hire faculty to teach in this course, and a discussion of the overall sequencing of the systems courses has led to a major change in sequence. In the past, the NS, cardiac and psych systems were in the spring of the first year. The fall of the second year included: respiratory, renal and hematology systems.

One suggestion made, more than once, at the Student Curriculum Coordinating Committee meetings was that cardiac, renal respiratory and heme all be clustered together, since they all tie in together so well. The COC Chair chose to ignore those suggestions as he felt that there was no way that the faculty would want to change the sequence of a brand new curriculum. The circumstances surrounding neuro have provided the opportunity to make such a change.

The spring of the first year of medical school, starting in less than two months, will now include cardiac, renal, respiratory and hematology systems. The fall of the second year will have the nervous system and psychiatry as part of the systems covered. This will allow for both a better order of the presentation of the systems and to allow the neuro faculty to put together a NS course without the time pressure of starting in less than 3 months.

The Office of Curricular Affairs, Instructional Design, and Academic Technologies is working on an online mapping tool that will allow faculty to see where various topics are covered, as well as view the content that individual courses cover. This will be an impressive and useful tool.

The next meeting of the COC will be November 19, 2015.

Learning Resources (Kath Curtis)

The committee met on November 9, 2015.

Based upon a previous LRC recommendation in response to a student request, earlier library hours on Mondays (the day of most exams for MSI and MSII) have been implemented; Mr. Martin reported that this policy appears to be a success. Mr. Martin also reported that “Board Vitals” has been purchased as part of a consortium purchase. He will conduct a faculty development session to orient faculty to the use of this new software.

Ms. Close reported that issues related to cloud vs. local server for Tegrity videos appear to have been resolved. Other software platforms have been purchased to replace existing software; these are expected to roll out in summer of 2016. Faculty development sessions will be conducted for these, as well. Ms. Close also reported that a searchable, linkable list of Learning Objectives from all lectures will be forthcoming. Finally, Ms. Close reported that Medsation will be ‘revamped’ for summer, 2016 to better serve as a medical education conference.

Dr. Curtis requested that the G:Drive be made more widely available, especially for faculty who teach in multiple Systems and/or Foundations courses. Ms. Dirickson replied that prior access to the G:Drive should have continued, so IT will check into this.

Research Committee (Ron Thrasher)

The Research Committee has voted to hold quarterly meetings. Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The Research Committee last met September 9th at 9:00 a.m. in E-393. In addition to the usual agenda, the committee accepted reports from the Chemical Hygiene and Radioisotope Use Committee. The City Wide Research Day events were presented together with the focus: “Health Prediction in Oklahoma” and a call for papers. The meeting concluded with a presentation and update from the Huron Task Force. Of the three focus areas discussed (Accountability, Standard Metrics and New Hires) the Research Committee would like to see New Faculty Hires as the top priority. The next meeting of the Research Committee is scheduled for, 9:00 a.m. December 9, 2015 in room E-393.

Chemical Hygiene and Radioisotope Use Committee (David Wallace)

The next committee meeting is scheduled for December 16, 2015. At the September meeting, there were no new or revised protocols that required the committee's attention. As previously reported, the committee reviewed the annual radiation audit that was generated by Laurie St. Clair (Laboratory Safety Coordinator). The audit was approved with as submitted; no further action was required. In addition, the committee discussed the continuing conversion to the Globally Harmonized system for chemical labeling and safety. Ms. St. Clair advised that sheets of labels are available for faculty use concerning chemical labeling in the lab. The submission of new Safety Data Sheets (SDS's) is continuing with 2-3 more faculty members submitting their SDS catalog on the G-drive. The next meeting is scheduled for December 16th at 1:00PM in room E-393.

Institutional Animal Care and Use Committee (Tom Curtis)

The committee has not met since the previous Senate meeting.

Institutional Biosafety Committee (Franklin Champlin)

The next meeting is scheduled for November 18, 2015. The report of this meeting will be included in the next Combined Written Committee Chairpersons' Report.

Student Affairs Committee (Steve Eddy)

The committee met on September 18, 2015, with the following items being discussed.

- Construction noise during exams
 - Recommendation to the Curriculum Oversight Committee chairperson, Dr. Randy Wymore; he will research the issue
The question arose whether the students could wear ear buds during the exams, and the response was affirmative.
- Medical Library opening time on examination days
 - Ms. Bacon contacted Mr. Martin (Library Resources Committee), with a request that the facility be opened one hour earlier on examination days—which is usually Monday.
 - Mr. Martin advised that effective 10-19-15, the Medical Library will open at 6:00 a.m. on a trial basis. If used by the students during this earlier timeframe, the test day early opening will be adopted and be available beyond the trial period.
- Dr. Wilson and students discussed the residency application process, interviews, and competitiveness. A formal recommendation was not generated.

Faculty Senate committees:

Budget and Benefits Committee (David Wallace)

The committee met October 7th and November 4th. Primary topics for discussion have been 1) tuition waiver for dependents, 2) revision of the by-laws to more accurately reflect what the committee's mission is, and allow for flexibility in committee actions. On ongoing topic will be the development of a 'capital wish list'. The chairs of Research, Learning Resources and Budget/Benefits have discussed taking this to each chair's respective committee and developing a master list that can be used in the case of money coming available for capital improvements. This will be ongoing until April/May 2016. The next scheduled meeting of the committee will be December 2nd at 1:00PM in room E-393.

Faculty Affairs Committee (Bill Meek)

The FAC met on October 28 and discussed a replacement for OSU Faculty Council Representative Dr. Richard Wansley, since he is retiring in Jan 2016. Stephen Clarke, the Chair of the OSU Faculty Council was contacted and he agreed to the suggestion that “The President of the Faculty Senate, in consultation with members of the Faculty Affairs Committee, would make an interim appointment effective until the next annual election.” The Committee and Dr. Hall are currently discussing an interim appointment. The Committee also discussed the possibility of having to appoint faculty members to the RPT faculty counsel for Dr. Jarrad Wagner. We have since been notified to proceed with contacting faculty to serve and this will be discussed at our meeting on November 12th. We briefly discussed the appointment of clinical faculty at OSUCHS and the number of faculty on the clinical faculty track. This topic will possibly be discussed further.

Promotion and Tenure Committee (Johnny Stephens)

The RPT committee has not met in person since October 2nd. We have however reviewed and approved several RPT requests. Notably, one joint appointment to the Pediatrics Department, one joint appointment to the Medical Education Department, and one clinical assistant professor of Internal Medicine. These appointments were handled electronically.

Other committees/task forces/liaisons:

Affirmative Action Committee (Sandra Cooper) (A regulatory committee)

Since the committee has not met since the previous Senate meeting, there is no report.

Biomedical Sciences Graduate Committee (Tom Curtis)

The committee met November 4; the following items were discussed:

- Dr. Blewett reported on Faculty Council matters and noted that, after his current term expires, he would like to step aside.
- One graduate student plan of study plus one graduate advisory committee were approved.
- Several members reported that the foundations courses have been re-scheduled without consideration of schedule conflicts for graduate students. The committee voted to invite Dr. Benjamin to the next meeting to discuss this further.

OSU-Faculty Council Representative (Richard Wansley)

A resolution regarding tuition Waiver was proposed at the meeting below; it will now go to the OSU administration for action.

**FACULTY COUNCIL MEETING
3:00 p.m., Tuesday, November 10, 2015**

Council Room, 412 Student Union

AGENDA:

1. Roll Call
2. Approval of the October 13, 2015 Minutes
3. Approval of Agenda
4. The President – Remarks and Comments
5. Special Report:
 - A. Arlette Klaric & Carrie Kim – OSU Museum of Art and Exhibitions
 - B. Chris Ormsbee – Online Education
6. Report of Status of Faculty Council Recommendations:
President Hargis, Provost Sandefur, and/or Vice Presidents

7. Reports of Liaison Representatives –

A. Women's Faculty Council – Smita Mohanty

- WFC is rescheduling Ken Sewell (cancelled in October) for next semester.
- WFC is hosting a Research Week Speaker thanks to VPR support: Dr. Crystal Hoyt (University of Richmond); TITLE: Mindsets matter for female leaders: The role of leadership efficacy and growth mindsets in buffering against identity threat;

DATE: Monday, February 15th afternoon (time TBD).

- WFC has received generous donations for the WFC Research Awards funds from most academic deans, the provost, academic affairs office, diversity office, and ITLE. We will be sending out guidelines for applications soon with a deadline after the first of the year; these will be awarded in the spring to undergraduate and graduate students. Application information will be posted online

at <http://womensfacultycouncil.okstate.edu>

- WFC has the Ana Ryder and Clara Smith Leadership Endowed Scholarship to award this spring. Application information will be posted online at

<http://womensfacultycouncil.okstate.edu>

B. AAUP – Barry Lavine

The OSU Chapter of AAUP met on November 2nd. We thank Provost Sandefur for his participation in the forum on faculty governance on September 23rd. The video of the forum is available online at:

http://ra.okstate.edu/STW_PROVOST/TheRoleOfFacultyGovernance/video.html.

The Chapter plans to hold an event in the spring entitled "Decoding the Faculty Handbook." Please watch for future announcements. The Chapter also discussed the issue of faculty qualifications and will be seeking more information about whether OSU has minimum standards for instructors of undergraduate courses.

C. Wellness Center – Mary Talley

See the following brochure:

The Department of Wellness

November & December 2015

Wellness Wednesday

Plan Smart. Live Smart. Bank Smart.
Free

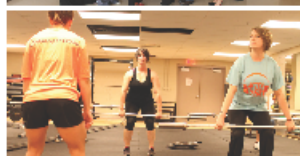
Wednesday November 18
Registration deadline: November 13
Noon—12:50 pm
Seretean Wellness Center

More and more people are living outside of their budget and are getting into debt, but it is never too late to change. If you Plan Smart and Live Smart, you can have the financial lifestyle that will make you a happier person. Join Jeremy Daggs with University & Community FCU as he discusses how to understand what you are buying, build a budget and save real money, not just pennies in a piggy bank.

Mindfulness Meditation

Free
Monday—Thursday
November 30—December 3
12:10—12:50pm
Dance Studio 2

A class designed to help reduce stress relief, promote relaxation, build internal energy, and patience. Meditation is often used to clear the mind and ease many health issues, such as anxiety, depression, and high blood pressure. A perfect class before finals for students and employees alike.



Wellness Wednesday

Mindfulness-Based Stress Reduction
Free

Wednesday December 9
Registration deadline: December 2
noon—12:50 pm
Seretean Wellness Center

Learn why Fortune 500 companies, health care systems & the military are providing mindfulness training to reduce stress. Learn, from Carol Bender, how to relieve stress by increasing self-awareness, empathy, compassion, and emotional intelligence.

Certified Healthy Department

Coming soon!

Applications for 2016 Certified Healthy Department will be available for review by mid-November. Applications will be accepted January 11–March 11, 2016.

NEW THIS YEAR: Healthy Department Grants! A limited number of \$250 grants will be awarded to departments with innovative ideas for wellness initiatives in their areas.

Personal Training

If you need an extra boost to get you through the holidays and help you meet your fitness goals, whether it be weight-loss, muscle building, or improvement in function, our trainers will develop an exercise program specifically for you and teach you how to perform the exercises correctly and effectively.

Whether you are looking for one-on-one training or prefer to work out in a small group, we have something for you. Sign up today!

Phone 405-744-WELL (9355)

Web wellness.okstate.edu

Email wellness@okstate.edu

Facebook [facebook.com/osuwell](https://www.facebook.com/osuwell)

Instagram @OSUWELL

Twitter @OSUWELL

D. SGA – Kyle Hilbert

- Nov 10-11 are SGA College Senator elections
- There will be a dinner for Veterans that are students sponsored by SGA on Nov. 11
- We will have eight student representatives headed to the Big XII Student Government Conference in Austin, TX Nov 12-15

E. Graduate Faculty Council – Brenda Smith

Council reviewed and recommended the approval of the Graduate Certificate in College Teaching.

The issue of a graduate student being able to earn more than one option under the same degree program was discussed. Council will take up this item of business at their next meeting, once all of the Subject Matter Groups have had the opportunity to give input.

Council voted to approve the affiliation of graduate faculty in the Master of Athletic Program, housed within the School of Allied Health at OSU Center for Health Sciences, with Group VI, Biomedical Sciences.

8. Reports of Standing Committees:
 - a. Academic Standards and Policies: Mindy McCann – Update
 - b. Athletics: Tom Royer – No Report
 - c. Budget: Pamela Lloyd – No Report
 - d. Campus Facilities, Safety, and Security: Nathan Walker – No Report
 - e. Diversity: Lucero Tenorio – Update
 - f. Faculty: Glade Topham – Update
 - g. Long-Range Planning and Information Technology: Cecil Joe – No Report
 - h. Research: Andrew Doust – No Report
 - i. Retirement & Fringe Benefits: Rita Miller – Update
Recommendation: Dependent Child Tuition Waiver for Dependents of OSU Faculty and Staff*
 - j. Rules and Procedures: Deb VanOverbeke – No Report
 - k. Student Affairs and Learning Resources: Jennifer Borland – No Report
9. Old Business
10. New Business
11. Adjournment

	Amended by	Passed	Failed
Recommendation No. <u>15-11-01-RFB</u>	1. _____	_____	_____
Moved by: <u>Retirement & Fringe Benefits</u>	2. _____	_____	_____
Seconded by: _____	3. _____	_____	_____
_____ Passed _____ Tabled _____ Failed	4. _____	_____	_____

Title: Dependent Child Tuition Waiver for Dependents of OSU Faculty and Staff

The Faculty Council Recommends to President Hargis that:

A 100% tuition waiver will be implemented for dependents of faculty and staff. The waiver will be for tuition only and will not cover fees or housing. This recommendation is also fully endorsed by the OSU Staff Advisory Council executive committee.

Rationale:

- To compete at the highest level with peer institutions and universities across America.
- To enhance the recruitment efforts of OSU for the highest caliber faculty and staff.
- To help retain our outstanding faculty and staff.
- To demonstrate a commitment to the enhancement of faculty and staff morale.
- To ensure the future viability and excellence of our faculty and staff at OSU.

To be eligible

The parent:

- Must have a combined 0.75 FTE (benefits-eligible full-time employment) at OSU-Stillwater and/or OSU-Tulsa. This would include the General University, Agricultural Experiment Station, Cooperative Extension Service, and the Center for Veterinary Health Sciences and OSU-Tulsa.
- Must have worked at OSU for two years.
- Must document proof of dependency by a tax return and /or a birth certificate or adoption certificate. These will be verified each semester by Financial Aid and/or Human Resources.
- Employment will be verified each semester by Human Resources.

Students are required to:

- Be enrolled full-time (12 hr.) as an undergraduate in a degree-seeking program.
- Have in-state Oklahoma resident status.
- Maintain a 2.0 graduation/retention GPA.

Other considerations:

- Students are eligible for a Dependent Tuition Waiver for four years, contingent upon continued full-time employment of the parent. Student enrolled in degree programs officially recognized by the university as a 5 year program are eligible for a fifth year.
- The Dependent Tuition Waiver is not stackable with other institutional waivers, but is additive with cash awards, departmental scholarships or external awards.

Oklahoma State Regents Faculty Advisory Representative (*Jarrad Wagner*)

I attended the Oklahoma State Regents Faculty Advisory meeting on behalf of CHS. We learned about some counseling initiatives and challenges as it relates to getting K-12 students into college. Then we discussed a faculty survey that will be used to drive the Advisory committee agenda for the year. It will probably be in Survey Monkey, and if the Faculty Senate allows I will ask it to be forwarded to all CHS faculty when it is ready.

[Full information on the State Regents Faculty Advisory group can be accessed at:
<http://www.okhighered.org/statesystem/powerpoints/powerpoints.shtml>.]

Students with Disabilities (*Michael Pollak*)

The committee has not met since the previous Senate meeting.