

**Written Committee Reports
Faculty Senate Meeting
November 18, 2016**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Alexander Rouch)

The Academic Standards Committee met on the following dates:

- November 11, 2016 with two 3rd-year students regarding two failed attempts at COMLEX 1, one 1st-year student for failing grades in BMFII and BMFIII, one 2nd-year student for failed grades in the GI/Hepatic and Neuro System courses; and one 3rd-year student for two failed COMAT scores in Family Medicine;
- November 14, 2016 with four 4th-year students for failed COMLEX 2 PE scores

Curriculum Oversight Committee (Randy S. Wymore)

The Curriculum Oversight Committee (COC) met on October 20, 2016. The November 3rd meeting was cancelled due to the Chair being away at a conference.

The COC heard reports on the following topics:

- 1) The results of the COMLEX Level I boards have continued to be discussed. The last retakes have been completed, but not all of the scores are in yet.
- 2) The bulk of the discussion centered around the topic of small changes to the curriculum that could have high impact on the success of our students. This includes instituting a fall, first year physiology course and how that will ripple through the first 2 years of the curriculum.
- 3) The topic of an institutional remediation policy was debated. Some favor it and others do not wish to change the way we currently do things. The discussion will continue at the next meeting.

The next meeting of the COC will be November 17, 2016.

Learning Resources (Nedra Wilson)

The Learning Resources Committee (LRC) has not met as this committee is redundant with some of the activities of the Curriculum Oversight Committee. Although I had planned to have a LRC meeting this month, I postponed this meeting until next month. As such, I will be sending out an email to students and faculty for requests on any learning resource issues.

Student Affairs (Kelley Joy)

The Student Affairs Committee has not met since the previous Senate meeting. The next meeting is scheduled during the week of November 14-18-16.

Research Committee (Anne Weil)

Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The next meeting is scheduled for November 16, 2016.

Chemical Hygiene and Radioisotope Use Committee (David Wallace)

The committee has not met since the last Senate meeting, and is scheduled to meet on November 16th.

Institutional Animal Care and Use Committee (Tom Curtis)

IACUC met on Nov 3rd. There was one new protocol and one annual update to review. The annual update was accepted and the protocol was sent back to the researcher for revisions. We also did the semi-annual program review and no issues were identified.

Institutional Biosafety Committee (Franklin Champlin)

The following tabulation is a summary of the major agenda items addressed at the most recent meeting of the Institutional Biosafety Committee (IBC). Their respective outcomes and any items requiring eventual Faculty Affairs Committee or Faculty Senate action are included where appropriate.

The Committee met only virtually by email during the month of October due to the facts that no Infectious Agent or Recombinant DNA applications had been received or were pending for IBC oversight.

- I. The minutes of the September 21 meeting were distributed electronically for Committee perusal and will be considered for approval at the next meeting.
- II. An effort is ongoing to further inform all affected personnel that it is necessary for them to complete the newly streamlined CHS institutional biosafety training by reading and being examined over the content of selected CITI modules. This is a new training requirement with which all researchers must be compliant.
- III. Ms. Hood of the Office of Research continues to work with Ms. St. Clair to modify the *OSU Institutional Biosafety Policy* to be congruent with OSU CHS requirements. The modified document is tentatively titled *OSU CHS Policy and Procedures*. The current *Policies and Procedures Statements* document will be renamed the *OSU CHS Standard Operating Procedures* in order to preclude confusion, and the IBC roster remains invited to submit comments.
- IV. Pursuant to a request by Research Committee Chair Dr. Anne Weil, the Office of Research currently has 10 Infectious Agent and 8 Recombinant DNA protocols covering active research that has received IBC oversight and approval.
- V. REMINDER: Future IBC meetings will be held at 2:30 pm (rather than 2:00 pm) on the third Wednesday of each month in Conference Room E-469. The next regularly scheduled meeting of the IBC will be held Wednesday, November 16, 2016 at 2:30 pm in Conference Room E-469.

Institutional Review Board (Michael Pollak)

The committee has not met since the previous Senate meeting.

Faculty Senate committees:

Budget and Benefits Committee (David Wallace)

The committee met on November 2nd. The committee invited Tina Tappana and Holli Boneè to update the committee on the new insurance/benefits plans that are being offered for the 2016-2017 year. Ms. Boneè presented via WebEx seminar from Stillwater and discussed the continuation of the current medical plans, but then the new plans for dental (Cigna) and vision (EyeMed) which replaces our current carriers (HealthChoice and VSP, respectively). Cost comparisons and additional benefits were presented as were drawbacks to the programs. The floor was opened to general Q&A and discussion. After the open discussion, the committee thanked Ms.'s Tappana and Boneè for their help and information. There was little new business to discuss, with additional reports slated for the December 7th meeting.

Faculty Affairs Committee (Nancy Van Winkle)

The Faculty Affairs Committee met on November 1st and 15th. During these meetings the committee began the review of material gathered on 4 Universities with Health Science Centers identified by Julia Crawford, librarian, as being similar to OSU-CHS (AT Still, Midwestern University, De Moines University and the University of North Texas). In addition, Rowan University is being reviewed as suggested by Dr. Dyer. Committee members will be reviewing some articles identified by Julia Crawford about faculty governance at Centers for Health Sciences. In the course of our discussions, we also reviewed our OSU-CHS organizational structure and the status of emeriti faculty at OSU-CHS. The Committee has obtained information from the Faculty Senate that was collected during the Committee Review Process last Spring. This information will be considered in future discussions.

In response to a request from Senate President Jarrad Wagner, the committee is recommending that, if a new person is needed for the OSU-CHS faculty position on the Higher Regents Faculty Advisory Council now, the new person should be chosen in the usual way. Changing the selection process for that position should be part of the revised bylaws.

The next meeting will be held on December 6th.

Promotion and Tenure Committee (Randall Davis) The committee has conducted their work during the past month by email communication and a couple of recommendations have been forwarded to the administration.

Other committees/task forces/liaisons:

Affirmative Action Committee (Tina Tappana) (A regulatory committee)

The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (Rashmi Kaul)

1. Discussion occurred regarding changing the minimum hours in the Ph.D. program from 90, due to the updated guidance from the Graduate College
2. Discussion and brain storming occurred to formulate revised stipend support guidelines and forward these new solutions to our administration for releasing stipend support for the incoming students. As it stands currently, there is no guarantee of stipend for students to be admitted for Fall 2017
3. Graduate student exam results will now be submitted to all advisors in order to address any issues in a timely manner
4. Strategic planning is being conducted for the graduate programs

OSU-Faculty Council Representative (Franklin Champlin)

Report of the October 11, 2016 OSU Faculty Council meeting.

The OSU Faculty Council met at 3:00 p.m. in the Council Room, 412 Student Union on October 11, 2016. The following tabulation is a summary of major agenda items addressed at the meeting which may be of general interest to the CHS Senate membership.

(You may request that the meeting agenda, the full meeting minutes and the handouts be sent to you by requesting them through the Senate Office. The .pdf file of the agenda, minutes, and six .jpg files. can be sent to you as email attachments).

Agenda Item 4a. OSU has an ombudsman who is a retired faculty member (Dr. Ken Bartels) and his services are available to all faculty, students, and staff. He gives an annual talk to the Council reminding them of his services.

Agenda Item 6. Provost Sandefur distributed the COACHE Team final report (see handout) and asked that we share it with our respective constituents. He also reported that three Faculty Council Recommendations have been acted on (see handout). The recommendation that tuition be waived for the dependents of all faculty and staff received a favorable review by the Council of Deans and Central Administration, and will be implemented at a date TBA soon, most likely in the Fall of 2017.

Agenda Item 7f. Dr. Brenda Smith of the Graduate Faculty Council informed the Council of a revision of the OSU Masters options (there are three now) and a new GPA admission guideline of 3.0 for admission without qualification.

The next regularly scheduled meeting of the OSU Faculty Council will be held on Tuesday, November 8, 2016 at 3:00 p.m. in the Council Room, 412 Student Union.

Oklahoma State Regents Faculty Advisory Representative (Jarrad Wagner)

The Higher Regents Faculty Advisory Council met on Saturday, 11/5 from 9 to 10 a.m. in Oklahoma City. The meeting also set the Agenda for the Annual Faculty Assembly, which took place from 10 am to noon on the same day. In the meeting, we discussed the progress on the work plan so far this year, as well as the survey results. As there were many comments provided, the FAC decided to use a “word cloud” to attempt to capture the general sentiment of the comments. At the faculty assembly, the Chancellor gave an update relating to student performance and higher education in general in Oklahoma, which can be found here: <http://okhighered.org/state-system/powerpoints/powerpoints.shtml>. Furthermore, new representatives were selected from the assembly attendees. I presided over both meetings.