

**OSU-CHS FACULTY SENATE**  
2015-2016

**February 16, 2016 Minutes**

**OSU-CHS Faculty Senate Members**

Sarah Hall, D.O., President

Randall Davis, Ph.D., Past-President

Jarrad R. Wagner, Ph.D., President-elect and Regents' FAC representative

Christopher Thurman, D.O., Secretary

William Po, M.D., Sergeant-at-Arms

Charles Sanny, Ph.D. (16)

Holly Ballard, Ph.D. (17)

Warren Finn, Ph.D. (17)

Susan Steele, D.O. (16), OSU-CHS Representative to OSU Faculty Council

*Recorder: Jean Keene*

**Members Present:** Dr. Hall, Dr. Ballard, Dr. Davis, Dr. Finn, Dr. Po, Dr. Sanny, Dr. Steele, Dr. Thurman, Dr. Wagner

**Members Absent:** None

**Administrators attending:** *{Administrators were unavailable due to a Leadership Meeting}*

**Call to Order:** Dr. Hall called the meeting to order at 12:10 p.m. The meeting was held in E-202.

**Approval of Minutes:**

Approval of the minutes of the prior meeting was moved by Dr. Wagner and seconded by Dr. Davis. They were unanimously approved as presented.

**Administration Report:**

Since the date of the Faculty Senate meeting had been changed from the standard meeting schedule to accommodate Senators/guests attendance at other events that were also scheduled for that date/time, the Administrators were unavailable due to a previously scheduled Leadership Meeting being held at the rescheduled Senate date/time.

**Faculty Senate President's Report (Sarah Hall)**

Dr. Hall advised she had two things upon which to follow-up from the prior meeting.

- A. She reported that the Faculty Senate had approved Formal Recommendation FS 13-14-018 regarding Guns on Campus on April 18, 2014. She had contacted the administration, and they indicated that policy continues to be in effect; it does not need revision. It explicitly stipulates that if a person is on campus or attending a school sponsored event, he or she should abide by the state law and have no weapons on their person, but they can have a weapon in their vehicle if they are licensed to carry. If a request is made to the President or the Provost, some people in the institution can have weapons on their persons'. She told Senators that the OSU-Stillwater Policy and the Faculty Senate Formal Recommendation would both be sent to them by Ms. Keene for their review and files. *[The documents were sent to Senators on 2-16-16.]*
- B. Regarding the Graduation Policy, Dr. Hall said she had contacted Dr. Rouch, Chair of the Academic Standards Committee; he consulted the Handbook and provided the Handbook content on the topic, which Dr. Hall then sent to Dr. Pettit. Following review of the Handbook content, Dr. Pettit advised that he and his leadership team will develop a more formal

policy which will then be sent to the Academic Standards Committee for discussion/approval, and then sent to the Senate for continuing the process toward approval. It will also need to be approved by the General Faculty.

President Hall reported that graduation will be early this year. The Spring 2016 General Faculty meeting will be on April 21, the same day as graduation. She said it is a Thursday, and the meeting is scheduled from 1:30 to 3:00 p.m.

Dr. Hall said she is not aware that there will also be a meeting in May; she will find out and report to the Senators.

Regarding the faculty voting process for approval of the graduating COM students, Dr. Wagner raised a question regarding wording that may be used, which will be in compliance with COCA requirements, yet respectful of faculty not in the COM. Dr. Hall referred to the wording in the Academic Standards and offered:

*Requirements for graduation:*

*The student who has satisfactorily completed all academic requirements and has been recommended by the college faculty may be awarded the doctor of osteopathic medicine degree provided the student has no un-remediated or "U" grades.*

Dr. Hall said if this is what is wanted, she can request that this wording be used in the voting process for COM faculty voting on approval for the graduation of students to be doctors of osteopathic medicine.

Dr. Hall indicated those were the two old items she wanted to report, and there were also two new items she wanted to bring forward.

Steering Committee

A. Structure:

The Steering Committee for the Strategic Planning process has been identified for our vision for the next ten years. The Steering Committee will include:

Dr. Pettit	
Mr. Polak	
Dr. Stephens	Research and Centers
Senate President	
Dr. Hall	Additional Sites - COM
Dr. Nolan	Additional Sites - COM
Senate President-elect	
Leads: Dr. Dyer	COM
Dr. Benjamin	The Graduate School
Support: Dr. Vassar	Metrics
Ms. Keene	Minutes

There will be sub-committees that will be working under the guidance of the Steering Committee Leads, and the Sub-committees will each have Leads. All groups will be developing their specific strategic plan within the overarching framework of the 'Four Areas

of Focus' set forth by the Leadership Team. These are: **Educate, Discover, Heal, and Engage.**

Under the COM and the Graduate School, there will be individuals identified as the sub-committee chairpersons. These sub-committees will generate goals, milestones, a timeline, metrics on how they will be monitoring progress, as well as identifying resources; these would include human resources, facility resources, technological resources, and competencies that might be supported under each one of those areas.

**B. Initial Meeting:**

The Steering Committee decided that the Strategic Plan would be developed in a phased process. The College of Medicine and the Graduate School were identified as the first two areas to be addressed and they are in phase one.

Dr. Hall reported that the first Steering Committee meeting had been held the previous day. It included a very fruitful discussion, during which it was noted that we have been working very well as a cohesive institution. However, it was mentioned that in times past we have not documented as clearly and efficiently as would have been preferred by the COCA team. We will be moving forward with a focus on policies being in place and consulted, with the associated steps and processes being documented.

In addition, the Strategic Plan that is developed is to be a living document that we can review to determine if it is working as intended and desired. If not, it can be amended or modified, and we can move forward. Dr. Hall advised that President Shrum would like this process to be very faculty-driven--much like many of the things that have been rolled out since she has been President of our institution. Dr. Shrum wants faculty buy-in and faculty generated ideas. Dr. Hall indicated that although Dr. Shrum can develop goals for her leadership team—and they already have some identified goals, but she wants to see what the faculty members have to bring to the table.

Dr. Hall advised the Senators that they may be invited attend meetings or serve on some of the sub-committees. She said the COM will be the first strategic plan that will be generated and drafted, and the target deadline has been set as the end of May for anyone who has been identified as a sub-committee Lead serving under Dr. Dyer. The biomedical, or Graduate Students deadline will be later; Dr. Hall has not seen that timeline yet.

Dr. Dyer has identified the following sub-committee Leads:

Clinical chairs	Rhonda Casey, D.O.
Biomedical Group	Randy Wymore, Ph.D.
Medical Education:	
--Library – Dohn Martin	
--CME – Rob Robinson	
--Rural Health – Vicki Pace	
--Educational Development – Brandy Close	
Simulation	Laurie Clark, D.O.
Admission/Recruiting/Student Life	Jeff Hackler, J.D.
Additional Sites	Sarah Hall, D.O./Doug Nolen, D.O.
--New programs	
--Facilities	
--Rural	
G.M.E.	Gary Slick, D.O.
Minutes	Jean Keene, M.S.

Dr. Hall said research will be an important sub-topic within each of the groups. She advised that Dr. Dyer will be meeting with those persons who are serving as Leads, and the Leads will be given the template and the sub-committee members will be identified soon so they may begin meeting.

Dr. Wagner commented that Dr. Hall's summary was excellent. He said the phased approach will allow the time for faculty to be engaged in this important process. He noted that Dr. Shrum was passionate about faculty involvement, even calling this "shared faculty governance". Dr. Wagner said the administration could have planned to give us a basic template that we could complete, but Dr. Shrum wants the faculty to be engaged and truly involved.

Dr. Hall noted that there are four areas: COM, Graduate Programs, Centers, and OSU-MC. These four will emerge under one comprehensive CHS umbrella strategic plan. Dr. Wagner suggested that one reason we are doing this in a phased approach is due to wanting faculty to have the opportunity to participate fully, and perhaps in more than one area's sub-committee. Simultaneous committee work would limit availability for faculty input. She indicated that Dr. Dyer will be over the COM strategic plan, Dr. Benjamin over the Graduate School strategic plan, Dr. Stephens over the Research and Centers strategic plans, and a separate plan is in place for the medical center. More information will be provided; a college announcement will be sent by email. The delay is due to the timeline being adjusted at the Steering Committee meeting. Dr. Hall said the leadership has some ideas that could come under each of the four pillars—the **Educate, Discover, Heal, and Engage**. But there is a desire to hear the creative thoughts and input from the faculty.

Dr. Hall said the two new items she wished to report on involve:

- A. providing information on the Steering Committee structure and an overview of the initial meeting content. She reiterated that invitations to serve will be going out, and she encouraged the Senators to be active participants in this important process.
  
- B. the term of office Dr. Steele graciously agreed to complete as the CHS Faculty Council representative will end in May. A request for nominations has been received from the Council. Dr. Hall opened the floor for nominations. Since the position alternates between clinical and biomedical, the next person should be a biomedical nominee. The person would serve both on the Faculty Senate, and on the Faculty Council in Stillwater. There was extensive discussion regarding the value of the time spent attending the Faculty Council meetings. A recent important discussion item from those meetings concerned the potential tuition waiver for dependents. However, it was recognized that the agenda for these meetings centers on activities and issues at the Stillwater campus which do not apply to CHS. Following continuing discussion, it was agreed that there is value in having a CHS representative at the Faculty Council meetings. Dr. Finn suggested that the CHS representative could confer with our administration to discuss what we would like to achieve through this CHS representation.

Dr. Hall called the Senators attention back to the request for nominees. A few names were considered, however their heavy current load was mentioned. Dr. Wagner suggested that whoever would be nominated/elected should confer regarding what is wanted from this service, and how the representative could be of greatest value in this role. No nominations were offered.

Dr. Steele said the Chair of the Faculty Council would be favorable to coming to attend a Faculty Senate meeting, if invited.

Dr. Hall advised that she had received a letter from Dr. Shrum regarding the tuition waivers issue. Dr. Shrum indicated that the CHS administration is in favor of the tuition waiver and they would continue to work with the Stillwater administration. Dr. Steele read from a report that indicated they agree in principle with the tuition waiver program, but due to the current financial picture, it will not be implemented for at least two years.

Dr. Wagner commented that for CHS, if it is important to us, why couldn't we set up a fund that would provide that benefit for eligible dependents. He said we could just do it without waiting for Stillwater action.

Following an extensive discussion, it was decided that Dr. Hall would invite Mr. Polak to attend the next Executive Committee meeting and to particularly report on the exploration of an idea that CHS consider the pros and cons to move forward with a plan for our campus to designate funds and implement the proposal for a tuition waiver for eligible dependent children of CHS employees. Senators were in agreement on this approach.

There were no items presented for voting.

Pres. Hall called upon Dr. Rouch for a report regarding the Academic Standards Committee. Dr. Rouch advised that the Academic Standards Committee has finally finished with all of the students who failed in the first semester, and there will be quite a bit of remediation occurring during the summer. Also, finally, the committee has met with all of the COMLEX Level 1 second time failures. These students will be with the second year class. He said the main thing he wanted to ask concerned the Academic Standards Handbook, and the timing for presenting some minor policy changes for students who fail a second time. Checking the calendar, Dr. Hall said the Formal Recommendation could be presented to the Faculty Senate at the March 11 meeting, and then, if approved, it would go forward to Dr. Meek who is chairing the Faculty Affairs Committee for preparation for voting at the April 21 Spring General Faculty meeting. The requirement to distribute any wording being proposed for a vote at least 15 days in advance of the vote could be met. The Faculty Affairs Committee will distribute the text and will conduct the vote at the meeting.

Dr. Hall asked Dr. Wymore if he wished to add a verbal report, or just refer to the written one included in the agenda packet. Dr. Wymore said in addition to the written report in the agenda packet, he wanted to mention that the Bridge Program will be returning for the medical school beginning in the fall of 2016. Specific course information is not yet available regarding classes, but the program will be returning.

Dr. Hall called for any old business; there was none.

She called for any new business; there was none.

The meeting was adjourned at 1:07 p.m.

**Written Committee Reports  
Faculty Senate Meeting  
February 16, 2016**

*The committee reports are for information purposes only  
and are not being submitted for Senate approval.*

**College-wide committees:**

**Academic Standards (Alexander Rouch)**

The Academic Standards Committee met on the following dates:

- Jan 15, 2016 with five 1<sup>st</sup>-year students for failures in the fall semester including one student for BMF III, one student for Anatomy, and three students for BMF III and Anatomy
- Jan 19, 2016 with one 1<sup>st</sup>-year student for an Anatomy failure, one 3<sup>rd</sup>-year student for 2 COMAT failures in Psychiatry, and one 1<sup>st</sup>-year student for a non-cog grade
- Jan 29, 2016 with six 1<sup>st</sup>-year students for BMF V failures and one student for a 2<sup>nd</sup> COMLEX Level I failure
- Feb 5, 2016 with one student for a second COMLEX Level I failure, one 3<sup>rd</sup>-year student for 2 COMAT failures in OB/Gyn, and one 4<sup>th</sup>-year student for a non-cog grade

The committee has now met with all students referred to ASC. Another meeting will be scheduled when additional students are referred.

**Curriculum Oversight Committee (Randy S. Wymore)**

Chair's report from the Curriculum Oversight Committee to the Faculty Senate-Randy S. Wymore

The Curriculum Oversight Committee (COC) met on January 7 & 21, and February 4, 2016.

The COC discussed the upcoming ACGME merger and how that might impact us. Dr. Diener will prepare a presentation on this topic to give the COC within the next month.

A discussion ensued about the "systems Integration" course and the format. 1\One hour of lecture, 1 hour of working problems in small groups and then 1 hour of review of the answers. Based on student feedback, the format has now changed to 1.5-2 hours of lecture and then ~1 hour of working problems. The 4 students repeating the 2<sup>nd</sup> year are in this course. Attendance has been near 100%.

The COC began a discussion about the BMF courses and whether running them sequentially or in parallel is best. No conclusions yet. Dr. Wansley is retiring so the Addiction Focus course was discussed. Dr. Craig Stevens will be course coordinator. There will be less workshops and guest panelists & more emphasis on providing content on the topics of addiction medicine that are relevant to the COMLEX Level 1 Boards.

Students took their first practice COMSAE exam and the results were promising. The 2<sup>nd</sup> year students seem highly motivated, and, collectively, have done many more practice questions than the class last year at this same time. Class leadership feels that they are motivated and are afraid of failing (based on the results last year). Hence they are working hard to pass.

The COC heard about the first step in the roll-out of LCMS+, the system to replace D2L and other separate programs we use. March 3 & 4 the instructors will be on campus and course Directors and Coordinators will need to attend a training session.

In order to comply with COCA's need to use consistent language, and the need for a defined hierarchy of users in LCMS+, the COC voted to clear up some language confusion. Those individuals who oversee multiple courses (Systems, Focus and BMF) will be Course Directors. Those responsible for a specific course will be Course Coordinators.

The BRIDGE Program will return starting in the Fall of 2016. The students will take 7 semesters to complete their DO degree instead of 4. A proposed course schedule is attached. The BRIDGE Committee approved of the plan and passed it on to the COC. The COC unanimously supported the proposal.

The next meeting of the COC will be February 18, 2016.

**The Proposed Bridge Program for Fall 2016 appears on the next full page.**

## Proposed Bridge Program Fall 2016

**Bridge – Summer (3 hrs)**

- Clinical Anatomy for Allied Health (1) (7/1 – 7/29) 1-5p M-Th
- ESP (1) (7/6-8/1)

<p><b>BS 1 - Fall</b>  <b>BMF Courses (8 hrs)</b></p> <ul style="list-style-type: none"> <li>• BMF I - Medical Biochemistry (2)</li> <li>• BMF II - Developmental Anatomy (1)</li> <li>• BMF III - Histology (1)</li> <li>• BMF IV - Immunology (1)</li> <li>• BMF V - Microbiology (1)</li> <li>• BMF VI - Pharmacology (1)</li> <li>• ESP (1) (Also take in July prior or this fall)</li> </ul>	<p><b>BS 2 - Spring</b>  <b>Various with MS students (12 hrs)</b></p> <ul style="list-style-type: none"> <li>• Critical Reading in Biomedical Sciences (2)</li> <li>• Histology / Intro to Gross Anatomy (3)</li> <li>• Special Studies in Biomedical Sciences I (3)</li> <li>• Special Studies in Biomedical Sciences II (3)</li> <li>• ESP (1)</li> </ul>
<p><b>OMS I - Fall</b>  <b>Complete OMS I Fall courses (15 hrs)</b></p> <ul style="list-style-type: none"> <li>• Anatomy (6)</li> <li>• Genetics, Molecular Biology(2)</li> <li>• Developing the Physician (4)</li> <li>• Osteopathic Manipulative Medicine I (2)</li> <li>• ESP (1)</li> </ul>	<p><b>OMS I - Spring</b>  <b>Full load with entire class (22 hrs)</b></p> <ul style="list-style-type: none"> <li>• DTP (4)</li> <li>• Clinical Skills (2)</li> <li>• OMM II (2)</li> <li>• Systems – Cardio, Pulmo, Hem, GU (11)</li> <li>• Lab Medicine (1)</li> <li>• Geriatric Focus Course (1)</li> <li>• ESP (1)</li> </ul>
<p><b>OMS II – Fall</b>  <b>Full load</b></p>	<p><b>OMS II – Spring</b>  <b>Full load</b></p>

- Special Studies Courses will each be taught by 2 graduate students who will receive a small stipend. They will have a faculty member assigned to oversee the courses.
- Bridge Students must make an 80% or better in all courses during the Fall or they will have to remediate them in the Fall of their first year of Medical School.
- Any course failure (<70%) during the Bridge year will result in dismissal from the Program.
- At the time of application, the applicant must have at minimum:
  - Overall GPA of 2.5 (on a 4.0 scale)
  - Minimum MCAT of 15 (old score) or 483 (new score)
  - MCAT must be taken within the last three years prior to application
  - Pre-professional science SPA of at least 2.5 (on a 4.0 scale)
- With matriculation into the medical school, failures and dismissals are per the OSU-CHS Academic Standards Handbook.



### **Learning Resources (Kath Curtis)**

The Learning Resources Committee has not met since the January Faculty Senate meeting; the next meeting is currently being scheduled. The focus on developing the “wish list” continues. The resulting list will be sent to Eric Polak for his incorporation into the inclusive document that will contain the suggestions from three key committees and the colleagues with whom the committee members consulted.

### **Research Committee (Ron Thrasher)**

**The Research Committee has voted to hold quarterly meetings.** Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The Research Committee met February 10, 2016 at 9:00 a.m. at E393. The committee considered a change in meeting times and decided to keep the same meeting date. Reports were received from the Chemical Hygiene and Radioscope Use and Institutional Biosafety Committees. The committee discussed the use of card readers for access and security on various doors providing the information to Amber Hood. Research Week was discussed and Terry Brown presented items collected for the potential funding, “Wish List.” The next meeting of the Research Committee is scheduled for March 9<sup>th</sup> at 9:00 a.m. in D393.

### **Chemical Hygiene and Radioisotope Use Committee (David Wallace)**

The committee met on January 19<sup>th</sup>. There were no new or revised protocols that demanded the committee’s attention. There are two major agenda items that the committee is working on. First, it is time for the annual review of our Chemical Hygiene Manual and our Radiation Safety Manual. Reviews and updates are scheduled to be completed by April. The second item is developing a policy and procedure for handling and storage of ‘energetic materials’ (explosives and/or pyrotechnics). The major of the committee meeting time was spent discussing the development of hazardous chemical protocols. We are projecting to have a policy/procedure draft completed by the end of the spring semester. The committee is also following the progress of researchers and their conversion to the Globally Harmonized System of labeling and flipping their MSDS documents to “SDS” (Safety Data Sheet). The deadline for compliance with this regulation is June 1, 2016. The next meeting is scheduled for February 17<sup>th</sup> at 1:00PM in room E-393.

### **Institutional Animal Care and Use Committee (Tom Curtis)**

The Animal Care and Use Committee met on Feb 4. We had three annual protocol updates to review, none of which had any issues. We also inspected the animal facilities, again with no issues.

### **Institutional Biosafety Committee (Franklin Champlin)**

The following tabulation is a summary of the major agenda items addressed at the most recent meeting of the Institutional Biosafety Committee (IBC). Their respective outcomes and any items requiring eventual Faculty Affairs Committee or Faculty Senate action are included where appropriate.

The Committee met at 2:00 pm in Conference Room E-469 with Hood, St. Clair, Crandell, Reddig, Köhler, Wallace, Katz, and Champlin in attendance.

- I. The minutes of the November 18, 2015 (last official meeting) were considered and unanimously approved without correction.

- II. An Infectious Agent Registration Form application (no protocol number assigned yet) was conditionally approved pending IRB oversight for the use of human blood and inclusion of more details regarding the inflammatory response assay .
- III. A proposal to change the monthly meeting time from 2:30 to 2:00 pm to accommodate our out of town member was approved by acclamation.
- IV. Hard copies of the OSU CHS Institutional Biosafety Committee Current Mission Report (submitted to the Faculty Senate by F.R. Champlin on January 5, 2016) were distributed to the members.
- V. Ms. Hood and Ms. St. Clair of the Office of Research proposed and made a case for changing the institutional biosafety training to be more streamlined and efficient in a manner similar to the programs for laboratory safety and bloodborne pathogens training. This could be done very easily by converting over to using commercially-available CITI modules. The consensus opinion of the committee was that this is a very good idea for all the reasons given, and several members will look into the options available once the Office of Research makes them available.
- VI. The committee discussed how regulatory compliance professionals in the Office of Research are inconsistently referred to in the current IBC Policies and Procedures Statements document. It was subsequently determined that the document had been revised as recently as October 15, 2014 and is now correct in this regard. Updated copies will be provided to all members.

The next scheduled meeting of the IBC will be held Wednesday, February 17, 2016 at 2:00 pm in Conference Room E-469.

#### **Faculty Senate committees:**

##### **Budget and Benefits Committee (David Wallace)**

The committee met on February 3<sup>rd</sup>. Eric Polak gave a financial update concerning the upcoming budget cut for this fiscal year as well as subsequent years and the impact that this will have on CHS. The committee continued discussions on the development of a 'capital wish list'. Budget and Benefits will be awaiting the submissions from both the Research Committee and the Learning Resources Committee. It is anticipated that the recommendations will come to the Budget and Benefits committee by the April meeting. The next scheduled meeting of the committee will be March 2<sup>nd</sup> at 1:00PM in room E-393.

##### **Faculty Affairs Committee (Bill Meek)**

Faculty Affairs Committee Report to Faculty Senate for February 16<sup>th</sup> Meeting is that Nominations are needed for the open position for the CHS representative to the Faculty Council. A nomination from the Senate would be welcomed. A Nomination call has been distributed to the faculty on the attached Petition for Nomination to the Faculty Council form which is attached.

##### **Promotion and Tenure Committee (Johnny Stephens)**

The committee has not met since the last Senate meeting, and the members stand ready to engage in the spring 2016 process.

**Other committees/task forces/liaisons:**

**Affirmative Action Committee (Tina Tappana)** (A regulatory committee)

Since the committee has not met since the previous Senate meeting.

**Biomedical Sciences Graduate Committee (Tom Curtis)**

A written report was not received.

**OSU-Faculty Council Representative (Susan Steele, D.O.)**

OSU Faculty Council Meeting – Feb 9, 2016

- Stillwater's Mayor Noble spoke and thanked those OSU instructors that were on the city council. She is excited that Stillwater now has American Airlines flights to Dallas.
- Kirk Jewell – Pres. of OSU Foundation gave financial report on giving. Dr. Hargis' campaign for 1 billion reached its goal at 1.2 billion, 1/3 are planned estate gifts not available at this time. (powerpoint is available to see breakdown of department target goals and actual numbers obtained)
- Pres. Hargis – general overview of the campus and the budget shortfall the 3% proposed cut from all depts. and he feels we will have to make larger cuts next year. He too is very excited about the AA flight. The new performing arts center will also bring recognition to OSU and allow bigger name shows and symphonies to come improving the cultural arts in Stillwater.
- Reports of interest:
  - o Graduate Faculty council – approved recommendation to allow graduate students to earn a second option within the same major.
  - o OSU Research symposium – CHS is having our research day in conjunction with OSU Stillwater research week.
  - o Rules and procedures – CHS needs to have 2 nominees for 1 position to fill open seat on Faculty Council next fall. Nominations needed by Feb 29<sup>th</sup>.
  - o Update on Tuition Waiver – approved by administration, just waiting on developing guidelines; scholarship office and HR offices for policies on validating employment and designation of student, etc. Provost Sandefur stated that it is a go but will likely not be implemented this fall and with the budget shortfalls for this year and next, it will most likely still be under consideration for the next fall
  - o Faculty – working on faculty title issues (that may not pertain to CHS), the biggest is the “clinical” title which is used quite broadly for outside teaching faculty. Potential solution is using Professor of Profession Practice for those who normally would be “clinical” track. (PowerPoint Presentation Printout attached.)

**Oklahoma State Regents Faculty Advisory Representative (Jarrad Wagner)**

*The minutes of the February 9, 2016 meeting are as follows:*

**Call to order.** The Faculty Advisory Council met at 3:00 p.m. on Tuesday, February 9, 2015 at the State Regents' office. Members present were Jarrad Wagner, Michele Splinter, Tassie Hirschfeld, Jason Prather (telephone), Pamela Louderback (telephone), Russell Guthrie (telephone), Elicia Pollard, Rayshell Clapper, René Hurst (telephone), Ginnett Rollins, Freeman Culver (telephone), and J.J. Compton. Also present was Debra Stuart of the State Regents' staff. Jarrad Wagner presided.

**Minutes from last meeting.** The minutes of the January 2015 FAC meeting were approved as distributed.

**State Regents Campus Safety & Security Task Force.** Angela Caddell, Associate Vice Chancellor for Communications, presented the work of this task force beginning with a 20/20 Special video (<http://abcnews.go.com/2020/video/defend-gun-7312540>) regarding guns on campus. She described the

purpose of the task force including support for the current law that prohibits guns on campus except with permission of the President. The task force has three work groups: (1) Campus Best Practices; (2) Issue Monitoring, Advocacy and Research; and (3) Training and Plan Development. Numerous on-going activities include a Statewide Summit on November 7 at the Reed Center in Midwest City. The task force is seeking faculty participation. More information is available at <http://www.okhighered.org/campus-safety/>.

**Annual Faculty Survey.** Tassie Hirschfeld presented a revised version of the survey that was developed by Ryan Chung in OU's Office of Academic Assessment. The FAC members will consider recommendation for changes to be finalized for distribution in September.

**Discussion of 2016 work plan topics.** Jarrad Wagner led a discussion of the following topics:

1. Quality of learning including teaching loads and scholarship was discussed in connection with the State Regents Online Education Task Force and SARA and will review the task force recommendations;
2. Preparation of recent high schools graduates in math, writing, listening and reading including new English and math standards will be reviewed after they are approved by the State Board of Education;
3. Campus security and safety including prohibition of weapons on campus were discussed in connection with a briefing on the State Regents Campus and Security Task Force;
4. Faculty having a greater voice at the Capitol will be discussed with the legislative liaisons;
5. College success including graduation rates and performance funding will be discussed when reviewing the new K-12 standards and institution reforms; and
6. Communications with faculty at all institutions will be discussed in conjunction with a review of the annual faculty survey instrument.

**Future meeting dates and time.** The next meetings will be held on the following dates:

Higher Education Day, February 16  
March 1 at 3:00 p.m.  
April 5 at 3:00 p.m.  
May 3 at 3:00 p.m.

**Other.** Debra Stuart asked if the FAC would like to meet with the Students Advisory Board on February 28. Jarrad Wagner and J.J. Compton agreed to discuss the FAC work plan with the students.

Students with Disabilities (*Michael Pollak*)

The committee has not met since the previous Senate meeting.