

OSU-CHS FACULTY SENATE

2016-2017

June 17, 2016 Minutes

OSU-CHS Faculty Senate Members

Jarrad R. Wagner, Ph.D., President and Regents' FAC representative

Sarah Hall, D.O., Past-President

Christopher Thurman, D.O., President-elect

Franklin Champlin, Ph.D., Secretary and OSU-CHS Representative to OSU Faculty Council

Warren Finn, Ph.D., (17), Sergeant-at-Arms

Holly Ballard, Ph.D., (17)

Jason Beaman, D.O., (18)

Justin Chronister, D.O., (18)

Regina Lewis, D.O., (18)

Recorder: Jean Keene

Members Present: Dr. Wagner, Dr. Beaman, Dr. Chronister, Dr. Finn, Dr. Hall, Dr. Lewis, Dr. Thurmn

Members Absent: Dr. Ballard, Dr. Champlin

Administrators attending: Dr. Pettit

Call to Order: Dr. Wagner welcomed everyone in attendance and called the meeting to order at 12:03 p.m. The meeting was held in room E-202.

Approval of Minutes:

Dr. Wagner called for Approval of the minutes of the prior meeting. Approval was moved by Dr. Hall and seconded by Dr. Beaman; the minutes were approved as presented.

Administrative Reports:

Dr. Pettit thanked Dr. Wagner for the opportunity to meet with the Senate and said his report would be brief. He mentioned that Dr. Shrum and Dr. Stephens were attending an Operation Orange meeting in Tahlequah that afternoon, and Mr. Polak was attending a Board of Regents meeting. He said that meeting would include voting for approval or disapproval for faculty who had been recommended for promotion; he anticipated notification to those faculty members would occur early the following week.

Dr. Pettit advised that a copy of the document sent to COCA had been distributed to department chairpersons, and he would be encouraging that the report would be forwarded to the faculty within the departments so they can become familiar with the content. Dr. Wagner requested that the report also be made available on Centernet so the faculty would be able to access it there. Dr. Beaman asked if it should be distributed to all faculty, and Dr. Pettit said it would be helpful for the faculty to know what was in the report. In the event any faculty members were asked about the content, they should already be aware of it. Dr. Beaman said he would forward it to Jean Keene so it could be distributed to the faculty. *[Subsequent to the meeting, Dr. Pettit and Dr. Wagner conferred and the information would be distributed through the department chairs, as previously planned.]*

Regarding the ACGME single accreditation system, Dr. Pettit said we are still awaiting institutional approval. We are pre-accredited with some limitations, but hopefully by the end of July we will

know the institution's accreditation to be the sponsor. Without that, other programs (Internal Medicine, Family Medicine, etc.) will not be able to get their final accreditation until we get the institutional approval. He noted that OMECO (Osteopathic Medical Education Consortium) does have pre-accreditation status; this means that all of our teaching health center programs can now apply. That would include Tahlequah, Talihina, and here in Tulsa. That represents 70 residency positions. Enid Family Medicine residency program will close July 1. The leadership of St. Mary's Hospital in Enid is interested in perhaps opening a program there. Finances are a concern for them. We would like to maintain our presence in western Oklahoma. In response to a question, Dr. Pettit indicated it would be under OSU rather than OMECO. Exploration on this opportunity may continue.

We continue to look at faculty needs. Replacement biomedical faculty have been approved for Neuroanatomy--one or two perhaps. Clinically, we have hired some Internal Medicine and Psychiatry. Dr. Beaman is also looking for an academic position right now.

Regarding construction, Eric Polak is abreast of all of that process. The prior problems experienced with the parking structure will all be worked out.

Hearing no further questions, Dr. Wagner thanked Dr. Pettit for his report and welcomed him to stay for the remainder of the meeting if his schedule would permit. Dr. Pettit thanked him, but advised that he had another meeting commitment.

Dr. Wagner provided his Senate President's Report. He advised he wanted to share what he would like to accomplish during the 2016-2017 term. First of all, he said that the COCA site visit will occur soon, and he encouraged the Senators to be flexible and to provide whatever is requested. He said the site visit agenda will provide information on what is planned. He added that if there is anything that the Senate can do to be of help, they stand very willing to participate in actively supporting the COM accreditation process.

Looking forward, he said that a significant amount of work had been done back in 2010, but in checking the documents on Centernet he learned those changes had not been fully processed. For the 2016-2017 year, we will be focusing on getting all of that prior work incorporated, plus whatever additional changes that need to be made, and having it all processed appropriately to bring the governance documents to reflect who we really are. He indicated we will carefully plan our work as necessary in order to coordinate with the meeting schedule for the Board of Regents since changes to the Charter of the General Faculty and the Bylaws of the General Faculty will need to be approved at that level. Our advance planning will work toward completing the updating during this Senate term.

Associated with that, Dr. Wagner said Dr. Hall is still working with the Additional Sites segment of the Strategic Plan. He said for the long term, perhaps we can see if aspects of governance at the additional sites could be addressed, and perhaps incorporated at the initial planning stage, in order to assure that our current organizational structure is appropriately represented from the beginning.

Dr. Wagner said initially, he has contacted Dr. Nancy Van Winkle, the Faculty Affairs chairperson for this year, and Dr. Anne Weil, a previous chairperson, to determine what has been done and what remains to be accomplished, so an organized and complete process can be undertaken.

Dr. Wagner reminded the Senators that Dr. Hall had begun a process for evaluating the committees during her term, and this is of great value. The agenda packet includes the Committees and the associated charges. He said we would continue to evaluate the committee functions/relevance after the COCA process is completed. We will address this beginning in the fall.

Dr. Wagner emphasized the importance of transparency and open communication, and he is dedicated to fostering that. One idea was to have a monthly communication. He also mentioned the possibility of having a form available on Centernet where a faculty member could express a concern, and it could be appropriately addressed or referred.

Dr. Wagner called attention to the dates for the meetings; the schedule for those meetings was included in the agenda packet.

One of the important aspects of the June Senate meeting is the election of the Secretary and the Sergeant-at-Arms. Dr. Wagner called for nominations for the office of Secretary; Dr. Beaman nominated Dr. Franklin Champlin and Dr. Hall seconded the motion. Hearing no other nominations for the office of Secretary, Dr. Wagner called for the vote. Dr. Champlin was unanimously elected as Secretary of the Faculty Senate for the 2016-2017 term. Moving to the office of Sergeant-at-Arms, Dr. Wagner called for nominations for this office. Dr. Chronister nominated Dr. Warren Finn and Dr. Beaman seconded the motion. Hearing no other nominations for the office of Sergeant-at-Arms, Dr. Wagner called for the vote. Dr. Warren Finn was unanimously elected to the office of Sergeant-at-Arms for the 2016-2017 term.

Dr. Wagner advised these two newly-elected officers that they were now members of the Faculty Senate Executive Committee, and they would be invited to attend the Executive Committee meetings which were generally held one week prior to the Senate meeting. The schedule for the Executive Committee meetings was also included in the agenda packet.

Dr. Wagner provided brief information regarding Dr. Champlin's experience/background. He invited Dr. Finn to provide some information on his extensive experience/background at CHS, which he did. Dr. Wagner commented on the meetings Dr. Finn organized that addressed the strategic planning that occurred several years ago. Regarding the current Strategic Planning process, Dr. Wagner said there would be occasional updates on the current process at Senate meetings this year.

Dr. Wagner invited everyone to introduce themselves and to give a little information; they did so. Dr. Wagner commented that we have very talented and dedicated faculty serving on our Senate, and he expressed his appreciation for their willingness to devote time and energy in behalf of their colleagues and the institution.

During her comments, Dr. Hall said that she and Dr. Wagner will serve on the Strategic Planning Process as a function of their Senate positions as current President and Past-president. When they complete their Senate service, they will complete their service and the new persons holding those Senate positions will begin their service in the Strategic Planning process.

Dr. Wagner called attention to the Written Committee Reports and encouraged the Senators to read them.

Under Old Business, Dr. Wagner advised that the item of concern sent to Dr. Hall had been referred to the Curriculum Oversight Committee; he noted that a new sub-committee has already been formed that would address the referred issue.

There was no New Business to address.

The meeting was adjourned at 12:38 p.m.

**Written Committee Reports
Faculty Senate Meeting
June 17, 2016**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Alexander Rouch)

1. The Academic Standards Committee met on the following dates:
 - May 23, 2016 with one OMS-I student regarding a non-cog
 - June 8, 2016 with two OMS-III students regarding COMAT failures, one OMS-III student regarding a non-cog and failed clinical rotation, and one OMS-III student regarding a non-cog
2. Seventeen OMS-I students are currently remediating one or more first-year courses (one of these 17 has already successfully remediated). All remediation must be completed by the end of July.
3. Three OMS-I students exceeded the limit for remediation and have been granted permission to repeat the first year.

Curriculum Oversight Committee (Randy S. Wymore)

The COC has changed the frequency of meetings to one a month; it has not met since the previous Senate meeting, and the next meeting is scheduled for June 23, 2016.

Learning Resources (Nedra Wilson)

The committee has not met since the March Senate meeting.

Student Affairs (Kelley Joy)

The committee has not met since the previous Senate meeting.

Research Committee (Anne Weil)

The Research Committee has voted to hold quarterly meetings. Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

A written report was not received.

Chemical Hygiene and Radioisotope Use Committee (David Wallace)

The committee met on May 18th. The entire committee was present along with one guest, Matt Sharpe. The committee resumed discussions on documentation for energetic chemical usage. The committee agreed that we would use the fall semester to work on the inclusion of material into the Chemical Hygiene Manual for the next version of the manual which is due May 2017. The general feeling was that there was no need to extensive revisions, and that a separate manual was not necessary. The committee also discussed the potential for a 'floating' meeting time which will allow for 100% attendance at all meetings. The next meeting is tentatively scheduled for September 21st at 1:00PM in room E-393.

Institutional Animal Care and Use Committee (Tom Curtis)

The committee has not met since the previous Senate meeting. The next meeting is scheduled for the second week in August.

Institutional Biosafety Committee (Franklin Champlin)

The committee has not met since the previous Senate meeting.

Faculty Senate committees:

Budget and Benefits Committee (David Wallace)

The committee did not meet in May. The next scheduled meeting of the committee will be September 7th at 1:00PM in room E-393.

Faculty Affairs Committee (Nancy Van Winkle)

The committee has not met since the previous Senate meeting.

Promotion and Tenure Committee (Randall Davis)

The committee was asked to review three faculty packages in consideration for faculty appointment/hires. All three were favorably recommended and the process moved forward to the next step.

Other committees/task forces/liaisons:

Affirmative Action Committee (Tina Tappana) (A regulatory committee)

The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (Tom Curtis)

The BSGC met on June 1. We explored the feasibility for graduate students to do projects using CHSI resources. Dr. Piava and one of his colleagues attended the meeting to answer questions. We also assessed several MS applications and accepted 7. We will meet again on the 15th to finish off the graduate student applications.

OSU-Faculty Council Representative (Franklin Champlin)

The Council has not met since the previous Senate meeting.

Oklahoma State Regents Faculty Advisory Representative (Jarrad Wagner)

The committee has not met since the previous Senate meeting.