

OSU-CHS FACULTY SENATE

2015-2016

October 2, 2015 Minutes

OSU-CHS Faculty Senate Members

Sarah Hall, D.O., President

Randall Davis, Ph.D., Past-President

Jarrad R. Wagner, Ph.D., President-elect

Christopher Thurman, D.O.

William Po, M.D.

Charles Sanny, Ph.D. (16)

Holly Ballard, Ph.D. (17)

Warren Finn, Ph.D. (17)

Richard Wansley, Ph.D. (16), OSU-CHS Representative to OSU Faculty Council
Oklahoma State Regents Faculty Advisory Representative

Recorder: Jean Keene

Members Present: Dr. Hall, Dr. Ballard, Dr. Davis, Dr. Finn, Dr. Thurman, Dr. Sanny, Dr. Wagner, Dr. Wansley

Members Absent: Dr. Po

Reporting Administrators: Mr. Polak

Call to Order: Dr. Hall called the meeting to order at 12:07 p.m.; it was held in the CHS Board Room as is customary.

Approval of Minutes:

Approval of the minutes of the prior meeting was moved by Dr. Sanny and seconded by Dr. Thurman. They were unanimously approved.

Administration Report:

President Hall called upon Mr. Polak to provide the report from the Administration.

He reported on the following items:

- The Ground Breaking Ceremony is scheduled for October 8; he said he appreciates the cooperation of the faculty, students, and staff regarding the parking accommodations that will need to be made. Parking will be available at the OSU-Tulsa campus in Lot A, and two shuttles will provide transportation to CHS beginning at 7:00 a.m. The shuttles will operate on a continuous loop, and will run until 6:00 p.m. He indicated that over 200 people have confirmed their attendance at the event, and that includes donors, local business persons, and our members on campus. He noted there will even be a high school band; overall, it should be an impressive event.
- The construction on the new building continues to progress. He advised that we are on budget, which is about \$43.5 million. He mentioned that construction work will continue throughout the ground breaking event; time was lost due to the extended rainy period we had, and that lost time needs to be made up.

- Regarding the next year's budget, Mr. Polak reported that legislators continue to forecast budget cuts; several figures have been mentioned for different agencies. For CHS, there has been a variety of numbers posed, ranging from \$900,000 to \$1.9 million shortfall. He advised that last year we were able to absorb the shortfall through careful application of funds, and we had a class-size increase which provided increased income from tuition. For this year, we plan to carefully examine areas where processes could be prioritized in order to make the highest and best use of available funds. He wanted to be clear that he was not giving a message that there will be layoffs. He advised that we are in a financial position to continue to make strategic investments that will bring long-term growth—the Tahlequah campus was mentioned as an example, and the new Athletic Training Program is another example of planned growth. We will need to continue to focus our dollars where there will be the greatest gain. He concluded his comments regarding the next budget year by saying there will be no “fluff”. We will continue to have time to discuss the budget and the potential shortfall as more information becomes available. He mentioned that some plans are being developed, but it takes time to progress through the necessary steps.
- Dr. Wymore raised a question on behalf of the Student Services; they requested that construction be halted during exams. Mr. Polak said it was unfortunate, but due to the significant amount of time lost during the lengthy rainy period, it is important to maintain our progress. The suggestion was offered to purchase ear plugs for the students if that would be of help. Dr. Wymore will relay the information to the Student Affairs Office.

Dr. Hall thanked Mr. Polak for the report from the administration.

Faculty Senate President's Report (Sarah Hall)

Dr. Hall reported on the following items:

- Dr. Wansley will be retiring from OSU effective January 1, 2016. Dr. Hall suggested that Dr. Meek be advised that a new CHS representative needs to be identified. Dr. Wansley advised that he had been elected by the CHS faculty, therefore the same process will be used to determine the new CHS representative. That election could be included in the Fall General Faculty meeting which is scheduled for December 18.
- Dr. Shrum has reinstated Dean's Hours with the students. She has already met with the first year students; another is scheduled for October.
- All faculty members will be required to take a faculty COMLEX Level 1 examination. This is being done to help faculty to have an idea of what is expected of students during board examinations. She said an email will be distributed providing more information. She noted that seminars may be available to help faculty to develop more effective test questions in board-examination style. Dr. Hall advised that NBOME has excellent online test-writing seminars that faculty can do from home that relate to developing board-style test questions; the following link may be useful www.nbome.org/colleges-itemwriter.asp In addition, Dr. Hall said there are periodically NBOME meetings held in Chicago for level I and III. She told the Senators that if they are interested in writing for them, she can contact them and let them know. She advised that she writes questions for level II and III. Dr. Wagner commented that Dr. Pettit reported at the Senate Executive Committee meeting that he would like faculty to become more involved in the NBOME process.

- Dr. Jeanette Guerrasio, M.D., who is a consultant on at-risk medical students, will be brought to campus in December. She has written the book, “Remediation of the Struggling Medical Learner” will hold two sessions: one at the OSUMC on Thursday, December 17 with a clinical focus, and one at Main Campus in D-107 during the morning, which would be for biomedical faculty and any clinical faculty who would like to attend.
- Briefly, some Tobacco Settlement Trust Funding has been designated for a joint OSU-OU endeavor that will include a focus on rural medicine. It was noted the Dr. Bruce Benjamin serves on that board.
- The official ground-breaking ceremony for the new construction is scheduled for October 8. An email has been distributed regarding alternative parking. In order to have adequate guest parking at the CHS campus, faculty, students and staff have been advised that for that event they are to park on the OSU-Tulsa campus in Lot A. Shuttle service to and from the CHS campus will be provided between 7:00 a.m. and 6:00 p.m.
- Concerning the hospital, Dr. Hall reported that in 2014 there was a loss; however, in 2015 we experienced a \$5 million net revenue. If Senators would like to have more detailed information, please let her know and she can provide it. She noted that a specific mention was made that the parking structure will be dismantled beginning in November and continuing through January or February.
- The Neonatal Intensive Care Unit (NICU) is now in the works; the newly renovated Women’s Health floor opened last month and Dr. Hall reported it is beautiful. The Senators were invited to visit and see the changes.

Items for voting: No items were presented for voting at the October, 2015 Faculty Senate meeting.

Information reports from committee chairpersons: Dr. Hall called attention to the Combined Written Committee Chairperson’s Reports. Dr. Wymore was in attendance, and Dr. Hall invited him to report verbally on the Curriculum Oversight Committee.

He advised that reviews are taking place on the various courses; that is an ongoing process. He said the committee has begun looking at what will be recommend for the spring of the second year to replace the Wednesday morning’s DPT course. Although that decision has not yet been made, a proposal is being explored to develop a some mechanism—not necessarily a course—in order to assist students with their board preparation. Several individual believe that the second year curriculum would be enhanced by developing something that ties everything together including how things interact. Discussion on how that might be addressed ensued; the excellent way in which Dr. Goljan accomplished that task in the past was acknowledged, particularly the way in which he integrated information from various courses while simultaneously conducting a term-long review. A suggestion was offered to use the review book written by Dr. Goljan in a review process. Another suggestion was offered to have this integrating process worked into the small group cases.

A comment was made that part of the reason behind the increased COMLEX pass rate could be the method of information delivery and the introduction of some equipment (e.g. clickers), that have impacted on the success rate. Various viewpoints on clickers and recording attendance were expressed; additional discussion on attendance may be raised at future meetings. Dr. Thurman advised that Ms. Close and her

department are looking closely at data involving pre-curriculum changes and post-curriculum changes, student decisions regarding point-values per course content questions, and how the curriculum presentation is delivered. Information is being evaluated and unexpected methods may result in recommendations for consideration. Consideration of many facets within this complicated issue will continue and recommendations may emerge.

Dr. Hall called upon Dr. Wansley for a verbal report on topics/discussions at the OSU Faculty Council meeting. He reported that the one topic that is of greatest interest to CHS is the issue of dependent tuition waivers. He reported that the administration has conceded that they will develop a plan. The characteristics of that plan will need to be identified. The faculty and administration are working on that and an announcement may be forthcoming. The effective date may be as early as the fall of 2016. He reported that developing the method for financing the benefit is a challenge for OSU since we are self-insured, whereas OU uses adjustments to their health benefits as a source. In response to a question, Dr. Wansley noted that the proposal being examined would be for a full-tuition waiver.

Dr. Hall called upon Dr. Wagner for a report on topics from the State Regents Faculty Advisory group. He advised that he had submitted a written report, and invited Senators to read the report.

Dr. Hall returned attention to the written reports and asked if the Senators had any questions. None were raised.

There was neither old business to discuss.

Regarding new business, Dr. Hall told Senators that the next meeting, which is scheduled for November 13, would be held in another location since it will be held during the November 11- 13, 2015 AOA Site Visit .

The meeting was adjourned at 1:07 p.m.

**Written Committee Reports
Faculty Senate Meeting
October 2, 2015**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Alexander Rouch)

The Academic Standards Committee met on the following dates:

- Sept. 11, 2015 with three 2nd- year students for COMLEX I failures, three 4th - year students for COMLEX 2 CE failures, and one 3rd – year student for two COMAT failures in Psychiatry
- Sept. 16, 2015 with three 4th-year students for COMLEX 2 CE failures and one 2nd-year student for a failed grade in the Respiratory System course
- Sept. 22, 2015 with one 2nd-year student for a COMLEX I failure and one 1st-year student for a failed grade in BMF-I

A meeting is being prepared for the end of September or early October to meet with two students for COMLEX II CE failures and one student for COMAT failures.

Curriculum Oversight Committee (*Randy S. Wymore*)

Due to equipment problems, a report was not generated. A report will be included in the November Faculty Senate committee reports.

Learning Resources (*Kath Curtis*)

The committee has not met since the previous Senate meeting.

Research Committee (*Ron Thrasher*)

The Research Committee has voted to hold quarterly meetings. Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

The Research Committee last met September 9th at 9:00 a.m. in E-393. In addition to the usual agenda, the committee accepted reports from the Chemical Hygiene and Radioisotope Use Committee. The City Wide Research Day events were presented together with the focus: “Health Prediction in Oklahoma” and a call for papers. The meeting concluded with a presentation and update from the Huron Task Force. Of the three focus areas discussed (Accountability, Standard Metrics and New Hires) the Research Committee would like to see New Faculty Hires as the top priority. The next meeting of the Research Committee is scheduled for, 9:00 a.m. December 9, 2015 in room E-393.

Chemical Hygiene and Radioisotope Use Committee (*David Wallace*)

The committee has not met since the last Senate meeting. The next scheduled meeting is October 21st.

Institutional Animal Care and Use Committee (*Tom Curtis*)

The committee has not met since the previous Senate meeting.

Institutional Biosafety Committee (*Franklin Champlin*)

The next meeting is anticipated to be held on the third Wednesday of October.

Student Affairs Committee (*Steve Eddy*)

The committee has not met since the last Senate meeting.

Faculty Senate committees:

Budget and Benefits Committee (*David Wallace*)

The committee has not met since the last Senate meeting. The next scheduled meeting for the committee is October 7th.

Faculty Affairs Committee (*Bill Meek*)

The FAC met electronically and made revisions to the Faculty Senate Bylaws that were approved by the General Faculty in the fall 2014 and spring 2015 meetings. The current Faculty Senate Bylaws can now be seen on Centernet at http://centernet.okstate.edu/fac_staff/general_faculty/index.php . The FAC will meet in the later part of October.

Promotion and Tenure Committee (*Johnny Stephens*)

The committee has not met since the previous Senate meeting.

Other committees/task forces/liasons:

Affirmative Action Committee (*Sandra Cooper*) (A regulatory committee)

Since the committee has not met since the previous Senate meeting, there is no report.

Biomedical Sciences Graduate Committee (*Tom Curtis*)

The committee has not met since the previous Senate meeting.

OSU-Faculty Council Representative (*Richard Wansley*)

A written report was not received.

Oklahoma State Regents Faculty Advisory Representative (*Jarrad Wagner*)

I attended the Oklahoma State Regents Faculty Advisory meeting on behalf of CHS. We learned about some counseling initiatives and challenges as it relates to getting K-12 students into college. Then we discussed a faculty survey that will be used to drive the Advisory committee agenda for the year. It will probably be in Survey Monkey, and if the Faculty Senate allows I will ask it to be forwarded to all CHS faculty when it is ready.

[Full information on the State Regents Faculty Advisory group can be accessed at: <http://www.okhighered.org/statesystem/powerpoints/powerpoints.shtml>.]

Students with Disabilities (*Michael Pollak*)

The committee has not met since the previous Senate meeting.