

**Written Committee Reports
Faculty Senate Meeting
June 9, 2017**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Alexander Rouch)

The Academic Standards Committee met on the following dates:

- April 20, 2017 with one fourth-year student regarding a second failure of the COMLEX 2 CE, one fourth-year student regarding COMAT failures in Pediatrics and Surgery, and seven first-year students regarding failures in the Hematology System course;
- May 4, 2017 with one second-year student regarding a U grade in the Musculoskeletal System course and one third-year student regarding a second failure of the IM COMAT;
- May 16, 2017 with three first-year students regarding failures in the GU System course.

Revisions to the Academic Standards Handbook (ASH) are underway and the updated ASH for 2017-2018 will be prepared prior to the beginning of the fall 2017 semester.

Curriculum Oversight Committee (Randy S. Wymore)

Chair's report from the Curriculum Oversight Committee to the Faculty Senate-Randy S. Wymore

The Curriculum Oversight Committee (COC) met on May 18, 25 & June 1, 2017.

- 1) The COC members present at the May 18 meeting voted to have three meetings in three weeks.
- 2) The Learning Resource Specialist search was carried out, and offer was extended and the LRS was hired and started working near the beginning of June.
- 3) The ESP program for study skills, is being discontinued. If a course coordinator can be identified, it may be started anew for the Bridge students and other incoming students.
- 4) The COC will request all systems coordinators incorporate TrueLearn questions and sample exam questions in to an examssoft take-home quiz prior to each exam. This is to be done early enough for the students to identify weak areas and to help them prepare for the exam.
- 5) The Bridge Thread Curriculum Coordination Committee is now comprised of: Jeff Hackler-Chair, Bruce Benjamin, Randall Davis, Robin Dyer, Kath Curtis and Austin Rutledge.
- 6) The Bridge Thread CCC will respond to questions regarding the order and requirement for the incoming Bridge students curriculum. A final draft of their schedule will be proposed at the next COC meeting.
- 7) A motion was supported Inquire on the reporting structure of the Special Accommodations Committee. If there is no reporting structure, the CIOC proposed that the committee report to the Assistant Dean of Student Services (Jeff Hackler), who then can report to the Council of Deans.
- 8) The COC broached the topic of funding for OSU Residents to be able to travel to present their research. The following position statement was unanimously supported: "The COC views that the ability of residents to do research and then travel to present their research is a valuable part of their GME. As such, the COC recommends that travel funds/grants be continued for residents to be able to travel to conferences to present their data." This position statement was presented at the May Combined Graduate Medical Education Committee meeting.

- 9) The topic of a mandatory attendance policy was continued. Thus far no significant correlation between attendance (or lack thereof) to, class rank or board scores has been identified. The Student Government Association has proposed that mandatory attendance be required for all clinical lecture times, but not for in-house faculty. This should reverse the trend of clinicians quitting as lecturers due to poor attendance. If a change in attendance policy is recommended, the new policy will be passed on to the Council of Deans and the Faculty Senate for comments and recommendations. If such a policy moves forward, the Faculty Senate will be responsible for a vote of the General Faculty to approve or reject.
- 10) The fall semester calendar is nearly complete and will be voted on at the next COC meeting.
- 11) The fall semester for incoming students will include BMF I, BMFII, BMF III & BMFVI. BMF IV will be increased from 1 to 2 (possibly 3; details will be finalized by the next COC meeting) credit hours and will be given in the spring. BMF V will also be in the spring.
- 12) The COC voted unanimously to support the LRC as the primary committee that issues dealing with classroom technology, study tools, exam preparation resources, etc., should go to. In the past the LRC was not proactive in this regard. Dr. Wilson, the current Chair, will ensure that the committee is viable & vibrant, and will report on curricular-related topics to the COC.
- 13) Course coordinators for the Combined DTP/ Clinical Skills courses will be named at the next meeting, along with recommendations for any open courses.
- 14) The COC has confirmed that courses do not need to be whole numbers (1,2,3 etc.). If the math works out better to reflect the reality of the actual contact hours, and the actual content that needs to be covered, then the OSU system allows 0.5 credit hour increments. The Registrar tested in her system and LCMS+ and it does indeed work.
- 15) All students who have been identified as “at risk” regarding the COMLEX Level I exams, and who scored below 451 on the COMSAE have been assigned to a member of the student success committee (Tucker, Baker, Dyer & Wymore) to work with them one on one, in helping them prepare for the exams.

Learning Resources (Nedra Wilson)

The Learning Resources Committee (LRC) has not met since the previous Senate meeting. The chair will send a doodle poll to committee members to identify a date/time for meetings to occur during the summer. We will discuss/identify resources that could be placed onto the OSU CHS medical school website that incoming and current medical students can use as tools for success.

Student Affairs (Steve Eddy)

The committee has not met since the previous Senate meeting.

Research Committee (Anne Weil)

Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope Use Committee.

A written report was not received from this committee.

Chemical Hygiene and Radioisotope Use Committee (David Wallace)

The committee met on April 19th at 1PM in room E-393. The only item on the agenda was the final approval of the Chemical Hygiene Manual and the Radioisotope Use Safety Manual for the 2017-2018. There were no significant revisions, each manual was approved with only small changes and the final version was distributed to the faculty by Laurie St. Clair. The next scheduled meeting is August 16, 2017 at 1 PM in room E-393.

Institutional Animal Care and Use Committee (Tom Curtis)

The IACUC met on the 25th. Approved one new proposal, reviewed a renewal for an expiring proposal (requires minor modification prior to final approval), a did a semi-annual review of the ACUC program (no deficiencies). The committee will meet again in three months.

Institutional Biosafety Committee (Franklin Champlin)

The committee has not met since the previous Senate meeting.

Institutional Review Board (Kath Curtis)

Dr. Aaron Lane chaired the meeting in Dr. Curtis's absence.

The IRB reviewed a revised research protocol submitted by Dr. Amanda Morris, PI (OSU-Tulsa, Center for Family Resiliency in collaboration with the Laureate Brain Research Institute).

The IRB reviewed and discussed the revisions made in response to previous suggestions from the IRB.

Decision: approve the resubmitted protocol. The PI also was informed that additional IRB review and approval must be obtained if information from the stored biological samples is to be used for future studies, or if the data collected in this study are to be used in other analyses that go beyond the primary aim of this study.

Faculty Senate committees:

Budget and Benefits Committee (David Wallace)

The committee last met on April 5, 2017. There was no meeting May due to: 1) lack of new business and 2) difficulty achieving a quorum. The next scheduled meeting is August 2, 2017 – room and time to be announced. If a need arises, the committee may meet during the summer in an 'emergency' session.

Faculty Affairs Committee (Nancy Van Winkle)

The committee has not met since the previous Senate meeting; the next meeting has not yet been scheduled.

Promotion and Tenure Committee (Chair to be elected at first meeting)

The committee has not met since the previous Senate meeting.

Other committees/task forces/liaisons:

Affirmative Action Committee (Tina Tappana) (A regulatory committee)

The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (Nedra Wilson)

The committee has not met since the previous Senate meeting.

OSU-Faculty Council Representative (Franklin Champlin)

The OSU Faculty Council met at 3:00 p.m. in the Council Room (412 Student Union) on May 9, 2017. The following tabulation is a summary of major agenda items addressed at the meeting which may be of general interest to the CHS Senate membership.

Agenda Item 5. President Hargis reported that the Legislature continues to work on the State Budget, and that the overall problem is the decreased revenue streams and the inability of the body to agree on ways to remedy the situation. Provost Sandefur went over the status of each of the 5 attached Faculty Council Recommendations (available separately).

Remaining Agenda Items. The remainder of the meeting consisted of year end reports from all Liaison Representatives and Standing Committee Chairs.

The next regularly scheduled meeting of the OSU Faculty Council will be held on Tuesday, August 8, 2017 at 3:00 p.m. in the Council Room, 412 Student Union. [The approved agenda, pertinent handouts, and minutes of the last meeting are available separately upon request. Council Minutes (1 MB), Council Agenda (499 KB), May Pending Recommendations (1 MB)]

Oklahoma State Regents Faculty Advisory Representative

A brief verbal report may be provided at the Senate meeting.