

OSU-CHS FACULTY SENATE

2016-2017

June 9, 2017 Minutes

OSU-CHS Faculty Senate Members

Christopher Thurman, D.O., President

Jarrad Wagner, Ph.D., Past-President

Charles Sanny, Ph.D., President-elect

Franklin Champlin, Ph.D., (19) Secretary and OSU-CHS Representative to OSU Faculty Council

Regina Lewis, D.O., (17), Sergeant-at-Arms

Jason Beaman, D.O., (18)

Justin Chronister, D.O., (18)

Kathleen Curtis, Ph.D., (20)

Aric Warren, Ed.D., (20)

Recorder: Jean Keene

Members Present: Dr. Thurman, Dr. Sanny, Dr. Wagner, Dr. Beaman, Dr. Chronister, Dr. Curtis, Dr. Lewis, Dr. Warren

Members Absent: Dr. Champlin

Guests: Dr. Randy Wymore, Chair-Curriculum Oversight Committee

Administrators Present: Dr. Shrum, Dr. Stephens, Mr. Polak

Call to Order: Dr. Thurman welcomed everyone in attendance and called the meeting to order at 12:14 p.m. The meeting was held in the Executive Board Room. He especially welcomed the newly elected members, Kath Curtis and Aric Warren, and introduced the returning members as well specifically mentioning Dr. Sanny who is the 2017-2018 President-elect.

Approval of Minutes:

Dr. Thurman called for Approval of the minutes of the prior meeting. Approval was moved by Dr. Wagner, and seconded by Dr. Beaman; the minutes were unanimously approved as presented.

Administrative Reports:

Dr. Shrum reported the most recent information regarding the budget appropriation cuts. She reminded the Senators that she had reported on budget issues at the General Faculty meeting, but she wanted to provide subsequent information. She advised that we did receive a cut in our appropriations. For the educational budget, the State Regents' allocation is approximately 13% of our budget—and we got a 6% reduction in our appropriation. The Dean's GME is what comes through the Health Care Authority and Medicaid, and that represents about 44% of our education budget, which is a significant amount. She said there may be a "pause" on the managed Medicaid, and a piece of it affects the enhanced reimbursement for physicians. There is a possibility we may lose some funding there depending on how the pause works out, but we are still hopeful. The House passed a resolution asking that the RFP not be awarded—the Senate did not do so. We are still working on that. Regarding the Dean's GME funding, Medicare passed a rule saying there will be no pass-through funding, and the GME funding is considered pass-through as a supplemental payment. She explained that in most states that is truly a supplemental payment because their state appropriates that money to the medical schools. In our state, over

time it has worked out that our funding is worked through the Dean's GME funding and letting us use our state dollars to match federal dollars. That is a problem not just for us, but for OU and their Trauma Center funding which is tied to that as well. We are working with them on measures and possible outcomes. If funds were not to be considered as pass-through funding, a different outcome may be achieved; work on this element will continue. One aspect that has arisen is the criterion that students who graduate should still be practicing in Oklahoma five years post-graduation. She mentioned that physicians are able to go to other areas, which can become particularly attractive when other states determine physician payment structures in a more beneficial way. She mentioned that if the legislators decide to have additional medical programs (Nursing, P.T., etc.) added into the same pool but with the total of funds in the pool remaining the same and which are then distributed to a larger number of recipients, it is imperative that the dollar amount of the pool should be increased to cover the allocations made to the newly added programs.

In summary, Dr. Shrum said she doesn't believe the Health Care Authority has any bad intent, but the subject of pass-through funding relating to how the overall budget allocations are distributed needs to be fairly addressed.

She indicated that we will do a tuition increase for the medical school students.

Mr. Polak commented that other campuses have made increases, but we had not done so for our medical students for the past five years or so. Nevertheless, he said the time has come when that must be addressed as a means to help make up for lost funding.

In response to a question, Mr. Polak advised that CHS has not cut travel budgets, nor has a personnel reduction in force (RIF) been worked on. The budget allocation percentage reductions mentioned are not targeting any specific area within the budget; rather, the funding cut percentage applies to the total budget allocation figure. Mr. Polak said we still need to grow, and any cuts should not be made in a short-sighted way that will hamper planned growth. Succinctly, he said that CHS budget reductions are not tied to salaries. Mr. Polak said we have trimmed about \$1.2 million in planned operations costs, but our academic budgets have not been cut.

Regarding the parking structure, Mr. Polak responded that we will have a partial Certificate for Occupancy, which can be issued by the architect; however, the city will issue the actual CFO. He noted that we had just received the keys within the prior half-hour. There was respectful rejoicing coupled with some good-natured teasing regarding which departments/persons would be allowed to park in the new structure.

Dr. Shrum reminded Senators that the COM Strategic Plan had been distributed, and she advised that the plan for CHS is currently being worked upon—we are getting closer to the finish line on that—it is getting a final polish and she anticipates its completion by the end of June. The hospital strategic plan is also in process with perhaps the same completion timeline. The letter of intent for the P.A. program, which is to be located here, has been submitted to the Provost of OSU, and we will be moving that forward. We are working on the documents for the branch campus for submission to COCA. We need to have an outside company do the financial feasibility study, so that will be coming up.

Regarding the Tandy building; you have just heard the immediate news that we now have the keys! As we move things to the new building and make that transition, we will be looking at what we will do with the spaces that get vacated. Long-range planning will be active in that process. She commented that once the parking structure is opened, we will be addressing the landscaping plans; a terrace, a water feature and a walking trail are planned. She advised that we have a donor for the terrace and the walking trail, and a donor for the pond. It will be a nice outdoor space that will provide attractive green-space on our campus.

She said when the new building opens, we will address the issues of student access and hours. Study space is always a strong area of interest, and the most appropriate location to place the study carrels is a high priority item that will get dedicated consideration.

In addition, we will consider the highest and best use for space in the CAME, Dunlap, etc. Interim space usage will be examined—there are long-range planning issues that will be studied and evaluated by function/location/general means and the square footage required by the various functions, especially in view of both our current size and our anticipated growth. The campus master planning group will examine all of the factors; she advised that renovating some space is not anticipated--it would not be a prudent use of funds—but nevertheless, all of these elements will be considered at the master planning and long-range planning levels.

Dr. Shrum said the next step—and it is already being thought about—is the next building. The Medical Examiner's office is going to need new space. The Oklahoma City campus got a bond for construction there; if we can partner with the ME's office here to construct a building that has an ME's office, office spaces, some classrooms, an anatomy lab—and this would be in addition to having a relocated loading/unloading dock for deliveries to the ME's area, such a partnering coupled with a construction bond, is definitely something to be explored.

Dr. Shrum said we are doing Operation Orange this summer, which is our outreach camp across the state. This year we have had over 1,200 students signed-up for participation. We had a Stillwater camp during one week and there were over 500 attending that camp; it looked as though people were lined up to get into a concert. There were students from Iowa, Texas, Colorado and Oklahoma. At this year's Operation Orange we will have our first residential immersion camp. It will be a three-day experience; they will stay at the Best Western and will spend time at the hospital, and here on campus. We have both a sponsor and a donor who will cover the costs for those programs so there is no cost to us. The immersion camp will have 40 students. Dr. Shrum said it is exciting to see Operation Orange grow. The first camp we had 100 students across the state; this year we have 1,200! What opportunities to show what we are doing.

Dr. Stephens reported that the Regents will be on campus on Thursday and Friday of the following week. Friday evening there will be a program in Founder's Hall for a reception for Residents Graduates, and the actual graduation program will be in the Tandy Building. He advised that the simulation labs have been set up in the new building and the Regents will have the opportunity to see them.

Dr. Stephens indicated he will check the agenda for the Regents meeting to see what is included as business items. The final agenda has not yet been distributed.

Selections:

3. OSU Faculty Council Representative, 2017-2018
A proposal was made to select Dr. Franklin Champlin for continuing service during the 2017-2018 term was made by Dr. Wagner and seconded by Dr. Chronister. The action was unanimously agreed upon and appreciation was expressed to Dr. Champlin for his outstanding prior service and his willingness to continue during the current term.

4. Oklahoma State Regents Faculty Advisory Representative
Discussion ensued, and agreement was unanimous, that service as the CHS representative to the State Regents' should be provided by the President-elect each year. This action was moved by Dr. Beaman and seconded by Dr. Lewis. The action was unanimously agreed upon. For 2017-2018, Dr. Charles Sanny will be the representative. He cheerfully accepted to perform this service during his President-elect term.

Voting Items:

There were no Formal Recommendations presented for voting at the June 2017 Senate meeting.

Verbal Update on COC discussions/actions:

Dr. Wymore thanked Dr. Thurman for the opportunity to share information with the Senate. He said although the Bylaws indicate monthly COC meetings are to occur, the committee had been meeting biweekly, and then for May and June, they have almost met weekly. The COC members voted to hold weekly meetings because they believed they need that frequency in order to accomplish the tasks at hand.

Speaking generally, Dr. Wymore said some courses are being moved from the fall to the spring semester, some courses are being changed for their credit hours, and some content from different courses is being combined into a new course offering.

Speaking more specifically, Dr. Wymore reported the following:

Fall term:

- | | | |
|---------|---|---|
| BMF I | Biochemistry | -Offered in the fall (not a change) |
| BMF II | Genetics, Molecular Biology and Developmental Anatomy | -Offered in the fall (not a change) |
| BMF III | Cell and Tissue Biology | -Offered in the fall (not a change) |
| BMF IV | Immunology | -Being moved the spring term; not changing substantively |
| BMF V | Microbiology | -Being moved the spring term
-Changed from 1 credit hour to 2 for sure, or possibly 3 |
| BMF VI | Pharmacology | -Pharmacology being combined with Physiology
-Physiology will be combined with some beginnings of part of Clinical Skills labs
-Will be 4 credit hours
-Offered in the fall (not a change) |

The Bridge Program will be impacted because the bridge year is not the first year of medical school, although they take some medical school courses. The Bridge Committee is examining all of the information and they are working to identify where some of the changes can benefit the bridge students. This year may be slightly complicated but it is all being worked upon.

Spring term:

One thing that will be recommended by the COC is that the Spring term of the first year be extended through May. He explained that we have the shortest first year of any of the Osteopathic schools. He reported that this was a suggestion coming from the students.

The Expert Skills Program has been discontinued.

A question was raised asking when we expect our first round of board results. There was discussion advising that the results come forward in blocks every few weeks, and some students do not take their board exams until the end of August. It was commented that the students who take the boards early age generally well-prepared, and are ready to take them early on. As the term progresses, those that schedule them later may need the additional time for preparation.

During additional discussion, a request was made to have reports prepared that will provide

A question was raised asking whether, at this moment, we have an attendance policy. Dr. Sanny advised that there is a statement in the syllabus that states that "attendance is expected". Dr. Thurman noted that pop exams, or other measures, have been used by some coordinators that can be used as a measure to determine attendance.

Dr. Wymore offered to inquire about that issue at the next Council of Deans meeting.

Dr. Wymore advised that some instructors like having a Systems Syllabus, so an individual coordinator is not able to put in content specific to just their course. Discussion continued, and resulted in the agreement that in order to set the systems syllabus, all of the systems coordinators should participate in the development of that systems syllabus. Dr. Wymore indicated that a meeting will be called and systems coordinators will be invited to attend and participate. In the past, one individual may be elected or designated to attend the meeting and report the content to the other coordinators. The calendar was expected to be finalized the following Thursday, and the next step can be taken following that.

Dr. Thurman thanked Dr. Wymore for his verbal report.

Committee reports:

Dr. Thurman said the combined written committee reports document had been distributed in advance and he invited the Senators to review them at their leisure, if they had not already done so.

Old Business:

Pres. Thurman reported that Dr. Van Winkle, in her position as Chair of the Faculty Affairs Committee, had contacted him and advised that Dr. Nedra Wilson was not going to serve on the Faculty Affairs Committee. Dr. Matt O'Brien has been nominated to fill this vacancy. The administration has agreed with this action. The Senate needs to vote on this replacement. It was moved by Dr. Wagner, seconded by Dr. Warren, voted upon and unanimously approved by the Senate. The revised Committee list will be distributed to the Senators by email.

New Business:

Dr. Thurman reminded Senators to suggest topics they would like to have considered during the current term. Dr. Beaman said he would like to see a formal report be made available on the board failures and overall performance by courses on the step one examination. Dr. Thurman will contact Dr. Pettit or Johnathan Franklin regarding a report. We may have something by the September Senate meeting.

Adjournment:

The meeting was adjourned at 1:42 p.m.

**Written Committee Reports
Faculty Senate Meeting
June 9, 2017**

*The committee reports are for information purposes only
and are not being submitted for Senate approval.*

College-wide committees:

Academic Standards (Alexander Rouch)

The Academic Standards Committee met on the following dates:

- April 20, 2017 with one fourth-year student regarding a second failure of the COMLEX 2 CE, one fourth-year student regarding COMAT failures in Pediatrics and Surgery, and seven first-year students regarding failures in the Hematology System course;
- May 4, 2017 with one second-year student regarding a U grade in the Musculoskeletal System course and one third-year student regarding a second failure of the IM COMAT;
- May 16, 2017 with three first-year students regarding failures in the GU System course.

Revisions to the Academic Standards Handbook (ASH) are underway and the updated ASH for 2017-2018 will be prepared prior to the beginning of the fall 2017 semester.

Curriculum Oversight Committee (Randy S. Wymore)

Chair's report from the Curriculum Oversight Committee to the Faculty Senate-Randy S. Wymore
The Curriculum Oversight Committee (COC) met on May 18, 25 & June 1, 2017.

- 1) The COC members present at the May 18 meeting voted to have three meetings in three weeks.
- 2) The Learning Resource Specialist search was carried out, and offer was extended and the LRS was hired and started working near the beginning of June.
- 3) The ESP program for study skills, is being discontinued. If a course coordinator can be identified, it may be started anew for the Bridge students and other incoming students.
- 4) The COC will request all systems coordinators incorporate TrueLearn questions and sample exam questions in to an examssoft take-home quiz prior to each exam. This is to be done early enough for the students to identify weak areas and to help them prepare for the exam.
- 5) The Bridge Thread Curriculum Coordination Committee is now comprised of: Jeff Hackler-Chair, Bruce Benjamin, Randall Davis, Robin Dyer, Kath Curtis and Austin Rutledge.
- 6) The Bridge Thread CCC will respond to questions regarding the order and requirement for the incoming Bridge students curriculum. A final draft of their schedule will be proposed at the next COC meeting.
- 7) A motion was supported Inquire on the reporting structure of the Special Accommodations Committee. If there is no reporting structure, the CIOC proposed that the committee report to the Assistant Dean of Student Services (Jeff Hackler), who then can report to the Council of Deans.
- 8) The COC broached the topic of funding for OSU Residents to be able to travel to present their research. The following position statement was unanimously supported: "The COC views that the ability of residents to do research and then travel to present their research is a valuable part of their GME. As such, the COC recommends that travel funds/grants be continued for residents to be able to travel to conferences to present their data." This position statement was presented at the May Combined Graduate Medical Education Committee meeting.
- 9) The topic of a mandatory attendance policy was continued. Thus far no significant correlation between attendance (or lack thereof) to, class rank or board scores has been identified. The

Student Government Association has proposed that mandatory attendance be required for all clinical lecture times, but not for in-house faculty. This should reverse the trend of clinicians quitting as lecturers due to poor attendance. If a change in attendance policy is recommended, the new policy will be passed on to the Council of Deans and the Faculty Senate for comments and recommendations. If such a policy moves forward, the Faculty Senate will be responsible for a vote of the General Faculty to approve or reject.

- 10) The fall semester calendar is nearly complete and will be voted on at the next COC meeting.
- 11) The fall semester for incoming students will include BMF I, BMFII, BMF III & BMFVI. BMF IV will be increased from 1 to 2 (possibly 3; details will be finalized by the next COC meeting) credit hours and will be given in the spring. BMF V will also be in the spring.
- 12) The COC voted unanimously to support the LRC as the primary committee that issues dealing with classroom technology, study tools, exam preparation resources, etc., should go to. In the past the LRC was not proactive in this regard. Dr. Wilson, the current Chair, will ensure that the committee is viable & vibrant, and will report on curricular-related topics to the COC.
- 13) Course coordinators for the Combined DTP/ Clinical Skills courses will be named at the next meeting, along with recommendations for any open courses.
- 14) The COC has confirmed that courses do not need to be whole numbers (1,2,3 etc.). If the math works out better to reflect the reality of the actual contact hours, and the actual content that needs to be covered, then the OSU system allows 0.5 credit hour increments. The Registrar tested in her system and LCMS+ and it does indeed work.
- 15) All students who have been identified as “at risk” regarding the COMLEX Level I exams, and who scored below 451 on the COMSAE have been assigned to a member of the student success committee (Tucker, Baker, Dyer & Wymore) to work with them one on one, in helping them prepare for the exams.

Learning Resources (Nedra Wilson)

The Learning Resources Committee (LRC) has not met since the previous Senate meeting. The chair will send a doodle poll to committee members to identify a date/time for meetings to occur during the summer. We will discuss/identify resources that could be placed onto the OSU CHS medical school website that incoming and current medical students can use as tools for success.

Student Affairs (Steve Eddy)

The committee has not met since the previous Senate meeting.

Research Committee (Anne Weil)

Although the following Special/regulatory committees report through the Research Committee, there may be months when they submit a report for inclusion in the Senate Written Reports when there is no Research Committee meeting report: Institutional Review Board, the Institutional Animal Care and Use Committee, the Institutional Biosafety Committee, and the Chemical Hygiene and Radioisotope use Committee.

A written report was not received from this committee.

Chemical Hygiene and Radioisotope Use Committee (David Wallace)

The committee met on April 19th at 1PM in room E-393. The only item on the agenda was the final approval of the Chemical Hygiene Manual and the Radioisotope Use Safety Manual for the 2017-2018. There were no significant revisions, each manual was approved with only small changes and the final version was distributed to the faculty by Laurie St. Clair. The next scheduled meeting is August 16, 2017 at 1 PM in room E-393.

Institutional Animal Care and Use Committee (Tom Curtis)

The IACUC met on the 25th. Approved one new proposal, reviewed a renewal for an expiring proposal (requires minor modification prior to final approval), a did a semi-annual review of the ACUC program (no deficiencies). The committee will meet again in three months.

Institutional Biosafety Committee (Franklin Champlin)

The committee has not met since the previous Senate meeting.

Institutional Review Board (Kath Curtis)

Dr. Aaron Lane chaired the meeting in Dr. Curtis's absence.

The IRB reviewed a revised research protocol submitted by Dr. Amanda Morris, PI (OSU-Tulsa, Center for Family Resiliency in collaboration with the Laureate Brain Research Institute).

The IRB reviewed and discussed the revisions made in response to previous suggestions from the IRB. Decision: approve the resubmitted protocol. The PI also was informed that additional IRB review and approval must be obtained if information from the stored biological samples is to be used for future studies, or if the data collected in this study are to be used in other analyses that go beyond the primary aim of this study.

Faculty Senate committees:

Budget and Benefits Committee (David Wallace)

The committee last met on April 5, 2017. There was no meeting May due to: 1) lack of new business and 2) difficulty achieving a quorum. The next scheduled meeting is August 2, 2017 – room and time to be announced. If a need arises, the committee may meet during the summer in an 'emergency' session.

Faculty Affairs Committee (Nancy Van Winkle)

The committee has not met since the previous Senate meeting; the next meeting has not yet been scheduled.

Promotion and Tenure Committee (Chair to be elected at first meeting)

The committee has not met since the previous Senate meeting.

Other committees/task forces/liaisons:

Affirmative Action Committee (Tina Tappana) (A regulatory committee)

The committee has not met since the previous Senate meeting.

Biomedical Sciences Graduate Committee (Nedra Wilson)

The committee has not met since the previous Senate meeting.

OSU-Faculty Council Representative (Franklin Champlin)

The OSU Faculty Council met at 3:00 p.m. in the Council Room (412 Student Union) on May 9, 2017. The following tabulation is a summary of major agenda items addressed at the meeting which may be of general interest to the CHS Senate membership.

Agenda Item 5. President Hargis reported that the Legislature continues to work on the State Budget, and that the overall problem is the decreased revenue streams and the inability of the

body to agree on ways to remedy the situation. Provost Sandefur went over the status of each of the 5 attached Faculty Council Recommendations (available separately).

Remaining Agenda Items. The remainder of the meeting consisted of year end reports from all Liaison Representatives and Standing Committee Chairs.

The next regularly scheduled meeting of the OSU Faculty Council will be held on Tuesday, August 8, 2017 at 3:00 p.m. in the Council Room, 412 Student Union. [The approved agenda, pertinent handouts, and minutes of the last meeting are available separately upon request. Council Minutes (1 MB), Council Agenda (499 KB), May Pending Recommendations (1 MB)]

Oklahoma State Regents Faculty Advisory Representative

A brief verbal report may be provided at the Senate meeting.