

GRADUATE COLLEGE  
OKLAHOMA STATE UNIVERSITY

**ADMISSION TO DOCTORAL CANDIDACY**

To be admitted to candidacy, a doctoral student must have (1) an approved Plan of Study on file with the Graduate College, (2) a dissertation proposal approved by the student's graduate advisory committee and, if required, (3) successful completion of comprehensive or qualifying examinations.

A doctoral student (either Ph.D. or Ed.D.) must be admitted to candidacy no less than six months prior to graduation. Once admitted to doctoral candidacy a student will be on reduced continuous enrollment. Reduced continuous enrollment has two elements.

- 1) The candidate must be enrolled in every fall and spring semester until graduation.
- 2) Two graduate credit hours qualifies as full-time enrollment for doctoral candidates.

Date \_\_\_\_\_

Degree being sought (check one):  EdD  PhD

Candidate name \_\_\_\_\_

Student 8-digit CWID number \_\_\_\_\_

Department \_\_\_\_\_

Degree Program \_\_\_\_\_

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Anticipated graduation date \_\_\_\_\_

Date Plan of Study was approved by the Graduate College \_\_\_\_\_

Date dissertation proposal was approved by the advisory committee \_\_\_\_\_

Title of approved dissertation proposal \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Will this study require IRB/IACUC approval\*?  YES  NO

If YES, IRB/IACUC approval has been or will be received by this date \_\_\_\_\_

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\* Dissertations that require approval for data collection from human/animal subjects that have NOT received approval by the IRB/IACUC prior to data collection will not be accepted by the Graduate College.

**COMPREHENSIVE / QUALIFYING EXAMS**

**Completed** The student has passed the comprehensive or qualifying examination(s) required by his/her home academic department.

Date student passed the exam(s) \_\_\_\_\_

**Not Required** The department does not require completion of comprehensive or qualifying exam(s) for a student to be eligible to enter doctoral candidacy.

**STUDENT SECTION:**

I hereby certify that I have met the requirements on the first page, and I apply for admission to doctoral candidacy. I am aware that, in order to graduate, I must meet the candidacy requirements as stipulated on the first page of this form. I am also aware that if my study requires approval to collect data from human/animal subjects, that I must secure IRB/IACUC approval prior to collecting any data. Data collected without such approval cannot be used in my dissertation. I further understand that I must submit a Graduation Clearance Form with the Graduate College and file a diploma application with the Office of the Registrar by the published deadlines of the semester in which I intend to graduate. Failure to do so may result in a postponement of my graduation.

\_\_\_\_\_ Date \_\_\_\_\_  
 Student Signature

We recommend the above named student be admitted to doctoral candidacy. Select satisfactory to the right of your name in the drop-down if student should advance to candidacy, unsatisfactory if they should not advance.

Chair	Satisfactory
_____	
Advisor if not Chair	Satisfactory
_____	
Outside committee member	Satisfactory
_____	
Committee member 1	Satisfactory
_____	
Committee member 2	Satisfactory
_____	
Committee member 3	Satisfactory
_____	

\_\_\_\_\_ Date \_\_\_\_\_  
 Graduate Coordinator Signature

\_\_\_\_\_ Date \_\_\_\_\_  
 APPROVED: Graduate College