APPLICATION FOR ELECTIVE ROTATION

* (This form must be completed for ALL elective clinical rotations, including vacation) *

Office of Clinical Education
OSU Center for Health Sciences
1111 West 17th Street
Tulsa, OK 74107
(918) 561-8208
(918) 516-0455 FAX

Student Name (Please Print)

Type of Rotation (Service/Specialty)

From_________ To ___________

ELECTIVES:

☐ 9 Electives may be in any clinical area under the direct supervision of a licensed physician.
   *(2 Electives may be research based under the direction of a Ph.D. – plan required) *

☐ Type: ___________________________

☐ 1 Elective must be in a Primary Care area (no subspecialties, i.e., Cardiology) under the direct
   supervision of a licensed physician
   ☐ Family Practice / OMM
   ☐ General Internal Medicine
   ☐ OB/GYN
   ☐ General Pediatrics
   ☐ Emergency Medicine
   ☐ Psychiatry

WELLNESS: (I-II)

☐ Wellness I
☐ Wellness II

I will accept the OSU Center for Health Sciences medical student listed above on said dates, for a clerkship experience. I will coordinate and
supervise the clinical training program for the student and complete a Performance Evaluation at the conclusion of the student’s rotation. I
have read and agree to the "High Risk Exposure Policy & Procedure" outlined on the next page and it is my understanding that the student is
covered by professional liability insurance during all college-approved rotations.

PHYSICIAN E-MAIL: (**REQUIRED**)

Physician Name: (Please Print) ____________________________

Indicate for CME Credit: ( ) D.O. – AOA # _________ ( ) M.D.

☐ Board Certified: Board___________________________ Year: _________

☐ Board Eligible: Year of graduation from Residency: ___________

Facility Name: __________________________

Address: __________________________ City: __________________________ State: __ Zip: ______________

Phone: _______________ FAX: _______________________

Physician Signature: __________________________

Hospital Director of Medical Education Signature: __________________________

* (DME signature (or designee) must be obtained if student is to see patients in a hospital setting) *
It is the policy of Oklahoma State University Center for Health Sciences (OSU-CHS) that all students having occupational exposure to blood or other potentially infectious materials will be offered the post-exposure evaluation and follow-up required by OSHA. Should an exposure incident occur, it must be immediately reported to the student's supervising physician, site administration, OSU Safety and the Office of Clinical Education at OSU-CHS.

It is the policy of the College to offer immediate medical evaluation and follow-up to all students who have an exposure incident. This service is provided at no charge to the student. All costs, at Medicare approved rates, for the student will be reimbursed by the College while the site will incur all costs for source patient testing and follow-up. All post-exposure evaluations and follow-ups must remain confidential.

If an exposure incident occurs, the student must identify the source patient, if known. The Student should immediately report to the Employee Health Department wherever they are doing the clinical rotation, so that source labwork and student labwork (if it is not possible for the student to come to the healthcare center) can immediately be drawn. It is essential to have this labwork completed prior to the source patient leaving the facility in order to coordinate timely results. The incident must be documented on a Student Injury Report form located and be faxed to the Safety Officer at OSU-Health Care Center (OSU-HCC).

The source patient will be contacted for consent and appropriate testing should the HBV/HCV/HIV antibody status be unknown - the site will incur all costs for source patient testing and follow-up. Test results should be reported to Student Health Services at OSU-HCC within 48 hours. If the testing shows the source patient to be positive or if the patient refuses to be tested, refer to the following sections for guidelines.

Post-exposure evaluation should include the following:

1. A blood sample will be drawn and tested as soon as feasible for HBV/HCV/HIV status.
2. Counseling will be provided.
3. Follow-up will be provided by Occupational Health, as needed.

Steps To Take In Case Of An Exposure Incident:

**Tulsa Area – Exposure Procedure**

1. Immediately flush/wash, provide care to exposure site.
2. Notify your supervisor and OSU Safety 918-561-8391.
3. Immediately report to Employee Health at your rotation site so source lab can be drawn. Forward results to the OSU-HCC fax 918-561-5847.
4. Student should proceed to have blood drawn at OSU-HCC, 2345 Southwest Blvd., Tulsa, OK 74107, 918-561-1256 if the incident occurs between 8am-5pm, M/F. Afterhours exposures will be sent to OSUMC-ER, 918-599-5373.
5. All follow up testing will be at OSU-HCC coordinated with Student Health Nurse.
6. If post exposure prophylaxis is required have the physician call Walgreens at 717 S. Houston Ave., at 918-585-1957 and inform the clerk that this prescription is for an OSU Medical Student. Send the bill to OSU-CFS Student Health Services 2345 Southwest Blvd., Tulsa, OK 74107, 918-561-1256. Please take school ID to pharmacy to pick-up your prescription.

**Outside Tulsa – Exposure Procedure**

1. Immediately flush/wash, provide care to exposure site.
2. Notify your supervisor and OSU Safety 918-561-8391.
3. Immediately report to Employee Health at your rotation site so source lab can be drawn. Forward results to the OSU-HCC fax 918-561-5847.
4. Employee Health will also draw student blood at rotation site, forward results to OSU-HCC at 918-561-5847. Bill can be sent to 2345 Southwest Blvd Tulsa, OK 74107 for student lab.
5. All follow up testing will be conducted at exposure rotation site unless you are assigned to the Tulsa area when the next lab is required.
6. If post exposure prophylactic medications are required have the physician call the nearest pharmacy and inform the clerk that this prescription is for an OSU Medical Student. Send bill to OSU-CFS, 2345 Southwest Blvd., Tulsa, OK 74107, 918-561-8334.

**Contacts:**

Patty White, Safety Manager  (918) 561-8391  (918) 561-1261 fax  patty.white@okstate.edu
Erika Teel, Occupational Health Nurse (918) 281-2755 (918) 561-1248 fax  erika.teel@okstate.edu
Donnie Hess, Occupational Health Nurse (918) 561-1256 (918)561-1245 fax donnie.hess@okstate.edu
OSU Clinical Education (918) 561-8208  (918) 561-8411 fax  clinicaleducation@okstate.edu