



**OKLAHOMA STATE UNIVERSITY CENTER FOR HEALTH SCIENCES
COLLEGE OF OSTEOPATHIC MEDICINE
CLINICAL AFFILIATION AGREEMENT
POLICIES & PROCEDURES**

In order to ensure that Oklahoma State University College of Osteopathic Medicine is in full compliance with the accreditation standards regarding affiliation agreement outlined by the American Osteopathic Association Commission on Osteopathic College Accreditation, the following policies and procedures have been approved.

Affiliation Agreement Requirements

It is the policy of OSU-COM to have in place fully executed affiliation agreements at all clinical teaching sites for required rotations before students can be scheduled in the facility. All affiliation agreements shall be allowed to remain in place for no longer than 60 months. Although there is no requirement to have in place a fully executed affiliation agreement for sites used solely for elective rotations, they are permissible and shall be accommodated by OSU-COM.

OSU-COM Standard Affiliation Agreement Template

The standard OSU-COM affiliation agreement template shall be updated to include the following items:

- Term limit that is not to exceed 60 months
- An explanation of the process for approving and reviewing adjunct faculty has been added as an exhibit

The standard OSU-COM affiliation agreement template is preferred over all other agreement formats. Other agreement templates and/or formats may, however, be utilized upon request from a representative of the clinical teaching site.

OSU-COM Policies & Procedures for Executing Affiliation Agreements

OSU-COM provides sole signing authority for the execution of affiliation agreements to the Senior Associate Dean for Academic Affairs, or their designee.

The Office of Clinical Education shall be responsible for the following duties regarding affiliation agreements:

- Serve as the point of contact for the initiation and renewal of affiliation agreements with OSU-COM clinical teaching sites
- Organization and management of affiliation agreement documents
- Formal tracking and auditing of affiliation agreements