



**Student Non-Academic Complaint Form**

Student Name: \_\_\_\_\_ Banner ID: \_\_\_\_\_

This form must be completed and submitted to the Associate Dean for Enrollment Management. You may attach additional information if necessary. Please see the Student Non-Academic Complaint Policy and Procedures for more information.

1. Please provide a description of your complaint:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Please specify the remedy that you are requesting:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I attest that the information contained in this appeal is true and complete to the best of my knowledge.

Student: \_\_\_\_\_ Date: \_\_\_\_\_

*For Internal Use:*

*Office of Enrollment Management*

Received by: \_\_\_\_\_ Date: \_\_\_\_\_

Disposition: \_\_\_\_\_ Resolved/Action Taken: \_\_\_\_\_

\_\_\_\_\_ Forwarded for Review to: \_\_\_\_\_

\_\_\_\_\_ Next Level of Review to: \_\_\_\_\_

\_\_\_\_\_ Final Outcome of Review: \_\_\_\_\_

Complaint Closed by: \_\_\_\_\_ Date: \_\_\_\_\_