Student Non-Academic Complaint Form

Student Name: ____________________________  Banner ID: ____________________________

This form must be completed and submitted to the Associate Dean for Enrollment Management. You may attach additional information if necessary. Please see the Student Non-Academic Complaint Policy and Procedures for more information.

1. Please provide a description of your complaint:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

2. Please specify the remedy that you are requesting:

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

I attest that the information contained in this appeal is true and complete to the best of my knowledge.

Student: ____________________________  Date: ____________________________

For Internal Use:

Office of Enrollment Management

Received by: ____________________________  Date: ____________________________

Disposition:  _____ Resolved/Action Taken: ____________________________

  _____ Forwarded for Review to: ____________________________

  _____ Next Level of Review to: ____________________________

  _____ Final Outcome of Review: ____________________________

Complaint Closed by: ____________________________  Date: ____________________________