



**3+1 Program**  
**MEMORANDUM OF UNDERSTANDING**  
**OSU Center for Health Sciences –**  
**College of Osteopathic Medicine**

This Memorandum of Understanding ("Agreement") establishes the 3+1 Program between Oklahoma State University (OSU) and Oklahoma State University - Center for Health Sciences (OSU-CHS), College of Osteopathic Medicine for the 2023-2024 academic year.

The 3+1 Program allows students to complete their pre-doctoral medical training in seven years by completing three years of undergraduate education at OSU and four years of medical education at OSU-CHS. Students apply for the 3+1 Program in their sophomore year at OSU-Stillwater. After meeting the academic requirements outlined in their degree plan and the first year of medical school, OSU will award an undergraduate degree to students accepted in the 3+1 Program.

To be eligible for the 3+1 Program, applicants must meet the following requirements:

- Be enrolled in an approved 3+1 major at OSU (see approved list below);
- Have been enrolled in an undergraduate institution for no more than three (3) semesters at the time of application (excluding concurrent coursework taken during high school); and
- Complete the following courses by the end of the spring semester of sophomore year:
  - English, 2 semesters – ENGL 1113 & ENGL 1213;
  - Biology, 2 semesters (including laboratory) – BIOL 1113 & 1111 or 1114 & BIOL 1604;
  - General Chemistry, two semesters – CHEM 1314 & CHEM 1515; and
  - Physics, two semesters – PHYS 1114 and PHYS 1214\*

\*Physics may not be recommended until the junior year, depending on the applicant's course sequence.

***If provisionally accepted by OSU-CHS to the 3+1 program, the following courses are required***  
to be completed by the end of junior year:

- Organic Chemistry, two semesters – CHEM 3053, CHEM 3153, and CHEM 3112;
- At least one upper-division (3000-4000) level science course (although 3-5 are preferred), including but not limited to:
  - Human Anatomy or Comparative Anatomy;

- Biochemistry;
- Microbiology;
- Molecular Biology;
- Histology;
- Cellular Biology;
- Embryology; or
- Physiology.
- All mathematics courses required for each major.

Note: All OSU-Stillwater general education coursework must be completed before matriculation to OSU-COM.

**Approved 3+1 Majors at OSU-Stillwater (College Alphabetical Order):**

**College of Arts & Sciences**

- B.S. Biochemistry
- B.S. Biology: Pre-Medical Sciences
- B.S. Microbiology/Cell and Molecular Biology: Pre-Medical Professional
- B.S. Physiology: Pre-Medical Sciences
- B.S. Zoology: Pre-Medical Sciences

**College of Education & Human Sciences**

- B.S. Nutritional Sciences: Human Nutrition/Pre-Medical Sciences

**Ferguson College of Agriculture**

- BSAG Agribusiness: Pre-Veterinary Business Management
- BSAG Animal Science: Pre-Veterinary/Pre-Medical
- BSAG Biochemistry and Molecular Biology: Pre-Medical or Pre-Veterinary Science
- BSAG Entomology: Pre-Veterinary and Pre-Medical

**Commented [BA1]:** Changed Animal Science to Pre-Medical

- Achieve a minimum 3.5 cumulative Grade Point Average (GPA) and a 3.5 science GPA at the time of application to OSU-CHS;
- Fulfill the degree plan in one of the approved majors. OSU strongly encourages students to take courses at OSU, except those earned concurrently in high school or as AP credit;
- Science GPA will be calculated according to the course subject categories defined by the American Association of Colleges of Osteopathic Medicine Application Service (AACOMAS);
- A transfer student from a community college or another four-year institution may transfer no more than 30 credit hours to OSU. At the time of undergraduate enrollment each semester, the following requirements should be considered to ensure the degree requirements are met:
  - Students must earn at least 60 credit hours at a four-year institution; 30 hours completed at OSU; 15 of the final 30 hours or 50% of the upper-division hours in the major field completed at OSU.

- Transfer credits from an accredited senior college (i.e., four-year institution) will apply toward a baccalaureate degree in the same way as if earned in residence at OSU;
- Complete 45 or more credit hours toward a bachelor's degree at the time of application to OSU-CHS;
- Complete at least 50 hours participating in a health-related setting at the time of application;
- Submit a complete application for admission through the American Association of Colleges of Osteopathic Medicine Application Services (AACOMAS) by February 28 of sophomore year;
- Submit a complete secondary/supplemental application by March 30 of sophomore year;
- If applying with the OSU Pre-Health Advisory Committee (PAC), students must submit a complete application by January 5, 2024 of their sophomore year. OSU's PAC interview will take place early in the spring 2024 semester. Visit the OSU Pre-Professional Health and Law Support Services website for more information on dates and application;
- Submit one letter of recommendation from the OSU Pre-Health Advisory Committee (PAC) (preferred) or
  - Submit two faculty letters who taught the applicant in a class or lab where academic credit was earned;
- Participate in an interview with the OSU-CHS Admissions Committee during the spring semester of sophomore year; and
- Submit a verification form to verify that the applicant will complete their academic requirements to earn their bachelor's degree after their first year at OSU-COM. The form must be completed by the student and signed by the Pre-Health Advisor or Academic Advisor at the time of application.

Commented [BA2]: Changed date from Jan. 6 to Jan. 5

Students must meet with their Academic Advisor annually at OSU to review the course sequence for the approved 3+1 major to ensure all the academic requirements for their undergraduate degree and the 3+1 Program are met before matriculating to OSU-CHS. Each course sequence is an example to assist prospective 3+1 candidates in completing their required degree plan to earn their bachelor's degree. There may be variations in the course sequence based on any coursework taken at another institution.

Students who meet these requirements will be eligible for the 3+1 Program. Students must check the appropriate box on the secondary/supplemental application to indicate they are applying through the 3+1 Program and have met the 3+1 Program requirements. Following an in-person interview, a member of the Admissions Committee and the Director of Admissions will notify applicants of the Admissions Committee's decision by the May following the applicant's interview. The applicant will either be granted provisional acceptance into the 3+1 Program or be invited to apply for admission as a traditional applicant in a later application cycle.

Students who are provisionally accepted into OSU-CHS's 3+1 program must fulfill the following requirements to maintain their acceptance:

- Maintain an overall (GPA) of at least 3.5 and at least 3.5 science GPA. GPA will be calculated at the time of application and before matriculation to OSU-CHS;
- Submit a qualifying score of at least 492 on the Medical College Admission Test (MCAT) by April 30 of their junior year;
- Complete all remaining undergraduate coursework required for the approved 3+1-degree plan during their junior year at OSU;
- In May, submit transcripts from OSU showing that the student has met all academic requirements outlined in the recommended 3+1-degree plan for their approved major; and
- OSU-COM reserves the right to revoke admission to a 3+1 Program to any student with student conduct, Title IX, or similar violations.

Note: The Pre-Professional Health & Law Support Services office must coordinate with the OSU-Stillwater major advisor of the 3+1 candidate to verify:

1. The student is in good student conduct;
2. The student has met the overall and science GPA requirements; and
3. The student has made satisfactory progress toward the degree plan requirements of the 3+1 coursework.

After completing the first year of medical school at OSU-CHS and before enrolling in courses for the second year of medical school, the 3+1 Program students must:

- Submit a final, official transcript from OSU-CHS detailing all coursework from OSU-CHS after the first completed year of medical school and submit it to OSU-Stillwater; and
- Apply for graduation to Oklahoma State University by April 1 to be included in the spring commencement ceremony as a summer graduate. The bachelor's degree will not be conferred until the summer, but students can participate in commencement in May.
- While a student at OSU-CHS, the 3+1 Program students are subject to OSU-CHS policies and procedures.

OSU-CHS and OSU reserve the right to review the MOU periodically and recommend changes as necessary. If OSU-CHS makes recommendations, OSU will have thirty (30) days to accept or reject the proposed changes. MOU will be reviewed annually for any updates on majors and academic requirements for approval. Agreed-upon modifications to the MOU will become effective for the incoming undergraduate class for the following academic year.

For any current application cycle, OSU may adjust academic plans on a case-by-case basis with the mutual agreement of both parties, including the Assistant Dean for Enrollment Management at OSU-CHS and all OSU-Stillwater Deans of Colleges with approved 3+1 majors.

Both schools have the right to terminate the Agreement at any time with thirty (30) days' notice.

OSU-CHS and OSU understand and agree that OSU or OSU-CHS shall have the right to terminate the MOU, in whole but not in part, without penalty or expense, at the end of any fiscal year if OSU, OSU-CHS, or the Legislature of the State of Oklahoma or other appropriate governmental entity fails to allocate sufficient funds to OSU or OSU-CHS respectively, for payments required or activities contemplated under this MOU.

OSU-CHS and OSU understand and agree that nothing contained herein shall be construed as a waiver of either party's sovereign immunity.



Oklahoma State University – Center for Health Sciences  
College of Osteopathic Medicine

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**Dennis Blankenship, D.O.**  
Interim Dean, OSU College of Osteopathic Medicine

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Date

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**Eric J. Polak, M.B.A., C.M.P.E**  
Vice President for Administration and Finance

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Date



**Oklahoma State University**

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**Jeanette M. Mendez, Ph.D.**  
Provost and Senior Vice President  
Oklahoma State University

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Date