



OMECO

Graduate Medical Education Policy

Approved by the GMEC (Graduate Medical Education Committee) on

Effective Date:

Review Date: May 2023 (New)

Next Review Date:

Policy Title: CLER Subcommittee Policy

Purpose: To describe the hierarchy and responsibilities of the CLER subcommittee

Policy Type: Sponsoring Institution Policy

Name of Subcommittee: CLER (Clinical Learning Environment Review) Recognition Subcommittee

Membership and Appointment: Membership should include faculty holding a DO/MD degree that are considered active faculty in an ACGME (Accreditation Council for Graduate Medical Education) accredited program within OSU-CHS/OMECO that have demonstrated an understanding of the CLER (Clinical Learning Environment Review) focus areas as well as the Quality Manager for OSU-CHS/OMECO.

Faculty representation of each of the CLER focus areas will serve as the chair of the six CLER focus areas that are designated by ACGME. Since these may be updated and changed, the CLER committee should stay apprised of the focus areas under the guidance of their chair.

Faculty representation of the six CLER focus areas should be responsible for collecting and reviewing data that is collected through the ACGME survey.

One resident from OMECO (Osteopathic Medical Education Consortium of Oklahoma) and OSU-CHS must be members of this committee. They should be considered voting members.

Duration of appointment: Indefinite and under continuous review

Chair: The Chair of the CLER Subcommittee will be a board-certified faculty member of their respective department. The Chair is at liberty to delegate a co-chair to assist with the responsibilities of the committee. The co-chair of the subcommittee should also be a board-certified faculty member of their respective department.

Frequency of Meetings and Quorum: Meetings will be held at a minimum quarterly and more frequently at the discretion of the Chair. The Quorum will have at least three voting members.

Record of meetings: The executive assistant of the DIO's office, or their designee will be responsible for taking minutes. A copy of the agenda should be submitted to the executive assistant one week prior to the meeting for distribution to the CLER Subcommittee.

Reporting Mechanism: Minutes of the meetings will be submitted to the Chair of the GMEC (Graduate Medical Education Committee) and the DIO (Designated Institutional Official) two weeks prior to the Quarterly GMEC meetings held at OSU Medical Center.

Functions and Delegated Authority:

The CLER Subcommittee will serve as an advisory committee to the GMEC. They will serve as the thought leaders on maintaining and advancing CLER accreditation to those programs who are ACGME accredited and are subject to a CLER site visit (all ACGME accredited programs).

This committee will be responsible for reviewing CLER protocols as well as areas for improvement per Sponsored Program if they receive a site visit. They will work with their respective focus groups in this process.

The DIO will serve as a consultant in all matters that are not readily resolved in CLER accreditation.

References:

I.B.2. Additional GMEC members and subcommittees: To carry out portions of the GMEC's responsibilities, additional GMEC membership may include others as determined by the GMEC. (Detail)

I.B.2.a) Subcommittees that address required GMEC responsibilities must include a peer-selected resident/fellow. (Detail)