



OKLAHOMA STATE UNIVERSITY
CENTER FOR HEALTH SCIENCES

Graduate Medical Education Policy

Approved by the GMEC Committee on November 27, 2018

Effective: July 1, 2019

Review Date: May 2021

Next Review Date: May 2023

Policy Title: Agreement of Appointment (Contract)

Purpose: To describe the methods of Agreement of Appointment (Contract) for residents and fellows

Agreement of Appointment (Contract)

OSU-CHS will ensure that each member institution will provide each resident/fellow with a written agreement of appointment/contract outlining the terms and conditions of their appointment to a program. OSU-CHS will monitor each program regarding implementation of the terms and conditions of appointment. A sample agreement from each member institution will be filed with the GME office of OSU-CHS. Each agreement must contain or provide reference to the following items: resident/fellow responsibilities; duration of appointment; financial support for residents/fellows; conditions for reappointment and promotion to a subsequent PGY level; grievance and due process; professional liability insurance; hospital and health insurance benefits; disability insurance; vacation, parental and sick leave, notice of the effect of leave(s) on ability of residents/fellows to satisfy requirements for program completion; information related to eligibility for specialty board examinations; and policy regarding duty hours and moonlighting.

A sample agreement that is compliant with the ACGME requirements will be made available to all member institutions.