



OKLAHOMA STATE UNIVERSITY  
**CENTER FOR HEALTH SCIENCES**

## **Graduate Medical Education Policy**

Approved by the GMEC Committee on November 27, 2018

Effective Date: July 1, 2019

Review Date: May 2021

Next Review Date: May 2023

### **Policy Title: Promotion, Appointment Renewal, Dismissal, Due Process and Grievances**

**Purpose:** To describe the methods of Promotion, Renewal Dismissal, Due Process and Grievances for residents and fellows.

#### **Promotion, Appointment Renewal and Dismissal**

Each residency/fellowship program at each member institution must have a policy that requires each ACGME-accredited program to determine the criteria for promotion and/or renewal of a resident's/fellow's appointment. OSU-CHS will ensure that each residency program provides a resident/fellow with written notice of intent when that resident's/fellow's agreement will not be renewed, will not be promoted to the next level of training or dismissed. Each institution must provide a copy of the policy to the OSU-CHS GME office for review and verification of compliance with the policy.

#### **Due Process**

Each resident/fellow will be granted due process relating to supervision, non-renewal, non-promotion or dismissal regardless of when the action is taken during the appointment period. Each member institution must have a policy that grants due process to the residents/fellows, and the policy must be submitted to the OSU-CHS GME office and approved by the DIO.

#### **Grievances**

Each member institution under OSU-CHS sponsorship must have a policy for each of its programs that outlines the procedures for submitting and processing resident/fellow grievances/mistreatment at the program level. The policy must be submitted to the OSU-CHS GME office and approved by the DIO.