



## Oklahoma State University

<b>Title: Documentation</b>	<b>Policy #: PRV-01.10</b>
<b>Category: HIPAA Compliance</b>	<b>Authority: 45 CFR § HIPAA SECTION: 164.502(e)(2)</b>
<b>Standard: Disclosures to Business Associates</b>	<b>Responsibility: Health Care Components</b>
<b>Effective Date: 4/14/2003</b>	<b>Page 1 of 1</b>
<b>Approved By: OSU Legal Counsel</b>	<b>Revised: 7/1/2013</b>

### **PURPOSE:**

To identify the documentation requirement for satisfactory assurances of compliance by business associates.

### **POLICY:**

The satisfactory assurances required by policy PRV-01.09 must be documented through a written contract or other written agreement or arrangement with the business associate that meets the applicable requirements of § 164.504(e) Business Associate Contracts. §164.502(e)(2)

### **PROCEDURE:**

OSU will have language in its Business Associate Agreements/Contracts that will allow for Business Associates to perform the various duties that have been requested by OSU and to provide satisfactory assurances that they are in compliance with the law.