



Mask Policy (Updated 6/24/2020)

All OSU CHS students, staff, faculty, contractors, vendors, suppliers and visitors must wear a face covering (mask) upon entering any campus building. We know that COVID-19 can be spread when people are asymptomatic, which means they don't know they are sick yet. Wearing face coverings has been shown to reduce the spread of COVID-19 to others. It's important to our employees and students that OSU is a safe place to work and study, and taking this step creates a safe environment for all of us as advised by the CDC. As a reminder, face coverings do not replace the need to maintain social distancing, frequent handwashing and our rigorous cleaning and disinfecting routines. This step is about keeping you safe and it's showing that you care about your fellow Cowboys and are doing your part to keep our campus community safe.

Please adhere to the following guidelines for face coverings:

- You may wear your own clean, well-maintained, and professional face covering from home instead of the OSU-provided covering if you choose. See below for OSU provided coverings.
- You must wear a face covering at all times in elevators, hallways, classrooms, public spaces and other common areas across campus where social distancing is hard to maintain.
- You must wear a face covering during in-person meetings on campus (all locations) where social distancing is hard to maintain.
- You do not have to wear a face covering when alone in a private office or area.
- If you forget to bring a face covering to campus, one may be provided by contacting your supervisor.
- Visitors, contractors, suppliers, and vendors may be provided a face covering from Campus Security if they don't have one and they are visiting the location at 1111 W. 17th St. Supervisors at other campus locations may provide face coverings for those that forget one.
- All OSU Medicine Clinics will require the use of face coverings/masks while in the clinic setting.
- In general, if social distancing is not able to be maintained, a mask must be worn.
- Fabric masks should be washed and fully dried as needed. Tips for caring for your mask: <https://okla.st/clothmaskcare>
- Any questions, accommodation requests due to medical reasons or other personal reasons should be directed to the Human Resources Director, Tina Tappana, tina.tappana@okstate.edu

As a director, department head or practice administrator, we ask that you take on the responsibility of ordering cloths masks for your department or clinic. Each employee, faculty or staff member is allotted two masks if desired. If employees already have their own and don't want/need the OSU ones, they may continue to wear their own.

Fill out [this order form](#) from the OSU-CHS Bookstore and identify every employee, faculty or staff member who will receive masks. We will then begin delivering masks to departments. If you have any questions about ordering masks, please contact Kristin Mattix at kmattix@okstate.edu