

Oklahoma State University Medical Trust  
Regular Meeting of the Board of Trustees

OSU Center for Health Sciences,  
A.R. and Marylouise Tandy Conference Center | 4<sup>th</sup> Floor  
1111 West 17<sup>th</sup> Street

Thursday, October 18, 2018 | 3:15 PM

MEETING AGENDA

I.	Call to order and establishment of a quorum	John Haste, Chairman	3:15 PM
II.	Introduction/Seating of New Trustee Ed Keller	John Haste, Chairman	3:16 PM
III. <b>ACTION</b>	Discussion, consideration and possible vote to approve the minutes of the August 23, 2018 meeting and any amendment made thereto by Trustees – (ATTACHMENT 1)	John Haste, Chairman	3:19 PM
IV.	FINANCE COMMITTEE – (ATTACHMENT 2)	John Haste, Chairman	3:20 PM
	(a) 2018 Oklahoma State University Medical Authority Financial Audit Presentation by Kevin Gore, CPA, BKD, LLP	/Treasurer	
	(b) MTD and YTD August 2018 Financials		
<b>ACTION</b>	(c) Discussion, consideration and possible vote to approve additional funding in the amount of \$1M to complete the necessary renovations of the Outpatient Dialysis Service Line (the “Service Line”) within OSU Medical Center for a total estimated capital budget of \$4M for the Service Line, said Service Line having been approved by the Board of Trustees on April 30, 2018; subject to compliance with any competitive bidding or other legal requirements; and subject to a review by the Planning Committee in connection with the bids received regarding the Service Line		
<b>ACTION</b>	(d) Discussion, consideration and possible vote to approve additional funding in the amount of \$600,000 to complete the necessary modernization of OSU Medical Center’s (“OSUMC”) elevator bank system (“Elevator Project”) for a total estimated capital budget of \$2.35M for the Elevator Project, said Elevator Project having been approved by the Board of Trustees on February 22, 2018 and June 29, 2018; and subject to a review by the Planning Committee in connection with the bids received regarding the Elevator Project		
<b>ACTION</b>	(e) Discussion, consideration and possible vote to approve an operating budget not to exceed \$350,000 for the opening and renovation of office space located in Broken Arrow for use as a primary care clinic for health care (the “BA Clinic”); authorize OSU Medical Center Management (“Management”) to execute all necessary paperwork related to the opening of the BA Clinic; authorize Management to move forward with the opening of the Unit, subject to compliance with any competitive bidding requirements; and subject to a review by the Planning Committee in connection with bids received regarding the opening of the BA Clinic		
V.	JOINT CONFERENCE COMMITTEE – (ATTACHMENT 3)	Kayse Shrum, DO	3:30 PM
	<i>Recommendations of the Joint Conference Committee from its meeting of October 17, 2018 (as recommended by the Medical Executive Committee from its meetings of September 19, 2018 and October 17, 2018):</i>	Trustee and President, OSU Center for Health Sciences	
<b>ACTION</b>	(a) Discussion, consideration and possible vote to approve the Organized Medical Staff Appointments and Credentials (Initial and Renewal), and Resignations		
<b>ACTION</b>	(b) Discussion, consideration and possible vote to approve the following Elections: Trevor Bright, DO as Chairman of the Anesthesia Department and Brad White, DO as Vice Chairman of the Anesthesia Department		
<b>ACTION</b>	(c) Discussion, consideration and possible vote to approve the following policies: 305-IC-700 Bloodborne Exposure Prevention Plan; 305-IC-800 Tuberculosis Control Plan; 305-IC-914 Infection Prevention Bioterrorism Readiness Plan; 305-IC-915 Pandemic Influenza Plan; 302-TX-150 Guidelines for Code Blue, Pediatric Code		

	Blue, Code Pink; (NEW) Shelter-in-Place; 301-PI-107 Physician Peer Review; 303-EC-505 Infant and Child Abduction Prevention (Code Adam); and 303-EC-602 Fire Response Plan (Code Red)		
<b>ACTION</b>	(d) Discussion, consideration and possible vote to approve the New, Changed and Retired Performance Improvement Measures for the following Departments: Endoscopy Services (New); 6 East and Admissions (Changes); and 7 East and Risk Management (Retired) (e) Quality Reports and Minutes Reviewed and Discussed by the Joint Conference Committee: MEC Minutes; Quality Dashboards; Quality Council Minutes; Utilization Review Committee Minutes; Pharmacy and Therapeutics Committee Minutes; Safety Committee Minutes and Dashboard; Lifeshare Organ and Tissue Dashboard; Infection Report; PDSAs – 5W, 5E, 6E; and CMS1 and CMS2 Audits		
<b>VI.</b>	<b>GOVERNANCE COMMITTEE</b>	John Haste,	3:35 PM
<b>ACTION</b>	(a) Discussion, consideration and possible vote to approve the following recommended slate of nominees as the officers of the Oklahoma State University Medical Trust (the “Trust”) for the remainder of 2018: Ed Keller, Vice Chairman, to replace Jay Helm; and Ed Keller, Treasurer, to replace John Haste (b) Trust Committee Assignment of Ed Keller as Finance Committee Chairman	Chairman	
<b>VII.</b>	<b>OKLAHOMA STATE UNIVERSITY MEDICAL CENTER STRATEGIC INITIATIVE REPORTS AND ADMINISTRATOR UPDATE</b>		
	(a) ACGME Transition Team	Brenda Davidson /Lesley Vanvolkinburg	3:39 PM
	(b) Clinical & Service Quality Improvement Team	Rhonda Hanan	3:41 PM
	(c) Network Cohesion Team	Ty Griffith	3:43 PM
	(d) Vacated Space Team	Matt Adams	3:45 PM
	(e) FQHC Team	Matt Adams	3:47 PM
	(f) Service Portfolio Team	Matt Adams	3:49 PM
	(g) Administrator Update	Matt Adams	3:51 PM
<b>VIII.</b>	<b>UNFINISHED/OLD BUSINESS</b>	John Haste, Chairman	3:55 PM
<b>IX.</b>	<b>NEW BUSINESS (Limited to Matters Not Known About and Which Could Not Have Been Reasonably Foreseen Prior to Posting of the Agenda)</b>	John Haste, Chairman	3:57 PM
<b>X.</b>	<b>ANNOUNCEMENTS (if any)</b>	John Haste, Chairman	3:58 PM
<b>XI.</b>	<b>EXECUTIVE SESSION</b>	John Haste, Chairman	3:59 PM
<b>ACTION</b>	(a) Discussion, consideration and possible vote to authorize and convene an Executive Session, as authorized by Title 25, Oklahoma Statutes, Section 307(B)(4), for the purpose of reporting confidential communications of the Hospital’s Risk Management Reports (July-September, 2018) to the Trust and Trust Counsel, and as authorized by Title 25, Oklahoma Statutes, Section 307(B)(7)	(Report by Rhonda Hanan, Executive Director of Patient Care Services)	
<b>ACTION</b>	(b) Discussion, consideration and possible vote to adjourn the Executive Session and reconvene to the Regular Trust Meeting	John Haste, Chairman	4:25 PM
<b>XII.</b>	<b>ADJOURNMENT</b>	John Haste,	4:26 PM
<b>ACTION</b>	Motion and Vote to Recess or Adjourn	Chairman	