

**OKLAHOMA STATE UNIVERSITY
CENTER FOR HEALTH SCIENCES**

1111 West 17th
Tulsa, OK 74107

Project Authorization # _____

RADIATION MATERIALS ORDER FORM (Complete and send to Radiation Safety Officer)

NOTE: BEFORE ORDERING RADIATION MATERIALS: 1) THE AUTHORIZED USER AND ALL LABORATORY RADIATION WORKERS MUST BE CURRENT ON RADIATION SAFETY TRAINING (required 40 hour initial and annual refresher,) 2) PROJECT AUTHORIZATION MUST BE APPROVED BY THE CHEMICAL HYGIENE & RADIATION USE COMMITTEE AND REVIEWED ANNUALLY.

Date: _____ Use Location: _____

Authorized User and Title: _____

Order Contact Person and Phone # _____

All of the following requirements are met:

Radiation users current with training	yes	no
Project authorization approval current	yes	no
Log book complete	yes	no
Contamination surveys current	yes	no

Product Name: _____ Product #: _____

Isotope: _____ Activity (mCi/ml): _____ Total Activity (mCi): _____

Account # (to be charge to): _____ Supplier: _____

Receiving Instructions for order (package must be surveyed within 3 hrs. of receipt, results documented on form RS-6 Radiation Materials Receipt Report). If difficulties are anticipated, contact the RSO.

CHS Lab Contact Name _____

Phone (1) _____ Phone (2) _____ Phone (3) _____

CHS Lab Contact Name _____

Phone (1) _____ Phone (2) _____ Phone (3) _____

Comments: