



**Course Title: Selective CLME 9805, 9325, 9335, 9835**

Class of 2023

Prerequisites: Successful completion of the first four semesters of the prescribed eight semester courses of study (OMS1 and OMSII). Must be a member of the Rural Medical Track to enroll in this course.

**I. COURSE DESCRIPTION**

Rural Medical Track students are required to complete 3 Selective Clerkships. Optional 4th Selective is available and replaces an Elective requirement. Each Selective Course is a 4-week clerkship. Selectives are set-up through the Rural Health Coordinator Advisor based on student's future goals. Selectives must be in-state and may be used for pre-approved study rotation or research rotation. Rotations may be set up with specialists to gain experience and knowledge that would benefit a primary care physician in a rural setting where access to specialty care may be limited. Specialty settings recommended but not limited to, include cardiology, radiology, anesthesia, orthopedics, dermatology, surgery, ENT, urology, neonatal care, neurology. Experience may include, but is not limited to, physician supervised procedures, patient rounds, surgical assistance, labor and delivery, hospital staff and committee meetings, emergency room calls, community and public health functions, house calls, nursing home and hospice visits, sport physicals, health and social events, volunteering in a free clinic setting, interprofessional experiences, rural research participation, presenting, attending lectures or grand rounds, watching videos and assigned readings. You must check into your housing (if applicable) and meet with your preceptor on the first day of the rotation.

**CLERKSHIP OBJECTIVES**

1. Perform Clinical History Taking, Clinical MSE, and Clinical PE Skills in an organized, complete, sensitive, and efficient manner.
2. Direct use of medical knowledge and drugs commonly prescribed.

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3. Use medical decision-making to construct a differential diagnosis and develop treatment/management strategies for common diseases and conditions seen with an understanding of differentiating factors in a rural and urban medical setting.
4. Develop a patient management plan appropriate to the diagnosis and medical decision-making, identifying any rural barriers to patient compliance. Educate patients/families about most aspects of the plan. Determine appropriate time of patient discharge from hospital.
5. Oral Case Presentation is organized, accurate, complete, concise, and includes prioritization and analysis of medical issues and suggestions for management. Preceptor should be able to rely on presentation for all relevant material to determine a plan of care.
6. Use appropriate time-management and critical thinking skills for charting, seeing patients, and performing other assigned duties.
7. Demonstrate and understanding of the importance of interdisciplinary teams, consultants, and healthcare resources for the benefit of the patient.
8. Demonstrate ability to make a structural diagnosis and choose a manipulative treatment that is suited for the diagnosis and patient condition.
9. Demonstrate an understanding of the roles as the physician of first contact.

## II. CREDIT HOURS & CONTACT HOURS

This course is 5 credit hours & 80 contact hours.

## III. LEARNING RESOURCES-NONE

## IV. COMPETENCIES

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The following competencies are addressed in this course:

**AOA Core Competencies:**

- Osteopathic Principles and Practices
- Medical Knowledge
- Patient Care
- Interpersonal and Communication Skills
- Professionalism
- Practice-Based Learnings and Improvement
- Systems-Based Practice

**Other Competencies:**

- Evidence-Based Medicine
- Interprofessional Experiences
- Self-Directed Learning

## V. STUDENT RESPONSIBILITIES

Please thoroughly review the [Clerkship Handbook](#), [OSU College of Osteopathic Medicine Student Handbook](#) and the [OSU Center for Health Sciences College of Osteopathic Medicine Academic Standards Handbook](#).

- A. **Attendance is required for all clinical rotations.** A planned absence must be approved by your supervising physician. You must report any absence or tardiness to your supervising physician. **If there is an absence from the rotation for any reason or if missing a required event, student is required to complete the Exception to the Rotation Form, get the preceptor's signature and submit to the Regional Coordinator.**

You will be required to make up any absences. Please make arrangements with the supervising physician to make up any missed time. The Office of Clinical Education and the clinical department should be contacted if you or the supervising physician has any questions regarding scheduled or unscheduled time off. You are to contact the Office of Clinical Education and the clinical department for directions if your preceptor is unable to supervise for a portion of your rotation. This typically occurs when a preceptor becomes ill or takes a vacation.





Any absence related to extenuating circumstances or the COVID-19 Pandemic will need to be discussed with your program director(s) who are committed to work with you and provide mechanisms for make-up. If you have a COVID-19 exposure or illness, please follow the CHS COVID Guidelines. [CHS COVID FAQ](#)

Please keep the director [Christopher Thurman, DO](#), [Christopher.thurman@okstate.edu](mailto:Christopher.thurman@okstate.edu) updated on your anticipated return date; once that is known. The director will have the discretion to adjust the make-up guidelines if there are extenuating circumstances.

- B. **You are expected to complete all assignments posted in Leo and outlined in this syllabus during the rotation.** As applicable, instructional materials will be posted in Leo by the beginning of each rotation.
- C. **You are expected to behave professionally at all times.** You have commenced a career that calls you to the highest levels of integrity and accountability, in the office, in the clinic, and in the classroom. Unprofessional behavior may result in a Needs-Improvement (N) grade and referral to the Academic Standards Committee. ([Academic Standards Handbook Sec.: 2.0](#), cf. [American Osteopathic Association Code of Ethics](#) and the [Osteopathic Core Competencies for Medical Students: Sec V.](#))
- D. **You are expected to dress appropriately.** Unless specified differently by the supervising physician, you will wear a cleaned and pressed white clinical jacket during all clerkship rotations. Men are expected to wear a shirt, tie, and dress trousers. Women may wear either slacks or a dress. [OSU College of Osteopathic Medicine Student Handbook](#). An OSU-COM College approved identification tag must be worn at all times. Name tags may be obtained from the Security Department.
- E. **You are always expected to identify yourself as a non-graduate medical student.** Use college approved identification and you are not to represent yourself as a medical graduate, nor function as a licensed physician.
- F. **You are expected to use various software applications** (e.g., [Leo](#), [ExamSoft](#), [TrueLearn](#) etc.) which may be used inside and outside the classroom as a means to earn points which will be factored into your course grade.





If you have a technical issue using any educational software, please contact, Dawn Ballard, the Instructional Design Coordinator, in the Office of Educational Development: [dawn.ballard@okstate.edu](mailto:dawn.ballard@okstate.edu).

## VI. COURSE EVALUATION POLICY

You are required to submit an online evaluation for this rotation. All course evaluation submissions remain anonymous. Course evaluations for both elective and required rotations will be available online in Leo before the last day of the course and must be submitted no later than noon one week after the last day. (Academic Standards Handbook Sec.: 1.3)

You are responsible for scheduling time to receive feedback from your preceptor. You are also responsible for verifying your preceptor's email address and following up until the preceptor has completed your evaluation.

You should schedule a meeting with your supervising physician during the last week, before the end of the rotation, to discuss your performance.

If you have a technical issue completing or submitting the course evaluation please contact Melissa Goodell, Clinical Education Manager, in the Office of Clinical Education: [melissa.goodell@okstate.edu](mailto:melissa.goodell@okstate.edu).

## VII. GRADING POLICY

### A. Assignments

100% of your final grade will be based on assignments.

Site Evaluation

100% Preceptor Evaluation

### B. Final Grades

Rotation grades are Pass or Fail.

Pass criteria are:

1. No more than 3 unexcused absences during the rotation.





2. Site Evaluation is completed within 7 days of the end of rotation.

A Fail may be issued for any one of the following:

1. Two or more boxes are checked in Evaluation Failure Criteria (See Clerkship Handbook)
2. Unapproved time or excessive time was missed from the rotation and not made-up.
3. Requirements are incomplete 30 days after the end of the rotation and deadline extension was not approved.

### VIII. SPECIAL ACADEMIC ASSISTANCE

- A. **You are responsible to seek help should you need academic assistance in this course.** A Learning Skills Specialist, the Director of Academic Success, faculty, and staff are all available to help explain materials, discuss study strategies, and provide exam preparation guidance.

Please email one of the above to schedule an appointment.  
(Academic Standards Handbook [Sec.: 3.3](#) cf. [Sec. 8.0](#))

- B. **You are responsible to notify the program director at the beginning of the course regarding the need for special accommodations.** Academic accommodations and the basis for them must be approved by OSU and filed with the [Office of Student Affairs](#).

For more information about receiving academic accommodations please contact the [Office of Student Services](#) or visit their [Student Disabilities Services](#) web page. ([Policies and Procedures for OSU-COM Course Exams: page. 2](#))

### IX. OFFICE OF STUDENT CONDUCT/TITLE IX

The Oklahoma State University Center for Health Sciences prohibits discrimination against qualified individuals based on their age, race, ethnicity, color, religion, sex, sexual orientation, genetic information, gender, gender identity or expression, national origin, disability, protected veteran status, or another protected category.

OSU-CHS does not discriminate on the basis of sex in its educational programs and activities. Examples of sexual misconduct and/or sex





discrimination include sexual violence, sexual harassment, sexual assault, domestic and intimate partner violence, stalking, or gender-based discrimination.

OSU-CHS encourages any student who thinks that they may have been a victim of sexual misconduct or sexual discrimination to immediately report the incident to the Title IX Coordinator (918-561-1950) or Deputy Title IX Coordinator (918-561-1950). You may also report incidents of sexual misconduct or sex discrimination to a faculty or staff member, who is then required by federal law (Title IX) to notify the Title IX Coordinator or Deputy Title IX Coordinator.

If you would like to keep the details confidential, you may speak with staff in the OSU-Tulsa Student Counseling Center (918-594-8568) or with the OSU-CHS Victim Advocate (918-200-5218).

Additional information, including confidential and non-confidential reporting options, can be found on the [CHS website](#).

#### X. COURSE DIRECTOR(S)

**Christopher Thurman, DO, Course Coordinator**

e: Christopher.thurman@okstate.edu

t: 918-561-8208

o: Office Hours: by appointment

#### XI. COURSE STAFF

**Michelle Loveless, Selective Coordinator**

e: Michelle.loveless@okstate.edu

t: 918-401-0499

o: Office Hours: by appointment

**Dawn Ballard, Instructional Design Coordinator**

e: dawn.ballard@okstate.edu

t: 918-561-8241

o: CHS: Barson building Room #A-231

**Sharon Fair, Academic Assistant II**

e: Sharon.fair@okstate.edu

t: 918-525-6297

o: TCN: Room # 3055





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