

How to Sign Up for a MyChart Account

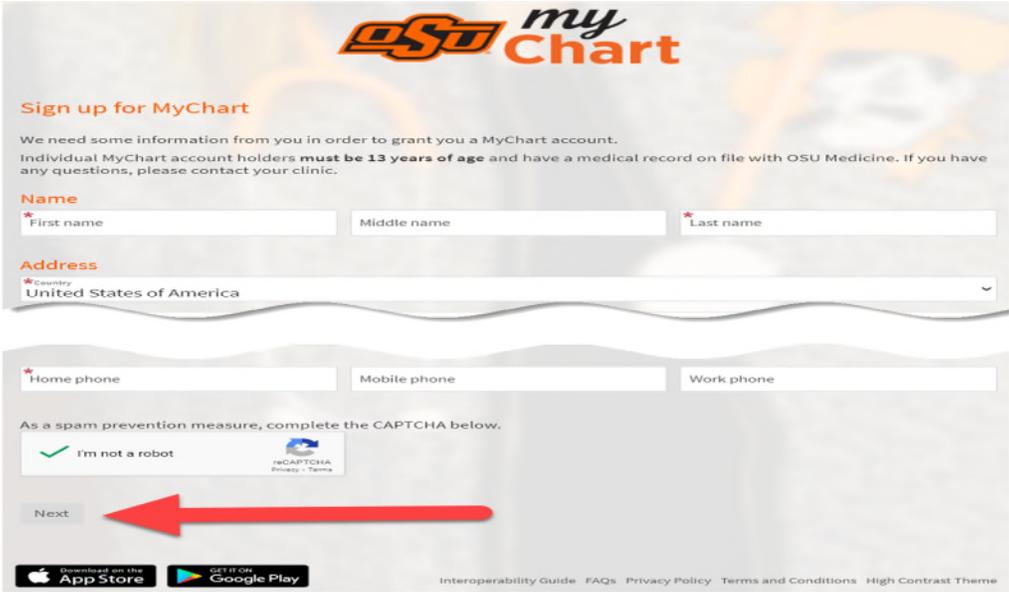
- 1. In your web browser, navigate to <https://osumedicinemychart.com>
- 2. Under “New User?”, click on the **Sign up now** button.



- 3. Under **No Activation Code?** on the right-hand side, click the **Sign up online** button.



- 4. Fill in all the required fields and then select **Next**. Fields noted with red asterisk (*) are required.



5. Create a Username and Password and click **Next**.

The screenshot shows the 'OSU myChart' logo at the top. Below it, the text reads 'Hello Oliver, Please Choose a Username & Password'. A note states 'All fields are required. Please choose your MyChart username and password.' There are three input fields: 'MyChart username' with a note 'Your username may consist of a-z, 0-9, and . _ or @', 'Password' with a note 'Eight characters or more; case sensitive', and 'Retype password'. A red error message 'Please enter a password.' is visible below the retype field. A green 'Next' button is at the bottom left.

6. Select if you want to enable email notifications and **Sign in**.

The screenshot shows the 'OSU myChart' logo at the top. Below it, the text reads 'Oliver, please set your email notifications.' There is a section 'Enable email notifications?' with a note 'When new information is available (such as test results or messages), we will send a notification to your email address.' Below this are two buttons: 'Yes' (selected) and 'No'. There is an 'Email address' section with a note 'Your email address will be used only for notifications. We will not share your email address with anyone.' Below this are two input fields for the email address, both containing 'arlockey@suintranet.com'. A green 'Sign in' button is at the bottom left.

7. Agree to the MyChart Terms and Conditions and finalize your account creation.