**Staff Advisory Council – Minutes**

Tuesday, September 18, 2018

**12:00PM**

**E333, CHS**

1. **Call to Order: David Juergens**
2. **Roll Call: Tanya O’Grady**
3. **Approval of Minutes:** From the 8-28-18 meeting
4. **Approval of the Agenda**
5. **Reports of University Committees:**

* **Administration –** No Report
* **Faculty Senate** – No Report
* **Department of Wellness** – No Report
* **Facilities** – No Report
* **Information Technology** – No Report
* **Security –** Meagan Robertson
  + - Report any injuries by filling out an Injury Report with Security or Patty White

1. **Human Resources –** Fall Conference is Oct. 25th and 26th in Tandy Academic Building
   * + 1. Speak at the event to introduce Staff Advisory Council and solicit OSU-Tulsa and OSU Clinics’ participation on both days.
       2. Consider offering Skyping or other technology to communicate with multiple sites.
       3. Proposal: If participation from other campuses or clinics is not well received, wait until April 2019 to consider separating permanently
2. **Reports of Standing Committees:** 
   * **Rules and Procedures Committee—** No Report
   * **Communications Committee—** No Report
   * **Awards and Recognition Committee—** No Report
   * **Outreach & Fundraising Committee –** No Report
3. **Officer Reports:**
   * **Secretary—**Tanya O’GradyNo Report
   * **Treasurer—**Matthew Green Previous Balance $1911.00 with $1050.00 for

scholarships

Proposal: Create an invoice, and send to Eric Pollack to

pay for scholarships

* + **Vice-Chair—**Sherrita Sweet No Report
  + **Chair—**David Juergens

1. **New Business:**

* Presentation on by-laws and proposed changes
* Discussion of inclusion of OSU-Tulsa
* Sign-Up for Sub-Committees

1. **Announcements:**
2. **New Business:** Safe Zone classes will be starting soon to support LGBTQ students into a culture

of inclusion

Eight slots available. Enroll at talent.okstate.edu

GLAM is a student club including Graduate and COM students together

For additional questions: contact Daniel Buck (Executive Committee)

Would employees consider giving their Sick Time to other employees? Stillwater is

discussing this possibility, but not motioning for a change.

1. **Adjournment**:

Next Meeting at 12:00pm, Tuesday, October 26, 2018, OSU-CHS Campus Room T-333.